

**Chapter 85. Minimum Standards for Police, Probation,
Parole, Correctional, and Municipal Correctional Officers.**

13 AAC 85 is amended by adding a new section to read:

13 AAC 85.045. Supervisory and management certification for police officers. (a)

The council will issue a supervisory or management certificate to an applicant who meets the standards set forth in (b) or (c) of this section. No certificate will be issued unless the applicant submits the documents required under 13 AAC 85.010(d) to the council.

(b) To be eligible for a supervisory certificate, an applicant must

- (1) be a full-time paid police officer of a police department in this state;
- (2) possess an intermediate or advanced certificate;
- (3) have directly supervised at least one other police officer full-time for at least

12 months;

(4) have successfully completed a council approved first-line supervisor course consisting of at least 80 hours of instruction; and

(5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for intermediate or advanced officer certification.

(c) To be eligible for a management certificate, an applicant must:

- (1) be a full-time paid police officer of a police department in this state;
- (2) possess a supervisory certificate;
- (3) have directly supervised at least one first-line supervisor for at least 12

months;

(4) have successfully completed council approved management level training consisting of at least 80 hours of instruction; and

(5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for prior certification. (Eff. ____/____/____, Register _____)

Authority: AS 18.65.220 AS 18.65.240

The section heading of 13 AAC 85.230 is changed to read:

13 AAC 85.230. Basic, intermediate, and advanced certificates [CERTIFICATE] for probation, parole, and correctional officers.

13 AAC 85.230 is amended by adding new subsections to read:

(f) To be eligible for an intermediate probation, parole, or correctional officer certificate, an applicant must

- (1) be a full-time paid probation, parole, or correctional officer in this state;
- (2) possess a basic certificate; and
- (3) have acquired, subject to (j) and (k) of this section, either or both of the

following:

(A) the following minimum number of years of experience as a probation, parole, or correctional officer, minimum education points, and minimum training hours:

Minimum years of experience	two	four	five	six
Minimum education points in college credit	Bachelor of arts (B.A.) or bachelor of science (B.S.) degree	Associate of arts (A.A.) or associate of science (A.S.) degree	45	None
Minimum training hours	40	80	100	120

(B) seven or more years of experience as an officer and a minimum of 20 training hours for each year of officer experience.

(g) To be eligible for an advanced certificate, an applicant must

- (1) be a full-time paid probation, parole, or correctional officer in this state;
- (2) possess a basic and intermediate certificate; and
- (3) have acquired, subject to (j) and (k) of this section, either or both of the

following:

(A) the following minimum number of years of experience as a probation, parole, or correctional officer, minimum education points, and minimum training hours:

Minimum years of experience	Four	Six	Nine	11	13
Minimum education points in college credit	Master's degree	Bachelor of arts (B.A.) or bachelor of science (B.S.) degree	Associate of arts (A.A.) or associate of science (A.S.) degree	45	None
Minimum training hours	40	80	140	180	220

(B) 14 or more years of experience as an officer and a minimum of 20 training hours for each year of police officer experience.

(h) College credits or degrees awarded by an institution of higher learning accredited by a regional or national accrediting agency recognized by the United States Secretary of Education will be recognized by the council. College credits awarded for advanced, supervisory, management, executive, or specialized law enforcement courses may be recognized by the council for either training or education points. Education points will be awarded on the following basis:

(1) one-quarter college credit equals two-thirds of an education point;

(2) one semester college credit equals one education point.

(i) All training must be documented, and the course must have been completed successfully by the applicant.

(j) After a basic certificate is awarded, an officer must achieve the prescribed training hours toward the next level of certification. After an intermediate certificate is awarded, an officer must achieve the prescribed training hours for an advanced certificate. The officer may not count the same hours toward each subsequent level of certification.

(k) Hours earned while attending a basic academy may not be applied to the requirements under (f) and (g) of this section. (Eff. 8/8/90, Register 115; am 6/13/2002, Register 162; am 9/24/2016, Register 219; am 4/6/2018, Register 226; am ____/____/_____, Register ____)

Authority: AS 18.65.220 AS 18.65.242

13 AAC 85 is amended by adding a new section to read:

13 AAC 85.232. Supervisory and management certification for probation, parole, and correctional officers. (a) The council will issue a supervisory or management certificate to

an applicant who meets the standards set forth in (b) or (c) of this section. No certificate will be issued unless the applicant submits the documents required under 13 AAC 85.210 to the council.

(b) To be eligible for a supervisory certificate, an applicant must:

- (1) be a full-time paid probation, parole, or correctional officer in this state;
- (2) possess an intermediate or advanced certificate;
- (3) have directly supervised at least one other probation, parole, or correctional officer for at least 12 months;
- (4) have successfully completed a council approved first-line supervisor course consisting of at least 80 hours of instruction; and
- (5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for intermediate or advanced officer certification.

(c) To be eligible for a management certificate, an applicant must:

- (1) be a full-time paid probation, parole, or correctional officer in this state;
- (2) possess a supervisory certificate;
- (3) have directly supervised at least one first-line supervisor for at least 12 months;
- (4) have successfully completed council approved management level training consisting of at least 80 hours of instruction; and
- (5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for prior certification. (Eff. ____/____/____, Register ____)

Authority: AS 18.65.220 AS 18.65.242

The section heading of 13 AAC 85.235 is changed to read:

13 AAC 85.235. Basic, intermediate, and advanced certificates [CERTIFICATE] for municipal correctional officers.

13 AAC 85.235 is amended by adding new subsections to read:

(e) To be eligible for an intermediate certificate, an applicant must

- (1) be a full-time paid municipal correctional officer in this state;
- (2) possess a basic certificate; and
- (3) have acquired, subject to (i) and (j) of this section, either or both of the

following:

(A) the following minimum number of years of experience as a municipal correctional officer, minimum education points, and minimum training hours:

Minimum years of experience	two	four	five	six
Minimum education points in college credit	Bachelor of arts (B.A.) or bachelor of science (B.S.) degree	Associate of arts (A.A.) or associate of science (A.S.) degree	45	None
Minimum training hours	40	80	100	120

(B) seven or more years of experience as an officer and a minimum of 20 training hours for each year of officer experience.

(f) To be eligible for an advanced certificate, an applicant must

- (1) be a full-time paid municipal correctional officer in this state;
- (2) possess a basic and intermediate certificate; and

(3) have acquired, subject to (i) and (j) of this section, either or both of the following:

(A) the following minimum number of years of experience as a municipal correctional officer, minimum education points, and minimum training hours:

Minimum years of experience	Four	Six	Nine	11	13
Minimum education points in college credit	Master's degree	Bachelor of arts (B.A.) or bachelor of science (B.S.) degree	Associate of arts (A.A.) or associate of science (A.S.) degree	45	None
Minimum training hours	40	80	140	180	220

(B) 14 or more years of experience as an officer and a minimum of 20 training hours for each year of officer experience.

(g) College credits or degrees awarded by an institution of higher learning accredited by a regional or national accrediting agency recognized by the United States Secretary of Education will be recognized by the council. College credits awarded for advanced, supervisory, management, executive, or specialized law enforcement courses may be recognized by the council for either training or education points. Education points will be awarded on the following basis:

- (1) one quarter college credit equals two-thirds of an education point;
- (2) one semester college credit equals one education point.

(h) All training must be documented, and the course must have been completed successfully by the applicant.

(i) After a basic certificate is awarded, an officer must achieve the prescribed training hours toward the next level of certification. After an intermediate certificate is awarded, an officer must achieve the prescribed training hours for an advanced certificate. The officer may not count the same hours toward each subsequent level of certification.

(j) Hours earned while attending a basic academy may not be applied to the requirements under (e) and (f) this section. (Eff. 4/12/2001, Register 158; am 6/13/2002, Register 162; am 9/24/2016, Register 219; am 4/6/2018, Register 226; am ____/____/_____, Register _____)

Authority AS 18.65.220 AS 18.65.242

13 AAC 85 is amended by adding a new section to read:

13 AAC 85.237. Supervisory and management certification for municipal correctional officers. (a) The council will issue a supervisory or management certificate to an applicant who meets the standards set forth in (b) or (c) of this section. No certificate will be issued unless the applicant submits the documents required under 13 AAC 85.215 to the council.

(b) To be eligible for a supervisory certificate, an applicant must:

- (1) be a full-time paid municipal correctional officer in this state;
- (2) possess an intermediate or advanced certificate;
- (3) have directly supervised at least one other municipal correctional officer for at least 12 months;
- (4) have successfully completed a council approved first-line supervisor course consisting of at least 80 hours of instruction; and
- (5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for intermediate or advanced officer certification.

(c) To be eligible for a management certificate, an applicant must:

(1) be a full-time paid municipal correctional officer in this state;

(2) possess a supervisory certificate;

(3) have directly supervised at least one first-line supervisor for at least 12

months;

(4) have successfully completed council approved management level training

consisting of at least 80 hours of instruction; and

(5) have completed at least 40 hours of additional APSC approved training in

addition to those previously relied upon for prior certification. (Eff. ____/____/____, Register
____)

Authority: AS 18.65.220 AS 18.65.242