



# STATE OF ALASKA INVITATION TO BID (ITB)

TITLE: AIRPORT RUNWAY AND HIGHWAY SWEEPER BROOM REPLACEMENT  
BRUSHES

ITB #2524H025

DATE ITB ISSUED: DECEMBER 11, 2023


This Invitation to Bid (ITB) is intended to result in a non-mandatory use contract(s) for the purchase of airport runway and highway sweeper broom replacement brushes, at various locations within Alaska, on an as-needed basis for the Department of Transportation & Public Facilities (DOT&PF).

**IMPORTANT NOTICE:** If you received this solicitation from the State of Alaska's "Online Public Notice" web site, you must register with the procurement officer listed below in order to receive notification of subsequent amendments to the solicitation. Failure to register with the procurement officer may result in the rejection of your offer.

**BIDDER'S NOTICE:** By signature on this form, the bidder certifies that they comply with the following:

- (1) the bidder has a valid Alaska business license or will obtain one prior to award of any contract resulting from this ITB. If the bidder possesses a valid Alaska business license, the license number must be written below or one the following forms of evidence submitted with the bid:
  - a canceled check for the business license fee;
  - a copy of the business license application with a receipt date stamp from the State's business license office;
  - a receipt from the State's business license office for the license fee;
  - a copy of the bidder's valid business license;
  - a sworn notarized affidavit that the bidder has applied and paid for a business license;
- (2) the price(s) submitted was arrived at independently and without collusion, under penalty of perjury, and that the bidder is complying with:
  - the laws of the State of Alaska;
  - the applicable portion of the Federal Civil Rights Act of 1964;
  - the Equal Employment Opportunity Act and the regulations issued thereunder by the state and federal government;
  - the Americans with Disabilities Act of 1990 and the regulations issued thereunder by the state and federal government;
  - the bid will remain open and valid for at least 90 days;
  - all terms and conditions set out in this Invitation to Bid (ITB).

If a bidder does not hold an Alaska Business License (1) at the time designated in the ITB for opening the state will disallow the Alaska Bidder Preference. Bids must also be submitted under the name as appearing on the bidder's current Alaska business license in order to receive the Alaska Bidder Preference. If a bidder fails to comply with (2) of this paragraph, the state may reject the bid, terminate the contract, or consider the contractor in default.

Chris Hunt Procurement Officer	1) _____ COMPANY SUBMITTING BID	*DOES YOUR BUSINESS QUALIFY FOR THE ALASKA BIDDER'S PREFERENCE? [ ] YES [ ] NO
	2) _____ AUTHORIZED SIGNATURE	*DOES YOUR BUSINESS QUALIFY FOR THE ALASKA VETERAN PREFERENCE? [ ] YES [ ] NO
Phone: (907) 465-8448 TDD: (907) 465-3124 Email: <a href="mailto:chris.hunt@alaska.gov">chris.hunt@alaska.gov</a>	3) _____ PRINTED NAME	*SEE ITB FOR EXPLANATION OF CRITERIA TO QUALIFY
	4) _____ DATE	5) _____ TELEPHONE NUMBER
6) _____ ALASKA BUSINESS LICENSE NUMBER (Is name on license the same as Item 1?)	7) _____ FEDERAL TAX ID NUMBER	8) _____ E-MAIL ADDRESS

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## SECTION 1. INTRODUCTION & INSTRUCTIONS

### SEC. 1.01 PURPOSE OF THE ITB

This Invitation to Bid (ITB) is intended to result in a non-mandatory use contract(s) for the purchase of airport runway and highway sweeper broom replacement brushes, at various locations within Alaska, on an as-needed basis for the Department of Transportation & Public Facilities. If agreed to in their bid, the awarded contractor shall extend proposed contract pricing to the Municipality of Anchorage under the same terms and conditions of the ITB. Agreement shall be demonstrated by checking the Yes box listed on page sixty-four (64), the final page of the bid schedule. The option to not extend proposed contract pricing to the Municipality of Anchorage shall be demonstrated by checking the No box listed on page sixty-four (64), the final page of the bid schedule. Extending proposed contract pricing to the Municipality of Anchorage is optional and will not be evaluated in any way. The Municipality of Anchorage shall be responsible for the entirety their own orders and payments.

### SEC. 1.02 DEADLINE FOR RECEIPT OF BIDS

Bids must be received no later than 2:00 PM Alaska Time on January 5, 2024, at which time they will be publicly opened. Late bids or amendments will be disqualified and not opened or accepted for evaluation.

### SEC. 1.03 PRIOR EXPERIENCE

No specific minimums have been set for this ITB.

### SEC. 1.04 INVITATION TO BID (ITB) REVIEW

Bidders shall carefully review this ITB for defects and questionable or objectionable material. Comments concerning defects and questionable or objectionable material in the ITB should be made in writing and received by the procurement officer at least ten days before the bid opening date. This will allow time for an amendment to be issued if one is required. It will also help prevent the opening of a defective bid, upon which award cannot be made, and the resultant exposure of bidders' prices.

### SEC. 1.05 QUESTIONS PRIOR TO DEADLINE FOR RECEIPT OF BIDS

All questions must be submitted in writing and directed to the procurement officer. The interested party must confirm telephone conversations in writing. Two types of questions generally arise. One may be answered by directing the questioner to a specific section of the ITB. These questions may be answered over the telephone. Other questions may be more complex and may require a written amendment to the ITB. The procurement officer will make that decision.

PROCUREMENT OFFICER:	Chris Hunt	PHONE:	907-465-8448
EMAIL:	chris.hunt@alaska.gov	FAX:	907-465-3124

### SEC. 1.06 SUBMITTING BIDS

Bidders must submit one hard copy of their bid, in writing, to the procurement officer in a sealed package. The sealed bid package must be addressed as follows:

Emailed, faxed or oral bids **will not be accepted.**

The sealed bids package(s) must be addressed and mailed as follows:

Department of Transportation & Public Facilities  
Statewide Contracting and Procurement  
Attention: Chris Hunt  
Invitation to Bid (ITB) Number: 2524H025  
ITB Title: Airport Runway and Highway Sweeper Broom Replacement Brushes  
  
PO Box 112500  
3132 Channel Drive, Room 350  
Juneau, Alaska 99811-2500

If using a **delivery service**, please use the following address:

Department of Transportation & Public Facilities  
Attention: Chris Hunt  
3132 Channel Drive, Room 350  
Juneau, Alaska 99811-2500

An offeror's failure to submit its bid prior to the deadline will cause the bid to be disqualified. Late bids or amendments will not be opened or accepted for evaluation.

**Please take into consideration that due to weather, scheduling, and location there is no overnight delivery service to Juneau, Alaska.**

## SEC. 1.07 BID FORMS

Bidders shall use the front page of this ITB and any other forms identified in this ITB for submitting bids. All bids must be signed by an individual authorized to bind the bidder to the provisions of the ITB.

### BIDDER'S CERTIFICATION

By signature on the bid, the bidder certifies that they comply with the following:

- A. the laws of the State of Alaska;
- B. the applicable portion of the Federal Civil Rights Act of 1964;
- C. the Equal Employment Opportunity Act and the regulations issued thereunder by the state and federal government;
- D. the Americans with Disabilities Act of 1990 and the regulations issued thereunder by the state and federal government;
- E. all terms and conditions set out in this ITB;
- F. the price(s) submitted was arrived at independently arrived and without collusion, under penalty of perjury; and
- G. that the bid will remain open and valid for at least 90 days.

If any bidder fails to comply with [a] through [g] of this paragraph, the state reserves the right to disregard the bid, terminate the contract, or consider the contractor in default.

### CONFLICT OF INTEREST

Each bid shall include a statement indicating whether or not the company or any individuals working on the contract has a possible conflict of interest (e.g., currently employed by the State of Alaska or formerly employed

by the State of Alaska within the past two years) and, if so, the nature of that conflict. The procurement officer reserves the right to **consider a bid non-responsive and reject it** or cancel the award if any interest disclosed from any source could either give the appearance of a conflict or cause speculation as to the objectivity of the contract to be performed by the bidder.

## SEC. 1.08 PRICES

The bidder shall state prices in the units of issue on this ITB. Prices quoted in bids must be exclusive of federal, state, and local taxes. If the bidder believes that certain taxes are payable by the state, the bidder may list such taxes separately, directly below the bid price for the affected item.

## SEC. 1.09 PRE-BID CONFERENCE

No pre-bid conference will be held for this solicitation.

## SEC. 1.10 ASSISTANCE TO BIDDERS WITH A DISABILITY

Bidders with a disability may receive accommodation regarding the means of communicating this ITB or participating in the procurement process. For more information, contact the procurement officer no later than ten days prior to the deadline for receipt of bids.

## SEC. 1.11 AMENDMENTS TO BIDS

Amendments to or withdrawals of bids will only be allowed if acceptable requests are received prior to the deadline that is set for receipt of bids, in accordance with 2 AAC 12.140. No amendments or withdrawals will be accepted after the deadline unless the delay is due to an error of the contracting agency, in accordance with 2 AAC 12.160.

## SEC. 1.12 AMENDMENTS TO THE ITB

If an amendment is issued, it will be provided to all who were notified of the ITB and to those who have registered with the procurement officer after receiving the ITB from the State of Alaska Online Public Notice website.

## SEC. 1.13 ITB SCHEDULE

The ITB schedule set out herein represents the State of Alaska's best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of bids, is delayed, the rest of the schedule may be shifted accordingly. All times are Alaska Time.

ACTIVITY	TIME	DATE
Issue Date / ITB Released		December 11, 2023
Deadline for Receipt of Bids / Bid Due Date	2:00 PM Alaska Time	January 5, 2024
Bid Evaluations Complete		January 8, 2024
Notice of Intent to Award		January 8, 2024
Contract Issued		January 19, 2024

This ITB does not, by itself, obligate the state. The state's obligation will commence when the contract is approved by the Commissioner of the Department of Transportation & Public Facilities (DOT&PF), or the Commissioner's designee. Upon written notice to the contractor, the state may set a different starting date for the contract. The state will not be responsible for any work done by the contractor, even work done in good faith, if it occurs prior to the contract start date set by the state.

#### **SEC. 1.14 ALTERNATE BIDS**

Bidders may only submit one bid for evaluation. In accordance with 2 AAC 12.830 alternate bids (bids that offer something different than what is asked for) will be rejected.

#### **SEC. 1.15 SUPPORTING INFORMATION**

Bidders shall submit all required technical, specification, and other supporting information with their bid, so that a detailed analysis and determination can be made by the procurement officer that the product offered meets the ITB specifications and that other requirements of the ITB have been met. However, provided a bid meets the requirements for a definite, firm, unqualified, and unconditional offer, the state reserves the right to request supplemental information from the bidder, after the bids have been opened, to ensure that the products or services offered completely meet the ITB requirements. The requirement for such supplemental information will be at the reasonable discretion of the state and may include the requirement that a bidder will provide a sample product(s) so that the state can make a first-hand examination and determination.

A bidder's failure to provide this supplemental information or the product sample(s), within the time set by the state, will cause the state to consider the offer non-responsive and reject the bid.

#### **SEC. 1.16 FIRM, UNQUALIFIED, AND UNCONDITIONAL OFFER**

Bidders must provide enough information with their bid to constitute a definite, firm, unqualified and unconditional offer. To be responsive a bid must constitute a definite, firm, unqualified and unconditional offer to meet all the material terms of the ITB. Material terms are those that could affect the price, quantity, quality, or delivery. Also included as material terms are those which are clearly identified in the ITB and which, for reasons of policy, must be complied with at risk of bid rejection for non-responsiveness.

#### **SEC. 1.17 VENDOR TAX ID NUMBER**

If goods or services procured through this ITB are of a type that is required to be included on a Miscellaneous Tax Statement, as described in the Internal Revenue Code, a valid tax identification number must be provided to the State of Alaska before payment will be made.

#### **SEC. 1.18 ANNOTATED LITERATURE**

Bidders must annotate their product literature to identify for the state the location of the supporting information regarding each product specification set out in this ITB. A bidder's failure to comply with this clause, within the time set by the state, will cause the state to consider the offer non-responsive and reject the bid.



## **SECTION 2. CONTRACT INFORMATION**

### **SEC. 2.01 CONTRACT TERM**

The length of the contract will be from the date of award, approximately January 19, 2024 through January 31, 2025, with the option to renew for three (3) additional one (1) year term at the same price, and under the same terms and conditions, as the original contract. Renewals are to be exercised solely by the state.

### **SEC. 2.02 CONTRACT ADMINISTRATION**

The administration of this contract is the responsibility of the procurement officer of record within the Department of Transportation & Public Facilities, Statewide Contracting & Procurement.

### **SEC. 2.03 CONTRACT FUNDING**

Approval or continuation of a contract resulting from this ITB is contingent upon legislative appropriation.

### **SEC. 2.04 CONTRACT EXTENSION**

Unless otherwise provided in this ITB, the state and the successful bidder/contractor agree: (1) that any extension of the contract excluding any exercised renewal options, will be considered as a month-to-month extension, and all other terms and conditions shall remain in full force and effect and (2) the procurement officer will provide written notice to the contractor of the intent to cancel the month-to-month extension at least thirty (30) days before the date of cancellation. A month-to-month extension may only be executed by the procurement officer via a written contract amendment.

### **SEC. 2.05 CONTRACT CHANGES – UNANTICIPATED AMENDMENTS**

During the course of this contract, the contractor may be required to perform additional work. That work will be within the general scope of the initial contract. When additional work is required, the state will provide the contractor a written description of the additional work and request the contractor to submit a firm time schedule for accomplishing the additional work and a firm price for the additional work. Cost and pricing data must be provided to justify the cost of such amendments per AS 36.30.400.

The contractor will not commence additional work until the procurement officer has secured required state approvals necessary for the amendment and issued a written contract amendment.

### **SEC. 2.06 SUBCONTRACTORS**

Subcontractors may be used to perform work under this contract. If a bidder intends to use subcontractors, the bidder must identify in the bids the names of the subcontractors and the portions of the work the subcontractors will perform.

If a bid with subcontractors is selected, the bidder must provide the following information concerning each prospective subcontractor within five working days from the date of the state's request:

- complete name of the subcontractor;
- complete address of the subcontractor;
- type of work the subcontractor will be performing;
- percentage of work the subcontractor will be providing;
- evidence that the subcontractor holds a valid Alaska business license; and
- a written statement signed by each proposed subcontractor that clearly verifies that the subcontractor is committed to render the services required by the contract.

A bidder's failure to provide this information, within the time set, may cause the state to consider their bid non-responsive and reject it.

Note that if the subcontractor will not be performing work within Alaska, they will not be required to hold an Alaska business license.

## SEC. 2.07 JOINT VENTURES

Joint ventures will not be allowed.

## SEC. 2.08 CONTRACT PERFORMANCE LOCATION

The location(s) the work is to be performed, completed and managed is the contractor's place of business.

The state will not provide workspace for the contractor. The contractor must provide its own workspace.

By signature on their bid, the bidder certifies that all services provided under this contract by the contractor and all subcontractors shall be performed in the United States.

If the bidder cannot certify that all work will be performed in the United States, the bidder must contact the procurement officer in writing to request a waiver at least 10 days prior to the deadline for receipt of bids.

The request must include a detailed description of the portion of work that will be performed outside the United States, where, by whom, and the reason the waiver is necessary.

Failure to comply with these requirements may cause the state to reject the bid as non-responsive, or cancel the contract.

## SEC. 2.09 RIGHT TO INSPECT PLACE OF BUSINESS

At reasonable times, the state may inspect those areas of the contractor's place of business that are related to the performance of a contract. If the state makes such an inspection, the contractor must provide reasonable assistance.

## SEC. 2.10 LOT SPECIFICATIONS

*Note: Part numbers described in each specification may not reflect the exact current United Rotary Brush (URB) or Elgin, or Svenska manufacturer part number, but should be viewed as an approximate for bidding purposes. Bidders are required to identify the specific brand and part number offered on the "Bid Schedule".*

### **LOT 1: CONVOLUTED WIRE BROOM WAFER SECTIONS FOR AIRPORT RUNWAY SWEEPERS**

Convoluted wire broom section, 36" outside diameter, 10-3/4" (+ 1/8", -0") center inside diameter. Each brush ring shall be a solid continuous ring with no break in the steel ring for structural integrity, and made of premium grade 18 gauge coil steel, .045" thick. Each brush ring shall have two of 5/16" thick drive pins protruding 9/16" from ring and 1-1/2" apart center to center to drive wafer. Each wafer shall be filled with wire that is .018 in diameter, high carbon, galvanized steel, with 3 crimps per inch and crimp amplitude of 3/32" - 1/8". Tensile strength shall be 340,000 - 350,000 p.s.i. The .018 wire shall be held securely in the ring by four wraps of .091 diameter wire. Each brush ring shall be pressed closed every 1" (plus or minus 1/8") to ensure maximum strength under high speed sweeping conditions. Weight of wafer brush section shall be 8.0 lb. (plus or minus 5%).

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**URB #09-103360WCAH or State Approved Equivalent**

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### **LOT 2: WIRE WAFERS AND SPACERS FOR HIGH SPEED AIRPORT RUNWAY BROOMS**

Wire broom section, heavily filled, 46" outside diameter, 19-1/2" -0 +1/16" inside diameter with four 5/16" thick drive pins protruding 7/16" from ring and 15-1/2" apart center to center. Each brush ring shall be made of premium grade 18 gauge coil steel, .045" thick and shall be a solid continuous ring with no break in the steel ring for structural integrity. Each ring shall be filled with wire that is .018" diameter -0 +.002" high carbon, galvanized steel with 3 crimps per inch and crimp amplitude of 3/32"-1/8". Tensile strength is 340,000 - 350,000 p.s.i. before crimping. The .018" wire shall be held secure in the ring by six wraps of .091" diameter wire. Each brush ring shall be pressed closed every 1" plus or minus 1/8" to insure maximum strength under high speed sweeping conditions. Weight of complete brush section shall be 13 lbs. +/- 3%.

Metal spacers: approximately 1-3/16" thick, 19.5" (-0 +1/16") inside diameter

**Wafers: URB #05-191460WWAH or State Approved Equivalent**

**Spacer: URB #05-SPACER1912 or State Approved Equivalent**

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**LOT 3: CONVOLUTED POLY BROOM WAFER SECTIONS FOR HIGHWAY SWEEPERS**

Convolute Poly Wafer broom section, 32" outside diameter, 10-1/8" (+ 1/8", -0") inside diameter. Each brush ring shall be a solid continuous ring with no break in the steel ring for structural integrity, and made of premium grade 18 gauge coil steel, .045" thick. Each brush ring shall have two of 5/16" thick drive pins protruding 9/16" from ring and 1-7/16" apart center to center to drive wafer. Each wafer shall be filled with .080 x .110 oval shaped crimped virgin polypropylene bristle with tensile strength of 35,000 p.s.i. Each brush ring shall be pressed closed every 1" (plus or minus 1/8") to ensure maximum strength under normal sweeping conditions. Weight of wafer brush section shall be 3.5 lb. (plus or minus 5%)

**URB #04-100320PC or State Approved Equivalent**

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**LOT 4: CONVOLUTED WIRE BROOM WAFER SECTIONS FOR HIGHWAY SWEEPERS**

Convolute wire broom wafer section, 32" outside diameter, 10-1/8" (+ 1/8", -0") center inside diameter. Each brush ring shall be a solid continuous ring with no break in the steel ring for structural integrity, and made of premium grade 18 gauge coil steel, .045" thick. Each brush ring shall have two of 5/16" thick drive pins protruding 9/16" from ring and 1-7/16" apart center to center to drive wafer. Each wafer shall be filled with wire that is .028 diameter high carbon hard drawn bright spring wire steel, with 3 crimps per inch and a crimp amplitude of 3/32" - 1/8". Tensile strength shall be 340,000 - 350,000 p.s.i. The .018 wire shall be held securely in the ring by four wraps of .091 diameter wire. Each brush ring shall be pressed closed every 1" (plus or minus 1/8") to ensure maximum strength under high speed sweeping conditions. Weight of wafer brush section shall be 8.0 lb. (plus or minus 5%).

**URB #09-100320WC or State Approved Equivalent**

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**LOT 5: FLAT POLY BROOM WAFERS AND SPACERS FOR HIGHWAY SWEEPERS**

Poly wafer 32" outside diameter, 10-1/16" (plus or minus 1/8") center hole with approximate thickness through the center at 1/2". Each brush ring shall be made of premium grade 18 gauge coil steel .045 thick, and shall be a solid continuous ring with no break in the steel ring for structural integrity. Each steel ring shall have one of 5/16" thick steel drive pins protruding 9/16" from ring to drive the wafer. Each ring shall be filled with .080 x .110 oval shaped crimped virgin polypropylene bristle with tensile strength of 35,000 p.s.i. Each brush ring shall be pressed closed every 1" (plus or minus 1/8") to ensure maximum strength under normal sweeping conditions. Weight of complete brush section shall be 3.5 lbs. (plus or minus 5%). Each brush section with spacer installed shall not exceed 1-11/16" thickness at the center.

Spacers for above sections shall be approximately 1-3/16" thick with 10-1/16" (plus or minus 1/8") inside diameter.

**Wafer: URB #100320PW or State Approved Equivalent**

**Spacer: supplied with wafer**

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**LOT 6: FLAT WIRE BROOM WAFERS AND SPACERS FOR HIGHWAY SWEEPERS**

Wire Wafer 32" outside diameter, 10-1/16" (plus 1/8", minus 0") inside diameter with approximate thickness through the center at 1/2". Each brush ring shall be made of premium grade 18 gauge coil steel .045 thick, and shall be a solid continuous ring with no break in the steel ring for structural integrity. Each steel ring shall have one of 5/16" thick steel drive pins protruding 9/16" from ring and 1-7/16" apart center to center to drive the wafer. Each wafer shall be filled with .028 diameter high carbon hard drawn bright spring wire crimped in two places with tensile strength of 270,000 - 312,000 p.s.i. before crimping. The .028 wire shall be held secure in the ring by three wraps of .091 diameter wire. Each brush ring shall be pressed closed every 1" (plus or minus 1/8") to ensure maximum strength under normal sweeping conditions. Weight of wafer brush section shall be 4.5 lbs. (plus or minus 5%). Each brush section with spacer installed shall not exceed 1-11/16" thickness at the center.

Spacers for above sections shall be approximately 1-3/16" thick with 10-1/16" (plus or minus 1/8") inside diameter.

**Wafer: URB # 06-100320WW or State Approved Equivalent**

**Spacer: supplied with wafer**

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**LOT 7: WIRE SEGMENTED GUTTER BROOM FOR HIGHWAY SWEEPERS**

Segments per Set:	5
Segment Material:	High Impact Copolymer Polypropylene
Segment Weight:	1.5lbs.
Holes per segment:	31
Mounting:	1 ea. 3/8" #16 thread/2 ea. 5/8" #11 thread/zinc coated nuts molded into block
Wire Material:	0.26 x 0.126 x 26", Oil tempered, Hardness: Rockwell "C", Scale: 41 to 45
Wire, Units per Hole:	18
Wire Weight per Segment:	13 lbs.
Weight per set:	72.5 lbs.

**Elgin # 1035685 or State Approved Equivalent**

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**LOT 8: POLY TUBE BROOM FOR HIGHWAY SWEEPERS**

I.D. Core:	8.6.25" (+/-0.06)
Core Material:	Steel Tubing
O.D. Refill:	36"
Length of Refill:	58"
Number of Fiber Wraps:	51 (+/-3)
Continuous Wraps at End:	4-5
Filament Resin Type:	Polypropylene
Filament Shape:	Oval w/crimp
Filament Diameter Range:	0.080" to 0.110"
Total Refill Weight:	174 lbs. (+5/-3%)
Refill Fiber Weight:	105 lbs.

**URB # 214 or State Approved Equivalent**

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**LOT 9: BLUE STEEL WIRE GUTTER BROOM FOR HIGHWAY SWEEPERS**

<u>OVERALL</u>	<u>Standard</u>
Segments per set:	5
Holes per segment:	31
Wires per hole:	17
Wire Weight per Segment:	12 lbs.
Total Weight per segment:	13.46 lbs.
Total weight per set:	67.30 lbs.
Weight tolerance:	+/- 5%
BLOCK	
Material:	High Density Polypropylene
WIRE	
Type:	.026"x .126"x 26"
Tensile Strength:	251,366 – 257,985 PSI
Hardness	41-45 Rockwell "C"

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**URB # 41-PATELP5 (This Lot is brand specific – No Substitutions Allowed)**


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**LOT 10: GUTTER BROOM REFILL (STANDARD DUTY)**

Type:	Disposable
Segments per Set:	Four (4) and Five (5)
Segment Degrees:	90
Segment Material:	Polypropylene
Segment Length:	18"
Segment Weight:	1.13 lbs.
Segment Holes Per:	35
Segment Rows of Holes:	2
Segment Weight Tolerance:	Plus or Minus 1.00 lbs.
Segment Wire Weight:	17.5 lbs.
Set Diameter:	28"
Set Total Weight:	75 lbs.
Set Weight Tolerance:	Plus or Minus 1.00 lbs.
Set Sweeping Diameter:	50"
Wire Material:	125" x 0.025" x 26"
Tensile Strength:	210,000-240,000 psi.
Relative Hardness:	71-75 on Rockwell "A" scale
Carbon:	0.60%-0.75%
Manganese:	0.40%-.090%
Silicon:	0.10%-0.30%
Phosphorus:	0.045% max.
Sulphur:	0.50% max.
Dimensions Tolerance:	width: +/-0.010"
	thickness: +/-0.001"
	length: +/-0.125"

**Four (4) Segments: URB # 41-PATMOP4 or State Approved Equivalent****Five (5) Segments: Elgin # 1035685 or State Approved Equivalent**

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**LOT 11: GUTTER BROOM REFILL (HEAVY DUTY)**

Type:	Disposable
Segments per Set:	Four (4) and Five (5)
Segment Degrees:	90
Segment Material:	Polypropylene
Segment Length:	18"
Segment Weight:	1.5 lbs.
Segment Holes Per:	35
Segment Rows of Holes:	2
Segment Wires per Hole:	21
Segment Overall Weight:	19.5 lbs.
Segment Wire Weight:	18 lbs.
Set Diameter:	28"
Set Total Weight:	78 lbs.
Set Weight Tolerance:	Plus or Minus 5%
Set Sweeping Diameter:	50"
Wire Material:	125" x 0.025" x 26"
Tensile Strength:	210,000-240,000 psi.
Relative Hardness:	71-75 on Rockwell "A" scale
Carbon:	0.60%-0.75%
Manganese:	0.40%-.090%
Silicon:	0.10%-0.30%
Phosphorus:	0.045% max.
Sulphur:	0.50% max.
Dimensions Tolerance:	width: +/- .010"
	thickness: +/- .001"
	length: +/- 0.125"

**Four (4) Segments: URB # PATMOP4H or State Approved Equivalent****Five (5) Segments: Elgin # 1035684 or State Approved Equivalent**

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**LOT 12: MAIN BROOM - TUBE BROOM REFILL**

Type:	Disposable
Filament Type:	Polypropylene
Segment Length:	58"
Set Outside Diameter:	36"
Core Inside Diameter:	8.6"
Set Weight:	174 lbs.
End Wraps:	4-5
Number of Wraps:	51 (+/-3)
Core & Segment Material:	Steel Tubing

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**URB # 214 or State Approved Equivalent**

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**LOT 13: POLY WAFERS AND SPACERS FOR HIGH SPEED AIRPORT RUNWAY BROOMS**

Poly wafer section, heavily filled, 46" outside diameter, 19 ½" + 1/16"/-0 inside diameter with four 5/16" thick drive pins protruding 7/16" from ring and 15-1/2" apart center to center. Each brush ring shall be made of premium grade 18-gauge coil steel, .045 thick and shall be a solid continuous ring with no break in the steel ring for structural integrity. Each ring shall be filled with .070 x .100 oval shaped crimped virgin polypropylene bristles with tensile strength of 35,000 p.s.i. The .070 x .100 virgin poly shall be held secure in the ring by eight wraps of .081 diameter wire. Each brush ring shall be pressed closed every 1" plus or minus 1/8" to insure maximum strength under high speed sweeping conditions. The brush ring shall be lined with a high quality rubber liner to absorb the friction at the ring edge and protect the poly bristles from rubbing against the edge and cutting themselves. Bristle holding wire tension shall be maintained by deforming an elongated cylindrical shaped clip, retaining the wire, under high tension, to ensure against bristle loss. Weight of complete brush section shall be 8 lbs. +/- 5%.

Spacer: 1-3/16" thick and 19.5" +1/16"/-0 inside diameter, premium grade 18 gauge .045 thick coil steel.

**Wafer –URB #05-191460PWA or State Approved Equivalent**

**Spacer –URB #05-SPACER1912 or State Approved Equivalent**

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**LOT 14: TUFTED WIRE CASSETTE REFILL FOR HIGH SPEED AIRPORT RUNWAY SWEEPERS**

Core Description:	18' split core 46" diameter
Number of Bars:	224
Number of Rows:	28

**URB # 29-CW265224 or State Approved Equivalent**

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**LOT 15: COMBINATION SET OF POLY AND WIRE WAFER SECTIONS WITH SPACERS FOR HIGH SPEED AIRPORT RUNWAY BROOMS**

This Lot consists of a specific number of wire and poly wafers with spacers to form a set. The wire wafers must meet the same requirements as Specification 2. The poly wafers must meet the same requirements as Specification 13. The spacers must meet Specifications 2 and 13.

**Set consists of:**

54 ea. poly wafers

98 ea. wire wafers

97 ea. spacers

**Wire Wafer – URB #05-191460WWAH or State Approved Equivalent**

**Poly Wafer - URB #05-191460PWA or State Approved Equivalent**

**Spacer – URB #05-SPACER1912 or State Approved Equivalent**

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**LOT 16: 78" POLYPROPYLENE CENTER BROOM**

Filament Type:	Polypropylene
Inside/Outside Diameter:	2.875" / 16"
Core/Segment Type	16 ga Steel Tube
Broom Weight	38 lbs.

For use on Elgin Crosswind Series J-3000.

**Elgin – 7873208 or State approved Equivalent**

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**LOT 17: TUFTED WIRE CASSETTE REFILL FOR HIGH SPEED AIRPORT RUNWAY SWEEPERS**

Core Description:	20' split core 46" diameter
Number of Bars:	280
Number of Rows:	28

**URB # 29-CW235280 or State approved Equivalent**

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**LOT 18: COMBINATION SET OF POLY AND WIRE WAFER SECTIONS WITH SPACERS FOR HIGH-SPEED AIRPORT RUNWAY BROOMS PER ALASKA DOT SPECIFICATION 54 P 98 W97 SP**

This Lot consists of a specific number of wire and poly wafers with spacers to form a set. The wire wafers must meet Specification 1, the poly wafers must meet the Specification 2. The spacers must meet Specifications 2.

**Specification 1 - Wire Wafer**

Wire broom section, heavily filled, 46" outside diameter, 19-1/2" -0 +1/16" inside diameter with four 5/16" thick drive pins protruding 7/16" from ring and 15-1/2" apart center to center. Each brush ring shall be made of premium grade 18 gauge coil steel, .045" thick and shall be a solid continuous ring with no break in the steel ring for structural integrity. Each ring shall be filled with wire that is .018" diameter -0 +.002" high carbon, galvanized steel with 3 crimps per inch and crimp amplitude of 3/32"-1/8". Tensile strength is

340,000 - 350,00 p.s.i. before crimping. The .018" wire shall be held secure in the ring by six wraps of .091" diameter wire. Each brush ring shall be pressed closed every 1" plus or minus 1/8" to insure maximum strength under high speed sweeping conditions. Weight of complete brush section shall be 13 lbs. +/- 3%.

#### **Specification 2 - Poly Wafer and Spacer**

Poly wafer section, heavily filled, 46" outside diameter, 19 1/2" + 1/16"/-0 inside diameter with four 5/16" thick drive pins protruding 7/16" from ring and 15-1/2" apart center to center. Each brush ring shall be made of premium grade 18-gauge coil steel, .045 thick and shall be a solid continuous ring with no break in the steel ring for structural integrity. Each ring shall be filled with .070 x .100 oval shaped crimped virgin polypropylene bristles with tensile strength of 35,000 p.s.i. The .070 x .100 virgin poly shall be held secure in the ring by eight wraps of .081 diameter wire. Each brush ring shall be pressed closed every 1" plus or minus 1/8" to insure maximum strength under high speed sweeping conditions. The brush ring shall be lined with a high quality rubber liner to absorb the friction at the ring edge and protect the poly bristles from rubbing against the edge and cutting themselves. Bristle holding wire tension shall be maintained by deforming an elongated cylindrical shaped clip, retaining the wire, under high tension, to ensure against bristle loss. Weight of complete brush section shall be 8 lbs. +/- 5%.

#### **Specification 3 - Spacer**

Spacer: 1-3/16" thick and 19.5" +1/16"/-0 inside diameter, premium grade 18 gauge .045 thick coil steel.

Set consists of:

58 ea. poly wafers 100 ea. wire wafers 100 ea. spacers

**Wire Wafer – URB #05-191460WWHA or State Approved Equivalent**

**Poly Wafer - URB #05-191460PWA or State Approved Equivalent**

**Spacer – URB #05-SPACER1912 or State Approved Equivalent**

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#### **LOT 19: SVENSKA SIB BROOM SET 18' SIB SPLIT CORE REPLACEMENT BRISTLES**

SVENSKA SIB Broom Set 18' SIB split core replacement bristles

SVENSKA part # SIB00302K52-60 set # 168/20/56/5 60 MM

**(This Lot is brand specific – No Substitutions Allowed)**

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#### **LOT 20: SVENSKA SIB BROOM 22' SIB SPLIT CORE REPLACEMENT BRISTLES**

SVENSKA SIB Broom 22' SIB split core replacement bristles

SVENSKA part # SIB SIB00302K52-60 set # 168/20/56/19 60 MM

**(This Lot is brand specific – No Substitutions Allowed)**

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#### **LOT 21: SVENSKA WIRE BROOM TUFTS**

SVENSKA WIRE BROOM TUFTS .045 MM DIAMETER (20 tufts per cassette)

SVENSKA part #SIB 20-45

**(This Lot is brand specific – No Substitutions Allowed)**

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#### **LOT 22: SVENSKA WIRE BROOM TUFTS**

SVENSKA WIRE BROOM TUFTS .045 MM DIAMETER (6 tufts per cassette)

SVENSKA part #SIB 6-45

**(This Lot is brand specific – No Substitutions Allowed)**

**SEC. 2.11 F.O.B. POINT**

The F.O.B. point for all items purchased under this contract is the final destination anywhere within the State of Alaska. Ownership of and title to the ordered items remains with the contractor until the items have been delivered to their final destination and are accepted by the State.

The State reserves the right to select the Contract Destination Pricing Points (CDPP) when placing the order. The cost of shipping and delivery to the CDPP is to be included in the bid price. The cost of shipping and delivery for orders beyond a CDPP will be handled as follows:

The contractor will prepay the shipping and delivery charges to any destination named by the State in its order. The contractor will charge-back those actual shipping and delivery charges to the State as a separate item on the State's invoice. In all instances where additional shipping occurs, the State reserves the right to determine the method of shipment based on cost or need.

**SEC. 2.12 CONTRACT DESIGNATED PRICING POINTS**

- 1) The contract(s) resulting from this solicitation will provide pricing for items delivered to three destinations; Anchorage, AK, Fairbanks, AK, and Dockside Seattle, WA. These areas are known as the Contract Designated Pricing Points (CDPP). CDPP's are further defined as:
  - a. the CDPP of Anchorage, Alaska is defined as prepared for further shipment and delivered at the DOT/PF facility, or the receiving yard of the State's specified carrier (water, surface or air carrier) in Anchorage, Alaska;
  - b. the CDPP of Fairbanks, Alaska is defined as prepared for further shipment and delivered at the Department of Transportation & Public Facilities Maintenance Station Yard at 2301 Peger Road, Fairbanks, Alaska, or the receiving yard of the State's specified carrier (water, surface or air carrier) in Fairbanks, Alaska;
  - c. the CDPP of Dockside, Seattle, Washington is defined as prepared for further shipment and delivered at the receiving yard of the State's specified water carrier in Seattle, Washington.
- 2) Some orders will require additional shipping by the Contractor from the CDPP's to other locations within the State of Alaska. In such cases, the Contractor must ship to the final destination and prepay any additional shipping from the designated CDPP. The Contractor shall invoice the additional shipping costs as a separate line item and provide the actual additional shipping receipts with the invoice. In all instances where additional shipping occurs, the State reserves the right to determine the method of shipment based on need. Following are examples of shipping and delivery to the final destination other than the CDPP's:
  - a. An order with a final destination of Palmer, Alaska will be ordered from the Contractor awarded the contract for that Lot and priced for the CDPP of Anchorage, Alaska. The Contractor will ship and deliver the items to the Palmer DOT/PF facility noted on the order. The State will be invoiced the price of the items listed for the CDPP of Anchorage, Alaska, plus the additional shipping from Anchorage to the Palmer DOT/PF facility as a separate line item on the invoice. The Contractor must provide with their invoice, the actual shipping receipt for delivery beyond the CDPP.
  - b. An order with a final destination of Tok, Alaska, will be ordered from the Contractor awarded the contract for that Lot and priced for the CDPP of Fairbanks, Alaska. The Contractor will ship and deliver the items to the Tok DOT/PF facility noted on the order. The State will be invoiced the price of the items

listed for the CDPP of Fairbanks, Alaska, plus the shipping from Fairbanks to the Tok DOT/PF facility as a separate line item on the invoice. The Contractor must provide with their invoice, the actual shipping receipts for delivery beyond the CDPP.

- c. An order with a final destination of Nome, Alaska will be ordered from the Contractor awarded the contract for that Lot and priced for the CDPP of Dockside Seattle Washington. The Contractor will ship and deliver the items to the Nome DOT/PF facility noted on the order. The State will be invoiced for the price of the items listed for the CDPP of Dockside Seattle, Washington, plus the shipping from Dockside Seattle to the Nome DOT/PF facility as a separate line item on the invoice. The Contractor must provide with their invoice, the actual shipping receipts for delivery beyond the CDPP.
- d. An order with a final destination of Kodiak, Alaska shall be ordered from the Contractor awarded the contract for that Lot and at the State's discretion, priced for the CDPP of Anchorage, Alaska OR from the CDPP Dockside Seattle, Washington. The Contractor will deliver the items to the final destination (Kodiak DOT/PF facility) noted on the order and invoice for the price of the items listed for the CDPP location selected by the State. The additional shipping costs from the designated CDPP to the final destination shall be invoiced as a separate line item on the invoice. The Contractor must provide with their invoice, the actual shipping receipts for delivery beyond the CDPP.

### **SEC. 2.13 NEW EQUIPMENT**

Equipment offered in response to this ITB must be new equipment. New equipment means equipment that is currently in production by the manufacturer and is still the latest model, edition or version generally offered. The equipment must be warranted as new by the manufacturer and may not have been used for any purpose, other than display (not demonstration), prior to its sale to the state. The state will not accept remanufactured, used, or reconditioned equipment. It is the contractor's responsibility to ensure that each piece of equipment delivered to the state complies with this requirement. A contractor's failure to comply with this requirement will cause the state to seek remedies under breach of contract.

### **SEC. 2.14 ACCESSORIES**

When accessories are supplied, they must be certified to be compatible with the rest of the equipment. Certification will be written evidence satisfactory to the state that the accessories are compatible. The bidder's failure to supply this evidence within the time required by the state will cause the state to consider the bid non-responsive and reject the bid.

### **SEC. 2.15 PARTS BOOKS AND MAINTENANCE MANUALS**

Parts books and maintenance manuals must be provided at the same time that the equipment is delivered. The cost of the parts books and maintenance manuals is to be included in the bid price of the equipment.

### **SEC. 2.16 REQUIRED MANUALS AND HARDWARE**

The items purchased are to be shipped complete with the instructions and hardware required for installation. An operator's manual, maintenance manual, and a maintenance schedule must be included with each item when it is delivered. The cost of the installation hardware and the manuals is to be included in the bid price of the equipment.

### **SEC. 2.17 PACKAGING**

The cost of all packaging must be included in the price bid. All packaging must be new and suitable for shipment and short-term warehouse storage.

**SEC. 2.18 WARRANTY**

The contractor warrants every unit purchased against faulty materials and workmanship for a minimum period of at least five years. If, during this period, faults develop with the unit or components of the unit, they will be repaired or replaced without any cost, including any transportation or freight cost, to the State. Bids, which include supplemental warranties, will be accepted, but supplemental warranties that conflict with or diminish the State's rights under this warranty clause will be considered null and void. The State is not responsible for identifying conflicting warranty conditions before issuing a contract award. After award of the contract:

1. if a conflict arises between the supplemental warranty and the warranty in this ITB, the warranty in the ITB will prevail; and
2. if the State's rights are diminished as a result of application of the supplemental warranty, the supplemental warranty will be considered null and void and the ITB warranty will prevail.

By signature on the face page of this ITB the bidder acknowledges this requirement and indicates unconditional acceptance of this warranty clause.

**SEC. 2.19 WORKMANSHIP & MATERIALS**

All work must be performed in a thorough and workmanlike manner and in accordance with current industry practices. The contractor will be held responsible for the quality of the finished item. The State will reject any item that does not meet the specifications of the ITB. Rejected items will be returned to the contractor at the contractor's risk and expense.

**SEC. 2.20 BRAND SPECIFIC**

Certain items may be designated brand specific. When an item is so designated no substitutions for the brand and model specified will be allowed. In this ITB, Lots 9, 19, 20, 21 & 22 are brand and model specified, no substitutions will be allowed.

**SEC. 2.21 INSPECTION**

Equipment offered for lease may be subject to inspection and approval by the state prior to the award of the ITB. The equipment and attachments must be in good repair and capable of performing the work for which they were designed.

**SEC. 2.22 ALTERATIONS**

The contractor must obtain the written approval from the procurement officer prior to making any alterations to the specifications contained in this ITB. The state will not pay for alterations that are not approved in advance and in writing by the procurement officer.

**SEC. 2.23 DISCONTINUED ITEMS**

In the event an item is discontinued by the manufacturer during the life of the contract, another item may be substituted, provided that the procurement officer makes a written determination that it is equal to or better than the discontinued item and provided that it is sold at the same price or less than the discontinued item.

**SEC. 2.24 ITEM UPGRADE**

The state reserves the right to accept upgrades to models on the basic contract when the upgrades improve the way the equipment operates or improve the accuracy of the equipment. Such upgraded items must be at the same price as the items in the basic contract.

**SEC. 2.25 DELIVERY**

Indicate, in the space provided under "Bid Schedule", the time required to make delivery after the receipt of an order. Failure to make an entry in the space provided will be construed as an offer to deliver within the required

calendar days after the receipt of an order. Bids that specify deliveries in excess of the required calendar days after the receipt of an order will be considered non-responsive and the bids will be rejected.

## **SEC. 2.26 DELIVERY TIME**

The elapsed time between the time the state places an order and the time that order is actually shipped from the contractor's place of business must be entered in space provided under "BID SCHEDULE". This processing time is to remain constant throughout the life of the contract(s).

## **SEC. 2.27 DELIVERY CONFIRMATION**

Bidders must obtain a confirmation from the manufacturer that the items offered are scheduled for production in sufficient time to meet the scheduled delivery dates. A copy of the manufacturer's confirmation may be included with the bid or submitted within 10 days of the state's request. The bidder's failure to provide the manufacturers confirmation as required will cause the state to consider the bid non-responsive and reject the bid.

## **SEC. 2.28 ADVANCED NOTICE OF DELIVERY**

The contractor must notify the freight company that delivers the order that the state facility receiving the order requires 24 hours advance notice of delivery.

## **SEC. 2.29 SHIPPING DAMAGE**

The state will not accept or pay for damaged goods. The contractor must file all claims against the carrier(s) for damages incurred to items in transit from the point of origin to the ultimate destination. The state will provide the contractor with written notice when damaged goods are received. The state will deduct the cost of the damaged goods from the invoice prior to payment. The contractor must file all claims against the carrier(s) for reimbursement of the loss.

## **SEC. 2.30 INSPECTION & MODIFICATION - REIMBURSEMENT FOR UNACCEPTABLE DELIVERABLES**

The contractor is responsible for providing all products or the completion of all work set out in the contract. All products or work is subject to inspection, evaluation, and approval by the state. The state may employ all reasonable means to ensure that the work is progressing and being performed in compliance with the contract. The state may instruct the contractor to make corrections or modifications if needed in order to accomplish the contract's intent. The contractor will not unreasonably withhold such changes.

Substantial failure of the contractor to perform the contract may cause the state to terminate the contract. In this event, the state may require the contractor to reimburse monies paid (based on the identified portion of unacceptable products or work received) and may seek associated damages.

## **SEC. 2.31 CONTINUING OBLIGATION OF CONTRACTOR**

Notwithstanding the expiration date of a contract resulting from this ITB, the contractor is obligated to fulfill its responsibilities until warranty, guarantee, maintenance, and parts availability requirements have completely expired.

## **SEC. 2.32 ESTIMATED QUANTITIES**

The quantities referenced in this ITB are sample representative lots and are only for the purpose of evaluation. The state does not guarantee any minimum purchase. Orders will be issued throughout the contract period on an as-needed basis.

## SEC. 2.33 CONTRACT PRICE ADJUSTMENTS

A contract resulting from this ITB will include the following price adjustment clause:

**Consumer Price Index (CPI):** Contract prices will remain firm through December 31, 2024.

The Contractor or State may request price adjustments, no sooner than 12 months from the Contract execution date, and no more than once per contract year. Contractors must submit a request to the State at least thirty (30) days prior to the end of the current term. All Requests must be in writing and must be received 30 days prior to the Contract renewal date.

- a. If the Contractor or State fail to request a CPI price adjustment 30 days prior to the Contract renewal date, the adjustment will be effective 30 days after the State or Contractor receives their written request.
- b. Price adjustments will be made in accordance with the percentage change in the U.S. Department of Labor, Bureau of Labor and Statistics, Consumer Price Index (CPI-U) for All Urban Consumers, All Items, Urban Alaska.
- c. The price adjustment rate will be determined by comparing the percentage difference between the CPI in effect for the base year reported HALF1 (January through June 2024); and each HALF1 thereafter. The percentage difference between those two CPI issues will be the price adjustment rate. No retroactive contract price adjustments will be allowed. All price adjustments must be approved by the Procurement Officer prior to the implementation of the adjusted pricing. Approval shall be in the form of a Contract Amendment issued by the Procurement Officer.
- d. Approval for all price increases is dependent upon full compliance with the terms of the Contract including reporting requirements.

## SEC. 2.34 INFORMAL DEBRIEFING

When the contract is completed, an informal debriefing may be performed at the discretion of the procurement officer. If performed, the scope of the debriefing will be limited to the products provided or work performed by the contractor.

## SEC. 2.35 INDEMNIFICATION

The contractor shall indemnify, hold harmless, and defend the contracting agency from and against any claim of, or liability for error, omission or negligent act of the contractor under this agreement. The contractor shall not be required to indemnify the contracting agency for a claim of, or liability for, the independent negligence of the contracting agency. If there is a claim of, or liability for, the joint negligent error or omission of the contractor and the independent negligence of the contracting agency, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis.

“Contractor” and “contracting agency”, as used within this and the following article, include the employees, agents and other contractors who are directly responsible, respectively, to each. The term “independent negligence” is negligence other than in the contracting agency’s selection, administration, monitoring, or controlling of the contractor and in approving or accepting the contractor’s work.



**SEC. 2.36 INSURANCE**

Without limiting the contractor's indemnification, it is agreed that the contractor shall purchase at its own expense and maintain in force at all times during the performance of services under this agreement the following policies of insurance. Where specific limits are shown, it is understood that they shall be the minimum acceptable limits. If the contractor's policy contains higher limits, the state shall be entitled to coverage to the extent of such higher limits.

Certificates of Insurance must be furnished to the procurement officer prior to contract approval and must provide for a notice of cancellation, non-renewal, or material change of conditions in accordance with policy provisions. Failure to furnish satisfactory evidence of insurance or lapse of the policy is a material breach of this contract and shall be grounds for termination of the contractor's services. All insurance policies shall comply with and be issued by insurers licensed to transact the business of insurance under AS 21.

**Proof of insurance is required for the following:**

- Workers' Compensation Insurance: The contractor shall provide and maintain, for all employees engaged in work under this contract, coverage as required by AS 23.30.045, and; where applicable, any other statutory obligations including but not limited to Federal U.S.L. & H. and Jones Act requirements. The policy must waive subrogation against the state.
- Commercial General Liability Insurance: covering all business premises and operations used by the contractor in the performance of services under this agreement with minimum coverage limits of \$300,000 combined single limit per occurrence.
- Commercial Automobile Liability Insurance: covering all vehicles used by the contractor in the performance of services under this agreement with minimum coverage limits of \$300,000 combined single limit per occurrence.

**SEC. 2.37 MANDATORY VOLUME REPORTING**

Within thirty (30) calendar days prior to the expiration date of each one-year term of the contract, the Contractor must furnish a volume report of the past year's use by F.O.B. destination. The report must identify each item found on the Bid Schedule and accurately state the number of each item purchased by F.O.B. destination. The report must be submitted electronically in MS Excel format and emailed to the procurement Officer of record. The Contractor's failure to provide this information in a timely manner may cause the State to cancel the contract.

**SEC. 2.38 ESTIMATED ANNUAL USAGE**

Estimated Statewide annual usage between all solicited lots is approximately \$1,000,000.00.

## **SECTION 3. CONTRACT INVOICING AND PAYMENTS**

### **SEC. 3.01 BILLING INSTRUCTIONS**

Invoices must be sent directly to the ordering agency's address shown on the individual Purchase Order. Any order for shipment beyond the CDPP, must identify the additional freight charge as a separate line item on the invoice. The ordering agency will only make payment after it receives the merchandise or service and the invoice. Question concerning payment must be addressed to the ordering agency.

### **SEC. 3.02 PAYMENT FOR STATE PURCHASES**

Payment for agreements under \$500,000 for the undisputed purchase of goods or services provided to a state agency, will be made within 30 days of the receipt of a proper billing or the delivery of the goods or services to the location(s) specified in the agreement, whichever is later. A late payment is subject to 1.5% interest per month on the unpaid balance. Interest will not be paid if there is a dispute or if there is an agreement that establishes a lower interest rate or precludes the charging of interest.

Any single contract payments of \$1 million or higher must be accepted by the contractor via Electronic Funds Transfer (EFT).

### **SEC. 3.03 THIRD-PARTY FINANCING AGREEMENTS NOT ALLOWED**

Because of the additional administrative and accounting time required of the state when third party financing agreements are permitted, they will not be allowed under this contract.

## SECTION 4. EVALUATION AND CONTRACTOR SELECTION

### SEC. 4.01 EVALUATION OF BIDS

After bid opening, the procurement officer will evaluate the bids for responsiveness. Bids deemed non-responsive will be eliminated from further consideration. An evaluation may not be based on discrimination due the race, religion, color, national origin, sex, age, marital status, pregnancy, parenthood, disability, or political affiliation of the bidder.

### SEC. 4.02 APPLICATION OF PREFERENCES

Certain preferences apply to all state contracts, regardless of their dollar value. The Alaska Bidder and Alaska Veteran preferences are the most common preferences involved in the ITB process. Additional preferences that may apply to this procurement are listed below. Guides that contain excerpts from the relevant statutes and codes, explain when the preferences apply and provide examples of how to calculate the preferences are available at the following website:

<http://doa.alaska.gov/dgs/pdf/pref1.pdf>

- Alaska Products Preference - AS 36.30.332
- Recycled Products Preference - AS 36.30.337
- Local Agriculture and Fisheries Products Preference - AS 36.15.050
- Employment Program Preference - AS 36.30.321(b)
- Alaskans with Disabilities Preference - AS 36.30.321(d)

The Division of Vocational Rehabilitation in the Department of Labor and Workforce Development keeps a list of qualified employment programs and individuals who qualify as persons with a disability. As evidence of a business' or an individual's right to the Employment Program or Alaskans with Disabilities preferences, the Division of Vocational Rehabilitation will issue a certification letter. To take advantage of these preferences, a business or individual must be on the appropriate Division of Vocational Rehabilitation list prior to the time designated for receipt of proposals. Bidders must attach a copy of their certification letter to the proposal. **A bidder's failure to provide this certification letter with their proposal will cause the state to disallow the preference.**

### SEC. 4.03 ALASKA BIDDER PREFERENCE

An Alaska Bidder Preference of 5% will be applied to the total bid price. The preference will be given to a bidder who:

- 1) holds a current Alaska business license prior to the deadline for receipt of bids;
- 2) submits a bid for goods or services under the name appearing on the bidder's current Alaska business license;
- 3) has maintained a place of business within the state staffed by the bidder, or an employee of the bidder, for a period of six months immediately preceding the date of the bid;
- 4) is incorporated or qualified to do business under the laws of the state, is a sole proprietorship and the proprietor is a resident of the state, is a limited liability company (LLC) organized under AS 10.50 and all members are residents of the state, or is a partnership under AS 32.06 or AS 32.11 and all partners are residents of the state; and

- 5) if a joint venture, is composed entirely of ventures that qualify under (1)-(4) of this subsection.

#### **Alaska Bidder Preference Certification Form**

In order to receive the Alaska Bidder Preference, the bid must include the Alaska Bidder Preference Certification Form attached to this ITB. A bidder does not need to complete the Alaska Veteran Preference questions on the form if not claiming the Alaska Veteran Preference. A bidder's failure to provide this completed form with their bid will cause the state to disallow the preference.

### **SEC. 4.04 ALASKA VETERAN PREFERENCE**

An Alaska Veteran Preference of 5%, not to exceed \$5,000, will be applied to the total bid price. The preference will be given to a bidder who qualifies under AS 36.30.990(2) as an Alaska Bidder and is a:

- a) sole proprietorship owned by an Alaska veteran;
- b) partnership under AS 32.06 or AS 32.11 if a majority of the partners are Alaska veterans;
- c) limited liability company organized under AS 10.50 if a majority of the members are Alaska veterans; or
- d) corporation that is wholly owned by individuals, and a majority of the individuals are Alaska veterans.

In accordance with AS 36.30.321(i), the bidder must also add value by actually performing, controlling, managing, and supervising the services provided, or for supplies, the bidder must have sold supplies of the general nature solicited to other state agencies, other government, or the general public.

#### **Alaska Veteran Preference Certification**

In order to receive the Alaska Veteran Preference, the bid must include the Alaska Bidder Preference Certification Form attached to this ITB. A bidder's failure to provide this completed form with their bid will cause the state to disallow the preference.

### **SEC. 4.05 USE OF LOCAL FOREST PRODUCTS**

In a project financed by state money in which the use of timber, lumber and manufactured lumber is required, only timber, lumber and manufactured lumber products originating in this state from Alaska forests shall be used unless the use of those products has been determined to be impractical, in accordance with AS 36.15.010 and AS 36.30.322.

### **SEC. 4.06 LOCAL AGRICULTURAL AND FISHERIES PRODUCT PREFERENCE**

When agricultural, dairy, timber, lumber, or fisheries products are purchased using state money, a seven percent (7%) preference shall be applied to the price of the products harvested in Alaska, or in the case of fisheries products, the products harvested or processed within the jurisdiction of Alaska, in accordance with AS 36.15.050.

### **SEC. 4.07 ALASKA PRODUCT PREFERENCE**

A bidder that designates the use of an Alaska Product which meets the requirements of the ITB specifications and is designated as a Class I, Class II or Class III Alaska Product by the Department of Community & Economic Development (DCCED) may receive a preference in the bid evaluation in accordance with AS 36.30.332 and 3 AAC 92.010.

To qualify for the preference, the product must have received certification from DCCED, be listed in the current published edition of the Alaska Products Preference List, and the bidder must provide the qualified product on a 100% basis. There are no provisions under Alaska Statutes or Regulations that allow for a product

exchanges/substitutions or permit the product to be co-mingled with other products. Rather, AS 36.30.330 provides for a penalty for failing to use the designated Alaska products.

Products are classified in one of three categories:

- Class I products receive a 3% preference.
- Class II products receive a 5% preference.
- Class III products receive a 7% preference.

When the bids are evaluated, the preference percentage will be deducted from the product price. If a bidder fails to specify the brand being offered, no preference will be given. For more information on the Alaska Product Preference and to see the list of products currently on the Alaska Product Preference List, use the following web link:

<https://www.commerce.alaska.gov/web/dcra/AlaskaProductPreferenceProgram.aspx>

#### **Brand Offered**

If offering a product that qualifies for the Alaska Product Preference, the bidder must indicate the brand of product they intent to provide. If a bidder is not offering a product that qualifies for the Alaska Product Preference, the bidder does not need to indicate a product brand.

#### **Brand of Product Changes**

During the course of the contract including all renewal options, a contractor that offered a product that qualified for the Alaska Product Preference wishes to change the product brand, the contractor must first provide a written request, along with evidence that the replacement brand also qualifies for the Alaska Product Preference, for approval by the procurement officer. A contract amendment must be issued by the procurement officer to authorize the change.

If a bidder offers a product brand in the original bid that does not qualify for the Alaska Product Preference, a change in the product brand may be made at any time during the course of the contract, including all renewals, as long as the product band continues to meet the required specifications. A contract amendment is not required if the product brand originally offered did not qualify for the Alaska Product Preference.

### **SEC. 4.08 EMPLOYMENT PROGRAM PREFERENCE**

If a bidder qualifies for the Alaska Bidder Preference and is offering goods or services through an employment program as defined under AS 36.30.990(12), an Employment Program Preference of 15% will be applied to the total bid price.

In accordance with AS 36.30.321(i), the bidder must also add value by actually performing, controlling, managing, and supervising the services provided, or for supplies, the bidder must have sold supplies of the general nature solicited to other state agencies, other government, or the general public.

### **SEC. 4.09 ALASKANS WITH DISABILITIES PREFERENCE**

If a bidder qualifies for the Alaska Bidder Preference and is a qualifying entity as defined in AS 36.30.321(d), an Alaskans with Disabilities Preference of 10% will be applied to the total bid price.

In accordance with AS 36.30.321(i), the bidder must also add value by actually performing, controlling, managing, and supervising the services provided, or for supplies, the bidder must have sold supplies of the general nature solicited to other state agencies, other government, or the general public.

#### **SEC. 4.10 PREFERENCE QUALIFICATION LETTER**

Regarding the Employment Program Preference and the Alaskans with Disabilities Preference, the Division of Vocational Rehabilitation in the Department of Labor and Workforce Development maintains lists companies who qualify for those preferences. As evidence of a company's right to the preferences, the Division of Vocational Rehabilitation will issue a certification letter. To take advantage of the preferences, a bidder must be on the appropriate Division of Vocational Rehabilitation list at the time the bid is opened and must attach a copy of their certification letter to their bid. The bidder's failure to provide this certification letter with their bid will cause the state to disallow the preference.

#### **SEC. 4.11 EXTENSION OF PRICES**

In case of error in the extension of prices in the bid, the unit prices will govern; in a lot bid, the lot prices will govern.

#### **SEC. 4.12 METHOD OF AWARD**

Award will be made by lot to the lowest responsive and responsible bidder. There are twenty-two (22) lots. In order to be considered responsive for a lot, bidders must bid on all items within that lot.

#### **SEC. 4.13 CONTRACTOR SELECTION PROCESS**

Once the contracts are established this selection process will be used. When the state needs security services the lowest priced contractor for that location will be contacted first. If, for any reason, the lowest contractor is not available to perform the needed service, the state will contact the next lowest priced contractor for that location. This process will continue until a contractor who can perform the service is located. The location of the contractor initially contacted will be determined by the starting location of the call-out. For instance, if there was a need to transport a person from Anchorage to Fairbanks and then guard the person for two days in Fairbanks, the agency would contact Anchorage contractors, even though a substantial portion of the actual service would be performed in Fairbanks.

#### **SEC. 4.14 NOTICE OF INTENT TO AWARD**

After the responses to this ITB have been opened and evaluated, a tabulation of the bids will be prepared. This tabulation, called a Notice of Intent to Award, serves two purposes. It lists the name of each company or person that offered a bid and the price they bid. It also provides notice of the state's intent to award a contract(s) to the bidder(s) indicated. A copy of the Notice of Intent will be mailed to each company or person who responded to the ITB. Bidders identified as the apparent low responsive bidders are instructed not to proceed until a Purchase Order, Contract Award, Lease, or some other form of written notice is given by the procurement officer. A company or person who proceeds prior to receiving a Purchase Order, Contract Award, Lease, or some other form of written notice from the procurement officer does so without a contract and at their own risk.

## SECTION 5. GENERAL PROCESS AND LEGAL INFORMATION

### SEC. 5.01 ALASKA BUSINESS LICENSE AND OTHER REQUIRED LICENSES

Prior to the award of a contract, a bidder must hold a valid Alaska business license. However, in order to receive the Alaska Bidder Preference and other related preferences, such as the Alaska Veteran Preference and Alaskans with Disabilities Preference, a bidder must hold a valid Alaska business license prior to the deadline for receipt of bids. Bidders should contact the **Department of Commerce, Community and Economic Development, Division of Corporations, Business, and Professional Licensing, PO Box 110806, Juneau, Alaska 99811-0806**, for information on these licenses. Acceptable evidence that the bidder possesses a valid Alaska business license may consist of any one of the following:

- copy of an Alaska business license;
- certification on the bid that the bidder has a valid Alaska business license and has included the license number in the bid;
- a canceled check for the Alaska business license fee;
- a copy of the Alaska business license application with a receipt stamp from the state's occupational licensing office; or
- a sworn and notarized statement that the bidder has applied and paid for the Alaska business license.

You are not required to hold a valid Alaska business license at the time bids are opened if you possess one of the following licenses and are offering services or supplies under that specific line of business:

- fisheries business licenses issued by Alaska Department of Revenue or Alaska Department of Fish and Game,
- liquor licenses issued by Alaska Department of Revenue for alcohol sales only,
- insurance licenses issued by Alaska Department of Commerce, Community and Economic Development, Division of Insurance, or
- Mining licenses issued by Alaska Department of Revenue.

Prior the deadline for receipt of bids, all bidders must hold any other necessary applicable professional licenses required by Alaska Statute.

### SEC. 5.02 AUTHORITY

This ITB is written in accordance with AS 36.30 and 2 AAC 12.

### SEC. 5.03 COMPLIANCE

In the performance of a contract that results from this ITB, the contractor must comply with all applicable federal, state, and borough regulations, codes, and laws; be liable for all required insurance, licenses, permits and bonds; and pay all applicable federal, state, and borough taxes.

### SEC. 5.04 SUITABLE MATERIALS, ETC.

Unless otherwise specified in this ITB, all materials, supplies or equipment offered by a bidder shall be new, unused, and of the latest edition, version, model or crop and of recent manufacture.

**SEC. 5.05 SPECIFICATIONS**

Unless otherwise specified in this ITB, product brand names or model numbers specified in this ITB are examples of the type and quality of product required, and are not statements of preference. If the specifications describing an item conflict with a brand name or model number describing the item, the specifications govern. Reference to brand name or number does not preclude an offer of a comparable or better product, if full specifications and descriptive literature are provided for the product. Failure to provide such specifications and descriptive literature may be cause for rejection of the offer.

**SEC. 5.06 CONTRACTOR SITE INSPECTION**

The state may conduct on-site visits to evaluate the bidder's capacity to perform the contract. A bidder must agree, at risk of being found non-responsive and having its bid rejected, to provide the state reasonable access to relevant portions of its work sites. Individuals designated by the procurement officer at the state's expense will make site inspection.

**SEC. 5.07 ORDER DOCUMENTS**

Except as specifically allowed under this ITB, an ordering agency will not sign any vendor contract. The state is not bound by a vendor contract signed by a person who is not specifically authorized to sign for the state under this ITB. Unless otherwise specified in this ITB, the State of Alaska Purchase Order, Contract Award and Delivery Order are the only order documents that may be used to place orders against the contract(s) resulting from this ITB.

**SEC. 5.08 HUMAN TRAFFICKING**

By signature on their bid, the bidder certifies that the bidder is not established and headquartered or incorporated and headquartered in a country recognized as Tier 3 in the most recent United States Department of State's Trafficking in Persons Report.

The most recent United States Department of State's Trafficking in Persons Report can be found at the following website: <http://www.state.gov/j/tip/>

Failure to comply with this requirement will cause the state to reject the bid as non-responsive, or cancel the contract.

**SEC. 5.09 RIGHT OF REJECTION**

Bidders must comply with all of the terms of the ITB, the State Procurement Code (AS 36.30), and all applicable local, state, and federal laws, codes, and regulations. The procurement officer may reject any bid that does not comply with all of the material and substantial terms, conditions, and performance requirements of the ITB.

Bidders may not qualify the bid nor restrict the rights of the state. If a bidder does so, the procurement officer may determine the bid to be a non-responsive counter-offer and the bid may be rejected.

Minor informalities that:

- do not affect responsiveness;
- are merely a matter of form or format;
- do not change the relative standing or otherwise prejudice other offers;
- do not change the meaning or scope of the ITB;



- are trivial, negligible, or immaterial in nature;
- do not reflect a material change in the work; or
- do not constitute a substantial reservation against a requirement or provision;

may be waived by the procurement officer.

The state reserves the right to refrain from making an award if it determines that to be in its best interest.

**A bid from a debarred or suspended bidder shall be rejected.**

## SEC. 5.10 STATE NOT RESPONSIBLE FOR PREPARATION COSTS

The state will not pay any cost associated with the preparation, submittal, presentation, or evaluation of any bid.

## SEC. 5.11 DISCLOSURE OF BID CONTENTS

All bid prices become public information at the bid opening. After the deadline for receipt of bids, all other bid material submitted become the property of the State of Alaska and may be returned only at the state's option. AS 40.25.110 requires public records to be open to reasonable inspection. All other bid information will be held in confidence during the evaluation process and prior to the time a Notice of Intent to Award is issued. Thereafter, bids will become public information.

The Office of Procurement and Property Management (OPPM), or their designee recognizes that some information an offeror submits might be confidential under the United States or the State of Alaska Constitution, a federal statute or regulation, or a State of Alaska statute: i.e., might be confidential business information (CBI). *See, e.g.,* article 1, section 1 of the Alaska Constitution; AS 45.50.910 – 45.50.945 (the Alaska Uniform Trade Secrets Act); *DNR v. Arctic Slope Regional Corp.*, 834 P.2d 134, 137-39 (Alaska 1991). For OPPM or their designee to treat information an offeror submits with its proposal as CBI, the offeror must do the following when submitting their proposal: (1) mark the specific information it asserts is CBI; and (2) for each discrete set of such information, identify, in writing, each authority the offeror asserts make the information CBI. If the offeror does not do these things, the information will become public after the Notice of Intent to Award is issued. If the offeror does these things, OPPM or their designee will evaluate the offeror's assertion upon receiving a request for the information. If OPPM or their designee reject the assertion, they will, to the extent permitted by federal and State of Alaska law, undertake reasonable measures to give the offeror an opportunity to object to the disclosure of the information.

## SEC. 5.12 ASSIGNMENTS

Per 2 AAC 12.480, the contractor may not transfer or assign any portion of the contract without prior written approval from the procurement officer. Bids that are conditioned upon the state's approval of an assignment will be rejected as non-responsive.

## SEC. 5.13 FORCE MAJEURE (IMPOSSIBILITY TO PERFORM)

The parties to a contract resulting from this ITB are not liable for the consequences of any failure to perform, or default in performing, any of its obligations under the contract, if that failure or default is caused by any unforeseeable Force Majeure, beyond the control of, and without the fault or negligence of, the respective party.

For the purposes of this ITB, Force Majeure will mean war (whether declared or not); revolution; invasion; insurrection; riot; civil commotion; sabotage; military or usurped power; lightning; explosion; fire; storm; drought; flood; earthquake; epidemic; quarantine; strikes; acts or restraints of governmental authorities affecting the

project or directly or indirectly prohibiting or restricting the furnishing or use of materials or labor required; inability to secure materials, machinery, equipment or labor because of priority, allocation or other regulations of any governmental authorities.

#### **SEC. 5.14 DEFAULT**

In case of default by the contractor, for any reason whatsoever, the state may procurement the goods or services from another source and hold the contractor responsible for any resulting excess cost and may seek other remedies under law or equity.

#### **SEC. 5.15 DISPUTES**

If the contractor has a claim arising in connection with the contract that it cannot resolve with the state by mutual agreement, it shall pursue the claim, if at all, in accordance with the provisions of AS 36.30.620 – AS 36.30.632.

#### **SEC. 5.16 SEVERABILITY**

If any provision of the contract or agreement is found to be invalid or declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected; and, the rights and obligations of the parties will be construed and enforced as if the contract did not contain the particular provision held to be invalid.

#### **SEC. 5.17 CONTRACT CANCELLATION**

The state reserves the right to cancel the contract at its convenience upon sixty (60) calendar days written notice to the contractor. The state is only liable for payment in accordance with the payment provisions of this contract for supplies or services provide before the effective date termination.

#### **SEC. 5.18 GOVERNING LAW; FORUM SELECTION**

A contract resulting from this ITB is governed by the laws of the State of Alaska. To the extent not otherwise governed by Section 5.15 of this ITB, any claim concerning the contract shall be brought only in the Superior Court of the State of Alaska and not elsewhere.

#### **SEC. 5.19 SOLICITATION ADVERTISING**

Public notice has been provided in accordance with 2 AAC 12.220.

#### **SEC. 5.20 QUALIFIED BIDDERS**

Per 2 AAC 12.875, unless provided for otherwise in the ITB, to qualify as a bidder for award of a contract issued under AS 36.30, the bidder must:

- 1) Add value in the contract by actually performing, controlling, managing, or supervising the services to be provided; or
- 2) Be in the business of selling and have actually sold on a regular basis the supplies that are the subject of the ITB.

If the bidder leases services or supplies or acts as a broker or agency in providing the services or supplies in order to meet these requirements, the procurement officer may not accept the bidder as a qualified bidder under AS 36.30.

**SEC. 5.21      FEDERALLY IMPOSED TARIFFS**

Changes in price (increase or decrease) resulting directly from a new or updated federal tariff, excise tax, or duty, imposed after contract award may be adjusted during the contract period or before delivery into the United States via contract amendment.

- **Notification of Changes:** The contractor must promptly notify the procurement officer in writing of any new, increased, or decreased federal excise tax or duty that may result in either an increase or decrease in the contract price and shall take appropriate action as directed by the procurement officer.
- **After-imposed or Increased Taxes and Duties:** Any federal excise tax or duty for goods or services covered by this contract that was exempted or excluded on the contract award date but later imposed on the contractor during the contract period, as the result of legislative, judicial, or administrative action may result in a price increase provided:
  - a) The tax or duty takes effect after the contract award date and isn't otherwise addressed by the contract;
  - b) The contractor warrants, in writing, that no amount of the newly imposed federal excise tax or duty or rate increase was included in the contract price, as a contingency or otherwise.
- **After-relieved or Decreased Taxes and Duties:** The contract price shall be decreased by the amount of any decrease in federal excise tax or duty for goods or services under the contract, except social security or other employment [taxes](#), that the contractor is required to pay or bear, or does not obtain a refund of, through the contractor's fault, negligence, or failure to follow instructions of the procurement officer.
- **State's Ability to Make Changes:** The state reserves the right to request verification of federal excise tax or duty amounts on goods or services covered by this contract and increase or decrease the contract price accordingly.
- **Price Change Threshold:** No adjustment shall be made in the contract price under this clause unless the amount of the adjustment exceeds \$250.

**SEC. 5.22      PROTEST**

AS 36.30.560 provides that an interested party may protest the content of the ITB.

An interested party is defined in 2 AAC 12.990(a) (7) as "an actual or prospective bidder or offeror whose economic interest might be affected substantially and directly by the issuance of a contract solicitation, the award of a contract, or the failure to award a contract."

If an interested party wishes to protest the content of a solicitation, the protest must be received, in writing, by the procurement officer at least ten days prior to the deadline for receipt of bids.

AS 36.30.560 also provides that an interested party may protest the award of a contract or the proposed award of a contract.

If a bidder wishes to protest the award of a contract or the proposed award of a contract, the protest must be received, in writing, by the procurement officer within ten days after the date the Notice of Intent to Award the contract is issued.

A protester must have submitted a bid in order to have sufficient standing to protest the proposed award of a contract. Protests must include the following information:

- the name, address, and telephone number of the protester;
- the signature of the protester or the protester's representative;
- identification of the contracting agency and the solicitation or contract at issue;
- a detailed statement of the legal and factual grounds of the protest including copies of relevant documents; and the form of relief requested.

Protests filed by telex or telegram are not acceptable because they do not contain a signature. Fax copies containing a signature are acceptable.

The procurement officer will issue a written response to the protest. The response will set out the procurement officer's decision and contain the basis of the decision within the statutory time limit in AS 36.30.580. A copy of the decision will be furnished to the protester by certified mail, fax or another method that provides evidence of receipt.

All bidders will be notified of any protest. The review of protests, decisions of the procurement officer, appeals, and hearings, will be conducted in accordance with the State Procurement Code (AS 36.30), Article 8 "Legal and Contractual Remedies."

## SECTION 6. ATTACHMENTS

### SEC. 6.01 ATTACHMENTS

**Attachments:**

- 1) Bid Schedule
- 2) Ordering Information
- 3) Preference Certifications Form
- 4) Bid Response Deliverables Checklist

**LOT 1: CONVOLUTED WIRE BROOM WAFER SECTIONS FOR AIRPORT RUNWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
1.1	1	Ea.	Convoluted wire broom wafer sections for airport runway sweepers per Specification 1	\$_____	+	\$_____	+	\$_____	=

**TOTAL Lot 1 (sum of all unit prices): \$\_\_\_\_\_**

Brand &amp; Part Number Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 2: WIRE WAFERS AND SPACERS FOR HIGH SPEED AIRPORT RUNWAY BROOMS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
2.1	1	Ea.	Wire wafer for high speed airport runway brooms per Specification 2	\$ _____	+	\$ _____	+	\$ _____	=
				Subtotal Item 2.1 (sum of all unit prices): \$ _____					
2.2	1	Ea.	Wire spacer for high speed airport runway brooms per Specification 2	\$ _____	+	\$ _____	+	\$ _____	=
				Subtotal Item 2.2 (sum of all unit prices): \$ _____					
				<b>TOTAL LOT 2 (ITEMS 2.1+2.2): \$ _____</b>					

Brand &amp; Part Number(s) Offered:

Wafer - \_\_\_\_\_

Number of wafers packaged per box: \_\_\_\_\_

Spacer - \_\_\_\_\_

Number of spacers packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 3: CONVOLUTED POLY BROOM WAFER SECTIONS FOR HIGHWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
3.1	1	Ea.	Convoluted poly broom wafer sections for highway sweepers per per Specification 3	\$ _____	+	\$ _____	+	\$ _____	=
				TOTAL LOT 3 (SUM OF ALL UNIT PRICES): \$ _____					

Brand &amp; Part Number Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*



**LOT 4: CONVOLUTED WIRE BROOM WAFER SECTIONS FOR HIGHWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
4.1	1	Ea.	Convoluted wire broom wafer sections for highway sweepers per Specification 4	\$_____	+	\$_____	+	\$_____	=

**TOTAL LOT 4 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**

Brand &amp; Part Number Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 5: FLAT POLY BROOM WAFERS AND SPACERS FOR HIGHWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
5.1	1	Ea.	Flat poly broom wafers and spacers for highway sweepers per Specification 5	\$_____	+	\$_____	+	\$_____	=

**TOTAL LOT 5 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**

Brand &amp; Part Number(s) Offered:

Wafer - \_\_\_\_\_

Number of wafers packaged per box: \_\_\_\_\_

Spacer - \_\_\_\_\_

Number of spacers packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 6: FLAT WIRE BROOM WAFERS AND SPACERS FOR HIGHWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
6.1	1	Ea.	Flat wire broom wafer for highway sweepers per Specification 6	\$_____	+	\$_____	+	\$_____	=
				Subtotal Item 6.1 (sum of all unit prices): \$_____					
6.2	1	Ea.	Flat wire broom spacer for highway sweepers per Specification 6	\$_____	+	\$_____	+	\$_____	=
				Subtotal Item 6.2 (sum of all unit prices): \$_____					
				<b>TOTAL LOT 6 (ITEMS 6.1+6.2): \$_____</b>					

Brand &amp; Part Number(s) Offered:

Wafer - \_\_\_\_\_

Number of wafers packaged per box: \_\_\_\_\_

Spacer - \_\_\_\_\_

Number of spacers packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 7: WIRE SEGMENTED GUTTER BROOM FOR HIGHWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
7.1	1	Ea.	Wire segmented gutter broom for highway sweepers per Specification 7	\$_____	+	\$_____	+	\$_____	=

**TOTAL LOT 7 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**

Brand &amp; Part Number(s) Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 8: POLY TUBE BROOM FOR HIGHWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
8.1	1	Ea.	Poly tube broom for highway sweepers per Specification 8	\$ _____	+	\$ _____	+	\$ _____	=

**TOTAL LOT 8 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**

Brand & Part Number(s) Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.*

*The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 9: BLUE STEEL WIRE GUTTER BROOM FOR HIGHWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
9.1	1	Ea.	Blue steel wire gutter broom for highway sweepers per Specification 9 (This Lot is brand specific – no substitutions allowed)	\$_____	+	\$_____	+	\$_____	=

**TOTAL LOT 9 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**Brand & Part Number(s) Offered: URB # 41-PATELP5

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 10: GUTTER BROOM REFILL (STANDARD DUTY)**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
10.1	1	Set	Gutter broom refill (standard duty) four (4) segments per Specification 10	\$_____	+	\$_____	+	\$_____	=
				Subtotal Lot 10.1 (sum of all unit prices): \$_____					
10.2	1	Set	Gutter broom refill (standard duty) five (5) segments per Specification 10	\$_____	+	\$_____	+	\$_____	=
				Subtotal Lot 10.2 (sum of all unit prices): \$_____					
				<b>TOTAL LOT 10 (ITEMS 10.1+10.2): \$_____</b>					

Brand &amp; Part Number Offered:

4 Segments: \_\_\_\_\_

5 Segments: \_\_\_\_\_

Number of items packaged per box:

4 Segments: \_\_\_\_\_ 5 Segments: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 11: GUTTER BROOM REFILL (HEAVY DUTY)**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
11.1	1	Set	Gutter broom refill (heavy duty) four (4) segments per Specification 11	\$_____	+	\$_____	+	\$_____	=
				Subtotal Lot 11.1 (sum of all unit prices): \$_____					
11.2	1	Set	Gutter broom refill (heavy duty) five (5) segments per Specification 11	\$_____	+	\$_____	+	\$_____	=
				Subtotal Lot 11.2 (sum of all unit prices): \$_____					
				<b>TOTAL LOT 11 (ITEMS 11.1+11.2): \$_____</b>					

Brand &amp; Part Number Offered:

4 Segments: \_\_\_\_\_

5 Segments: \_\_\_\_\_

Number of items packaged per box:

4 Segments: \_\_\_\_\_ 5 Segments: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*



**LOT 12: MAIN BROOM – TUBE BROOM REFILL**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
12.1	1	Ea.	Main broom – tube broom refill per Specification 12	\$ _____	+	\$ _____	+	\$ _____	=

**TOTAL LOT 12.1 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**

Brand &amp; Part Number(s) Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 13: POLY WAFERS AND SPACERS FOR HIGH SPEED AIRPORT RUNWAY BROOMS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
13.1	1	Ea.	Poly wafer for high speed airport runway brooms per Specification 13	\$_____	+	\$_____	+	\$_____	=
				Subtotal Item Lot 13.1 (sum of all unit prices): \$_____					
13.2	1	Ea.	Poly spacer for high speed airport runway brooms per Specification 13	\$_____	+	\$_____	+	\$_____	=
				Subtotal Item Lot 13.2 (sum of all unit prices): \$_____					
				<b>TOTAL LOT 13 (ITEMS 13.1+13.2): \$_____</b>					

Brand &amp; Part Number(s) Offered:

Wafer - \_\_\_\_\_

Number of wafers packaged per box: \_\_\_\_\_

Spacer - \_\_\_\_\_

Number of spacers packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 14: TUFTED WIRE CASSETTE REFILL FOR HIGH SPEED AIRPORT RUNWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
14.1	1	Ea.	Tufted wire cassette refill for high speed airport runway sweeper per Specification 14	\$_____	+	\$_____	+	\$_____	=

**TOTAL LOT 14.1 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**

Brand &amp; Part Number(s) Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 15: COMBINATION SET OF POLY AND WIRE WAFER SECTIONS WITH SPACERS FOR HIGH SPEED AIRPORT RUNWAY BROOMS**

ITEM				CDPP Fairbanks
NO.	QTY.	UNIT	DESCRIPTION	Unit Price
15.1	1	Set	Combination poly and wire wafer section with spacers for high speed airport runway brooms per Specification 15	\$_____
<b>TOTAL LOT 15.1 (SUM OF ALL UNIT PRICES):</b>				<b>\$_____</b>

Brand &amp; Part Number(s) Offered:

Wafer - \_\_\_\_\_

Number of wafers packaged per box: \_\_\_\_\_

Spacer - \_\_\_\_\_

Number of spacers packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 16: 78" POLYPROPYLENE CENTER BROOM**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
16.1	1	Ea.	78" Polypropylene center broom per Specification 16	\$ _____	+	\$ _____	+	\$ _____	=

**TOTAL LOT 16.1 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**

Brand & Part Number(s) Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.*

*The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 17: TUFTED WIRE CASSETTE REFILL FOR HIGH SPEED AIRPORT RUNWAY SWEEPERS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
17.1	1	Ea.	Tufted wire cassette refill for high speed airport runway sweeper per Specification 17	\$_____	+	\$_____	+	\$_____	=

**TOTAL LOT 17.1 (SUM OF ALL UNIT PRICES): \$ \_\_\_\_\_**

Brand &amp; Part Number(s) Offered: \_\_\_\_\_

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 18: COMBINATION SET OF POLY AND WIRE WAFER SECTIONS WITH SPACERS FOR HIGH-SPEED AIRPORT RUNWAY BROOMS PER ALASKA DOT SPECIFICATION 54 P 98 W97 SP**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
18.1	1	Ea.	Wire wafer for high speed airport runway brooms per Specification 18	\$_____	+	\$_____	+	\$_____	=
			Subtotal Item Lot 18.1 (sum of all unit prices):	\$_____					
18.2	1	Ea.	Poly wafer and spacer high speed airport runway brooms per Specification 18	\$_____	+	\$_____	+	\$_____	=
			Subtotal Item Lot 18.2 (sum of all unit prices):	\$_____					
18.3	1	Ea.	Spacer for high speed airport runway brooms per Specification 18	\$_____	+	\$_____	+	\$_____	=
			Subtotal Item Lot 18.3 (sum of all unit prices):	\$_____					
TOTAL LOT 18 (ITEMS 18.1+18.2+18.3):				\$_____					

Brand &amp; Part Number(s) Offered:

Wire Wafer - \_\_\_\_\_

Number of wafers packaged per box: \_\_\_\_\_

Poly Wafer and Spacer- \_\_\_\_\_

Number of wafers packaged per box: \_\_\_\_\_

Spacer - \_\_\_\_\_

Number of spacers packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of forty-five (45) days after receipt of an order may be declared non-responsive.*

**LOT 19: SVENSKA SIB BROOM SET 18' SIB SPLIT CORE REPLACEMENT BRISTLES**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
19.1	1	Ea.	18' SIB split core replacement Bristles per Specification 19 (This Lot is brand specific – no substitutions allowed)	\$ _____	+	\$ _____	+	\$ _____	=

**TOTAL LOT 19.1 (SUM OF ALL UNIT PRICES): \$\_\_\_\_\_**

Brand & Part Number(s) Offered: SVENSKA part # SIB00302K52-60 set # 168/20/56/5 60 MM

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.*

*The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of ninety (90) days after receipt of an order may be declared non-responsive.*



**LOT 20: SVENSKA SIB BROOM SET 22' SIB SPLIT CORE REPLACEMENT BRISTLES**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
20.1	1	Ea.	22' SIB split core replacement Bristles per Specification 20 (This Lot is brand specific – no substitutions allowed)	\$ _____	+	\$ _____	+	\$ _____	=

**TOTAL LOT 20.1 (SUM OF ALL UNIT PRICES): \$\_\_\_\_\_**Brand & Part Number(s) Offered: SVENSKA part # SIB SIB00302K52-60 set # 168/20/56/19 60 MM

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.**The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of ninety (90) days after receipt of an order may be declared non-responsive.*

**LOT 21: SVENSKA WIRE BROOM TUFTS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
21.1	1	Ea.	Svenska wire broom tufts .045 MM DIAMETER (20 tufts per cassette) per Specification 21 (This Lot is brand specific – no substitutions allowed)	\$_____	+	\$_____	+	\$_____	=

**TOTAL LOT 21.1 (SUM OF ALL UNIT PRICES): \$\_\_\_\_\_**

Brand & Part Number(s) Offered: SVENSKA part #SIB 20-45

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.*

*The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of ninety (90) days after receipt of an order may be declared non-responsive.*

**LOT 22: SVENSKA WIRE BROOM TUFTS**

ITEM NO.	QTY.	UNIT	DESCRIPTION	CDPP Seattle Unit Price	CDPP Anchorage Unit Price	CDPP Fairbanks Unit Price			
22.1	1	Ea.	Svenska wire broom tufts	\$_____	+	\$_____	+	\$_____	=
SVENSKA WIRE BROOM TUFTS .045 MM DIAMETER (6 tufts per cassette)									
per Specification 22 (This Lot is brand specific – no substitutions allowed)									

**TOTAL LOT 22.1 (SUM OF ALL UNIT PRICES): \$\_\_\_\_\_**

Brand & Part Number(s) Offered: SVENSKA part #SIB 6-45

Number of items packaged per box: \_\_\_\_\_

*The State shall place orders by box quantity with a one box minimum order guaranteed.*

*The bidder's failure to identify the requested information above may cause the bid to be rejected as non-responsive.*

Guaranteed Delivery: \_\_\_\_\_ days after receipt of an order (ARO).

*Bidders who offer delivery in excess of ninety (90) days after receipt of an order may be declared non-responsive.*

**ORDERING ADDRESS:****Business Name:** \_\_\_\_\_**Address:** \_\_\_\_\_**Contact:** \_\_\_\_\_**Phone:** \_\_\_\_\_**Fax:** \_\_\_\_\_**Toll Free:** \_\_\_\_\_**Email:** \_\_\_\_\_

*If awarded a contract, does the bidder agree to extend proposed bid prices to the Municipality of Anchorage per the Contract Intent section of this ITB?*

Yes

☐

No

☐



# ALASKA BIDDER PREFERENCE CERTIFICATION

## AS 36.30.321(A) / AS 36.30.990(2)

BUSINESS NAME:

<b>Alaska Bidder Preference:</b> Do you believe that your firm qualifies for the Alaska Bidder Preference?						<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Alaska Veteran Preference:</b> Do you believe that your firm qualifies for the Alaska Veteran Preference?						<input type="checkbox"/> Yes <input type="checkbox"/> No
Please list any additional Alaska Preferences below that you believe your firm qualifies for.						
<b>1.</b>	<b>2.</b>	<b>3.</b>	<b>4.</b>	<b>5.</b>	<b>6.</b>	

To qualify for and claim the Alaska Bidder Preference you must answer **YES** to all questions below in the Alaska Bidder Preference Questions section. To qualify for and claim the Alaska Veteran Preference, you must answer **YES** to these questions as well as answer **YES** to all the questions in the Alaska Veteran Preference section. A signed copy of this form must be included with your bid no later than the deadline set for receipt of bids.

If you are submitting a bid as a **JOINT VENTURE**, all members of the joint venture must complete and submit this form before the deadline set for receipt of bids. [AS 36.30.990\(2\)\(E\)](#)

**If the procuring agency is unable to verify a response, the preference may not be applied.** Knowingly or intentionally making false or misleading statements on this form, whether it succeeds in deceiving or misleading, constitutes misrepresentation per [AS 36.30.687](#) and may result in criminal penalties.

### Alaska Bidder Preference Questions:

- 1) Does your business hold a current Alaska business license per [AS 36.30.990\(2\)\(A\)](#)?  
☐ YES ☐ NO  
 If **YES**, enter your current **Alaska business license number**:
- 2) Is your business submitting a bid under the name appearing on the Alaska business license noted in **Question 1** per [AS 36.30.990\(2\)\(B\)](#)?  
☐ YES ☐ NO
- 3) Has your business maintained a **place of business** within the state **staffed by the bidder or offeror** or an employee of the bidder or offeror for a period of six months immediately preceding the date of the bid per [AS 36.30.990\(2\)\(C\)](#)?  
☐ YES ☐ NO  
 If **YES**, please complete the following information:  
 A. **Place of Business**  
 Street Address:   
 City:   
 ZIP:

**“Place of business”** is defined as a location at which normal business activities are conducted, services are rendered, or goods are made, stored, or processed; a post office box, mail drop, telephone, or answering service does not, by itself, constitute a place of business per [2 AAC 12.990\(b\)\(3\)](#).

Do you certify that the **Place of Business** described in **Question 3A** meets this definition?

☐ YES ☐ NO

B. The bidder or offeror, or at least one employee of the bidder or offeror, must be a resident of the state under [AS 16.05.415\(a\)](#) per [2 AAC 12.990\(b\)\(7\)](#).

1) Do you certify that the bidder or offeror OR at least one employee of the bidder or offeror is physically present in the state with the intent to remain in Alaska indefinitely and to make a home in the state per [AS 16.05.415\(a\)\(1\)](#)?

☐ YES ☐ NO

2) Do you certify that that the resident(s) used to meet this requirement has maintained their domicile in Alaska for the 12 consecutive months immediately preceding the deadline set for receipt of bids per [AS 16.05.415\(a\)\(2\)](#)?

☐ YES ☐ NO

3) Do you certify that the resident(s) used to meet this requirement is claiming residency ONLY in the state of Alaska per [AS 16.05.415\(a\)\(3\)](#)?

☐ YES ☐ NO

4) Do you certify that the resident(s) used to meet this requirement is NOT obtaining benefits under a claim of residency in another state, territory, or country per [AS 16.05.415\(a\)\(4\)](#)?

☐ YES ☐ NO

4) Per [AS 36.30.990\(2\)\(D\)](#), is your business (**CHOOSE ONE**):

A. **Incorporated** or **qualified to do business under the laws of the state?**

☐ YES ☐ NO

If YES, enter your current **Alaska corporate entity number**: \_\_\_\_\_

B. A **sole proprietorship** AND the proprietor is a resident of the state?

☐ YES ☐ NO

C. A **limited liability company** organized under AS 10.50 **AND** all members are residents of the state?

☐ YES ☐ NO

Please identify each member by name: \_\_\_\_\_

D. A **partnership** under former AS 32.05, AS 32.06, or AS 32.11 **AND** all partners are residents of the state?

☐ YES ☐ NO

Please identify each partner by name: \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**Alaska Veteran Preference Questions:**

1) Per [AS 36.30.321\(F\)](#), is your business (**CHOOSE ONE**):

- A. A **sole proprietorship** owned by an Alaska veteran?  
☐ YES ☐ NO
- B. A **partnership** under AS 32.06 or AS 32.11 **AND** a majority of the partners are Alaska veterans?  
☐ YES ☐ NO
- C. A **limited liability company** organized under AS 10.50 **AND** a majority of the members are Alaska veterans?  
☐ YES ☐ NO
- D. A **corporation** that is wholly owned by individuals, **AND** a majority of the individuals are Alaska veterans?  
☐ YES ☐ NO

Per [AS 36.30.321\(F\)\(3\)](#) “**Alaska veteran**” is defined as an individual who:

(A) Served in the

- (i) Armed forces of the United States, including a reserve unit of the United States armed forces; or
- (ii) Alaska Territorial Guard, the Alaska Army National Guard, the Alaska Air National Guard, or the Alaska Naval Militia; and

(B) Was separated from service under a condition that was not dishonorable.

Do you certify that the individual(s) indicated in **Question 1A, 1B, 1C, or 1D** meet this definition and can provide documentation of their service and discharge if necessary?

☐ YES ☐ NO

**SIGNATURE**

By signature below, I certify under penalty of law that I am an authorized representative of \_\_\_\_\_ and all information on this form is true and correct to the best of my knowledge.

(Business Name)

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

**BID RESPONSE DELIVERABLES CHECKLIST:**

This checklist is not intended to be an all-inclusive list for all requirements of the ITB. It is the offerors responsibility to ensure all required items and information are addressed in their Bid.

**BID RESPONSE CHECKLIST ITEMS:**

- Completed ITB -Page 1
- Conflict of interest Statement –Page 7 & 64
- Ordering Information Page 60
- Alaska Preference certification –Pages 61-63
- Completed Bid Schedule Pages 38 - 59

**\*Note: Bidders need not respond to all lots, but all items within the lot(s) submitted must be priced. Only lots submitted for the State’s consideration are required as a deliverable.**

- All mandatory return Amendments

**\*Note: Award will be made by lot to the lowest responsive and responsible bidder. There are twenty-two (22) lots. In order to be considered responsive for a lot, bidders must bid on all items within that lot.**

**Conflict of Interest Statement:**

Does the company or any individual working on the contract have a possible conflict of interest No ☐ Yes ☐

If yes, please explain the nature of that conflict.

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*If awarded a contract, does the bidder agree to extend proposed bid prices to the Municipality of Anchorage per the Contract Intent section of this ITB?*

Yes

☐

No

☐