

STATE OF ALASKA

Department of Health
Division of Finance and Management Services



Healthy Alaskans Communications & Outreach Project

RFP 2024-1600-0092/1623-068

Amendment No. Four

January 3, 2024

This amendment is being issued to provide answers to inquiries and revise the deadline for receipt of proposals.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

Anneliese Zlitni, Procurement Officer

Email: anneliese.zlitni@alaska.gov

COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Changes to the RFP:

Change 1: The following section is updated:

SEC. 1.03 DEADLINE FOR RECEIPT OF PROPOSALS

Proposals must be received by 2:30 p.m., prevailing Alaska time on Friday, January 26, 2024. Late proposals or amendments will be disqualified and not opened or accepted for evaluation.

Change 2: The following section is updated:

SEC. 1.06 QUESTIONS PRIOR TO DEADLINE FOR RECEIPT OF PROPOSALS

All questions must be in writing and directed to the procurement officer. The interested party must follow up with questions asked via telephone in written form directed to the procurement officer.

All questions must be received no later than 12:00 p.m. (AKST) on Wednesday, January 17, 2024.

Two types of questions generally arise. One may be answered by directing the questioner to a specific section of the RFP. These questions may be answered over the telephone. Other questions may be more complex and may require a written amendment to the RFP. The procurement officer will make that decision. All questions are requested in writing to: Procurement Officer: Anneliese Zlitni, anneliese.zlitni@alaska.gov.

Change 3: The following section is updated:

SEC. 1.12 RFP SCHEDULE

The RFP schedule set out herein represents the State's best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule may be shifted accordingly. All times are Alaska Standard Time.

ACTIVITY	TIME	DATE
RFP Released		10/20/2023
Question Deadline	12:00 p.m. AKST	1/17/2024
Proposal Due Date	2:30 p.m. AKST	1/26/2024
Proposal Evaluations Complete		2/9/2024
Notice of Intent to Award		2/16/2024
Contract Issued		2/23/2024

This RFP does not, by itself, obligate the State. The State's obligation will commence when the contract is approved by the Commissioner of the Department of Health or the Commissioner's designee. Upon written notice to the contractor, the State may set a different starting date for the contract. The State will not be responsible for any work done by the contractor, even work done in good faith, if it occurs prior to the contract start date set by the State.

The following questions are here presented and answered:

Question 1. Is there any way to submit for funding past today?

Answer 1. As this solicitation is not for grant proposals, this particular Q&A is not applicable. See Q&A #3.

Question 2. Are there other programs that may provide support?

Answer 2. There are not.

Question 3. Is there a resource available that can help us through the submission process, as we are a small non-profit with limited expertise in applying for grants.

Answer 3. There is not a resource to provide assistance through the submission process, which, as stated above, does not solicit grant proposals. In this solicitation, the State seeks submittals of proposals for professional services. However, the RFP provides all the information required for submission, as well as all required forms. Any questions that arise may be submitted for response. To that end, reference Section 1.06, Questions Prior to Deadline for Receipt of Proposals as well as the updated RFP Schedule on page 2 of this amendment.

End of Amendment