

STATE OF ALASKA

Department of Health
Division of Finance and Management Services



Alaska Perinatal Quality Collaborative (AKPQC) Data Management Contractor

RFP 2024-1600-0139/1623-061

Amendment No. Three

December 18, 2023

This amendment is being issued to revise the deadline for receipt of proposals, add an RFP submittal form section, and respond to a question received.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

Anneliese Zlitni, Procurement Officer

Email: anneliese.zlitni@alaska.gov

COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Changes to the RFP:

Change 1: The following section is updated:

SEC. 1.03 DEADLINE FOR RECEIPT OF PROPOSALS

Proposals must be received prior to 2:30 p.m. prevailing Alaska time on Monday, January 8, 2024. Late proposals or amendments will be disqualified and not opened or accepted for evaluation.

Change 2: The following section is updated:

SEC. 1.06 QUESTIONS PRIOR TO DEADLINE FOR RECEIPT OF PROPOSALS

All questions must be in writing and directed to the procurement officer. The interested party must confirm telephone conversations in writing.

All questions must be received no later than 12:00 p.m. (AKST) on Wednesday, January 4, 2024.

Two types of questions generally arise. One may be answered by directing the questioner to a specific section of the RFP. These questions may be answered over the telephone. Other questions may be more complex and may require a written amendment to the RFP. The procurement officer will make that decision. All questions are requested in writing to: Procurement Officer: Anneliese Zlitni, anneliese.zlitni@alaska.gov

Change 3: The following section is updated:

SEC. 1.12 RFP SCHEDULE

The RFP schedule set out herein represents the State’s best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule may be shifted accordingly. All times are Alaska Standard Time.

ACTIVITY	TIME	DATE
RFP Released		10/20/2023
Question Deadline	12:00 p.m. AKST	1/4/2024
Proposal Due Date	2:30 p.m. AKST	1/8/2024
Proposal Evaluations Complete		1/15/2024
Notice of Intent to Award		1/22/2024
Contract Issued		1/29/2024

This RFP does not, by itself, obligate the State. The State's obligation will commence when the contract is approved by the Commissioner of the Department of Health or the Commissioner's designee. Upon written notice to the contractor, the State may set a different starting date for the contract. The State will not be responsible for any work done by the contractor, even work done in good faith, if it occurs prior to the contract start date set by the State.

Change 4: The following section is added:

SEC. 4.08 SUBCONTRACTORS (SUBMITTAL FORM F)

If using subcontractors, the offeror must complete and submit this Submittal Form.

The following question is here presented and answered:

Question. We saw that Amendment 2 was released. However, it was unclear to me if I need to fill out the form provided with Amendment 2.

Answer. Per RFP Section 4.01, RFP Submittal Forms, “This RFP contains submittal forms, which must be completed by the offeror and submitted as part of their proposal. **Any proposal that does not follow these requirements may be deemed non-responsive.**” While the amendment forms do not count against the page limits specified in RFP Section 4.02, Special Formatting Requirements, they are, like all submittal forms, required to be included as part of the proposal package submission process. Proposers should review the referenced sections carefully for more specific information regarding proposal packets. Sections 4.03 through 4.09 break down the details and requirements of these mandatory submittal forms.

End of Amendment