

STATE OF ALASKA ITB NUMBER 2524C037-1
AMENDMENT NUMBER ONE (1)



Department of Transportation & Public Facilities
Division of Supply & Services
2200 E. 42nd Avenue
Anchorage, AK 99508

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: November 30, 2023

ITB TITLE: Janitorial Services Tudor Complex - Anchorage - Amendment One (1)

MANDATORY RETURN AMENDMENT

ITB OPENING DATE & TIME: December 7, 2023 @ 2pm

THIS AMENDMENT SERVES TO: Update the Bid Schedule to remove the ANNUAL SERVICE line and answer question from the site visit on 11/28.

1. The ANNUAL SERVICE line has been removed from the Bid Schedule. **IMPORTANT! Please use the attached REVISED Bid Schedule and return with this Amendment.**
2. **Question:** "How often do the bathrooms need to be "deep" cleaned? And "walls" cleaned? Or a stain in the carpet cleaned? Or Hard floors mopped? Basically anything outside of the Scope of Work".
Answer: The state has no intent to call out for services outside the Scope of Work, however if the state needed to have a bathroom deep cleaned, or walls cleaned or an occasional spill/stain carpet cleaned; the state would call out on an As-Needed basis and reference Line Item # 5 in the Bid Schedule for compensation.
3. **Question:** "Do the wastebasket liners need to be replaced or can they be reused?"
Answer: The wastebasket liners need to be replaced and cannot be reused.
4. **Question:** "Is anyone under the age of 18 allowed on the work site?"
Answer: No. See Standard Janitorial Contract Requirements-Appendix C.
1.09 PRESENCE OF MINORS/NON-EMPLOYED PERSONS
No minors under eighteen (18) years of age, including family members of the Contractor or his employees, are to be on the work site during contract work hours and are prohibited from performing any work under this contract. The Contractor or his employees are prohibited from bringing any persons not employed by the contractor to the Project site during contract work hours. Failure to follow these procedures may result in the contract being terminated.
5. **Question for the Building Maintenance building:** "Does the small kitchen need to be cleaned?"
Answer: No

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6. **Question for the State Equipment Fleet building:** *“Will there be any added service areas from the current contract?”*

Answer: No. Only the areas stipulated on the site visit need to be cleaned.

7. **Question for the Materials Headquarters building:** *“Is there a janitorial sink?”*

Answer: Yes, in the men’s bathroom.

8. **Question for the Communications Building:** *“Where is the janitors closet?”*

Answer: It’s through the men’s bathroom in the Tech Room.

9. **Question:** *“Does the Tech Room floor need to be waxed?”*

Answer: Yes

10. **Question:** *“Is the Communications Building the only building that requires CJIS clearance?”*

Answer: Yes

THIS IS A MANDATORY RETURN AMENDMENT. YOUR BID WILL BE CONSIDERED NON-RESPONSIVE IF THIS SIGNED AMENDMENT IS NOT RECEIVED AT TIME BIDS ARE DUE.

NAME OF COMPANY



Joel Balzer
Procurement Officer

SIGNATURE **DATE**

REVISED BID SCHEDULE Amendment One

BUILDING LOCATION/INFORMATION: The individual buildings listed in the Bid Schedule have varying numbers of restrooms, square footages and floor types. Bidders are strongly encouraged to attend the site inspection to view the building layouts and floor surfaces.

LOT

1. Building Maintenance Building: **approximately** 29 employees, 9,600 sq. ft.
2. State Equipment Fleet Building: **approximately** 34 employees, 21,350 sq. ft.
3. Geology Shop Building: **approximately** 10 employees, 12,688 sq. ft.
4. Materials Lab Building: **approximately** 13 employees, 8,880 sq. ft.
5. Materials Headquarters Building: **approximately** 11 employees, 5,120 sq. ft.
6. Communications Building: **approximately** 40 employees, 12,432 sq. ft.
7. Highway Maintenance Shop Building: **approximately** 42 employees 24,000 sq. ft.

Janitorial Services as specified in Appendix C for the buildings in the Tudor Complex located in Anchorage AK

LOT 1					
Building Maintenance, 5848 E. Tudor Road					
ITEM	DESCRIPTION	Quantity	UNIT	UNIT PRICE	EXTENDED PRICE (Qty x unit price)
1	DAILY SERVICES	12	MONTH	\$	\$
2	WEDNESDAY SERVICES	12	MONTH	\$	\$
3	WEEKLY SERVICES	12	MONTH	\$	\$
4	SEMI-ANNUAL SERVICES	2	EACH	\$	\$
5	AS NEEDED SERVICE	<u>Est. Qty</u> 6	HOUR	\$	\$
(See attached Appendix C for a detailed scope of work)				LOT 1 TOTAL	\$

LOT 2					
State Equipment Fleet, 5420 Martin Luther King Drive					
ITEM	DESCRIPTION	Quantity	UNIT	UNIT PRICE	EXTENDED PRICE (Qty x unit price)
1	DAILY SERVICES	12	MONTH	\$	\$
2	WEDNESDAY SERVICES	12	MONTH	\$	\$
3	WEEKLY SERVICES	12	MONTH	\$	\$
4	SEMI-ANNUAL SERVICES	2	EACH	\$	\$
5	AS NEEDED SERVICE	<u>Est. Qty</u> 6	HOUR	\$	\$
(See attached Appendix C for a detailed scope of work)				LOT 2 TOTAL	\$

REVISED BID SCHEDULE Amendment One Cont.

LOT 3	Geology Shop, 5820 E. Tudor Road					
ITEM	DESCRIPTION	Quantity	UNIT	UNIT PRICE	EXTENDED PRICE (Qty x unit price)	
1	DAILY SERVICES	12	MONTH	\$	\$	
2	WEDNESDAY SERVICES	12	MONTH	\$	\$	
3	WEEKLY SERVICES	12	MONTH	\$	\$	
4	SEMI-ANNUAL SERVICES	2	EACH	\$	\$	
5	AS NEEDED SERVICE	<u>Est. Qty</u> 6	HOUR	\$	\$	
(See attached Appendix C for a detailed scope of work)				LOT 3 TOTAL	\$	

LOT 4	Materials Lab, 5750 E. Tudor Road					
ITEM	DESCRIPTION	Quantity	UNIT	UNIT PRICE	EXTENDED PRICE (Qty x unit price)	
1	DAILY SERVICES	12	MONTH	\$	\$	
2	WEDNESDAY SERVICES	12	MONTH	\$	\$	
3	WEEKLY SERVICES	12	MONTH	\$	\$	
4	SEMI-ANNUAL SERVICES	2	EACH	\$	\$	
5	AS NEEDED SERVICE	<u>Est. Qty</u> 6	HOUR	\$	\$	
(See attached Appendix C for a detailed scope of work)				LOT 4 TOTAL	\$	

LOT 5	Materials Headquarters, 5800 E. Tudor Road					
ITEM	DESCRIPTION	Quantity	UNIT	UNIT PRICE	EXTENDED PRICE (Qty x unit price)	
1	DAILY SERVICES	12	MONTH	\$	\$	
2	WEDNESDAY SERVICES	12	MONTH	\$	\$	
3	WEEKLY SERVICES	12	MONTH	\$	\$	
4	SEMI-ANNUAL SERVICES	2	EACH	\$	\$	
5	AS NEEDED SERVICE	<u>Est. Qty</u> 6	HOUR	\$	\$	
(See attached Appendix C for a detailed scope of work)				LOT 5 TOTAL	\$	

REVISED BID SCHEDULE Amendment One Cont.

LOT 6					
Communications Building, 5900 E. Tudor Road					
ITEM	DESCRIPTION	Quantity	UNIT	UNIT PRICE	EXTENDED PRICE (Qty x unit price)
1	DAILY SERVICES	12	MONTH	\$	\$
2	WEDNESDAY SERVICES	12	MONTH	\$	\$
3	WEEKLY SERVICES	12	MONTH	\$	\$
4	SEMI-ANNUAL SERVICES	2	EACH	\$	\$
5	AS NEEDED SERVICE	<u>Est. Qty</u> 6	HOUR	\$	\$
(See attached Appendix C for a detailed scope of work)				LOT 6 TOTAL	\$

LOT 7					
Highway Maintenance Shop, 5300 E. Tudor Road					
ITEM	DESCRIPTION	Quantity	UNIT	UNIT PRICE	EXTENDED PRICE (Qty x unit price)
1	DAILY SERVICES	12	MONTH	\$	\$
2	WEDNESDAY SERVICES	12	MONTH	\$	\$
3	WEEKLY SERVICES	12	MONTH	\$	\$
4	SEMI-ANNUAL SERVICES	2	EACH	\$	\$
5	AS NEEDED SERVICE	<u>Est. Qty</u> 6	HOUR	\$	\$
(See attached Appendix C for a detailed scope of work)				LOT 7 TOTAL	\$

Total Lots 1 - 7 \$

REVISED BID SCHEDULE Amendment One Cont.

Company Name

Authorized Signature

Mailing Address

Printed Name

City, State, Zip

Email

Phone Number

Fax Number

Vendor Tax I.D.

Alaska Business License Number