

ATTACHMENT #1 PROPOSAL EVALUATION FORM

All proposals will be reviewed for responsiveness and then evaluated using the criteria set out herein.

Offeror Name: _____
Evaluator Name: _____
Date of Review: _____
RFP Number: 2524H028 Enterprise GIS Services

EVALUATION CRITERIA AND SCORING

THE TOTAL NUMBER OF POINTS USED TO SCORE THIS PROPOSAL IS 1000

5.04 Experience and Qualifications—100 Points

Proposals will be evaluated against the questions set out below:

1) Questions regarding the personnel:

- 1) Do the individuals assigned to the project have experience performing services/projects similar to the complexity of work listed in the scope of work?

NOTES: _____

- 2) Are resumes complete and do they demonstrate backgrounds that would be desirable for individuals engaged in the work required on this project?

NOTES: _____

- 3) Does the project manager have the experience necessary to perform the contract?

NOTES: _____

- 4) How extensive is the experience and education of the personnel designated to work on the project?

NOTES: _____

2) Questions regarding the firm and subcontractors (if included)

- 1) Does the proposal show that the offeror has suitable experience working with Esri Roads & Highways Linear Referencing system?

NOTES: _____

- 2) Has the offeror provided letters of reference from previous clients, and do they confirm the offeror meets the IRFP requirements?

NOTES: _____

EVALUATOR'S POINT TOTAL FOR EVALUATED SECTION 5.04: _____

5.05 Understanding of the Project—200 Points

Proposals will be evaluated against the questions set out below.

- 1) How well has the offeror demonstrated a thorough understanding of the purpose and scope of the project?

NOTES: _____

- 2) To what degree has the offeror demonstrated an understanding of the deliverables the state expects it to provide?

NOTES: _____

- 3) Has the offeror demonstrated an understanding of the state's need for timely deliverables?

NOTES: _____

EVALUATOR'S POINT TOTAL FOR EVALUATED SECTION 5.05: _____

5.06 Methodology Uses for the Project—150 Points

Proposals will be evaluated against the questions set out below:

- 1) How comprehensive is the methodology and does it depict a logical approach to fulfilling the requirements of the RFP?

NOTES: _____

- 2) How well does the methodology match and achieve the objectives as required in the IRFP?

NOTES: _____

- 3) Does the methodology match and achieve the Esri GIS support services in the IRFP?

NOTES: _____

- 4) Does the methodology interface with the as needed services in the IRFP?

NOTES: _____

- 5) Does the methodology include responding to technical support and troubleshooting requests?

NOTES: _____

EVALUATOR'S POINT TOTAL FOR EVALUATED SECTION 5.02: _____

5.07 Management Plan for the Project—150 Points

Proposals will be evaluated against the questions set out below:

- 1) How well does the management plan support all of the project requirements and logically lead to the deliverables required in the RFP?

NOTES: _____

2) Is the organization of the project team clear?

NOTES: _____

3) How well does the management plan illustrate the lines of authority and communication?

NOTES: _____

4) Does the offeror's management plan include responding to technical support and troubleshooting as required by the RFP?

NOTES: _____

5) Does the management plan address unknown issues and concerns that may arise?

NOTES: _____

EVALUATOR'S POINT TOTAL FOR EVALUATED SECTION 5.07: _____

5.08 Contract Cost — 400 Points

Overall, a minimum of 40 percent of the total evaluation points will be assigned to cost. The cost amount used for evaluation may be affected by one or more of the preferences referenced under SECTION 6.11.

Converting Cost to Points

The lowest cost proposal will receive the maximum number of points allocated to cost. The point allocations for cost on the other proposals will be determined through the method set out in SECTION 5.