

STATE OF ALASKA

Department of Corrections
Division of Admin Services



PRETRIAL SERVICES

(Anchorage Municipal Cases)

RFP 2024-2000-0136

Amendment #4

November 14, 2023

This amendment is being issued to extend the proposal due date and to address a Q&A as shown on the following pages.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Change to the RFP:

Change: The proposal due date for this RFP has been extended to **November 29, 2023, at 2:00 PM AST.**

Questions submitted by potential offerors and answers from the State:

Question 1: Will the State please list the current vendor(s) providing services to the Municipality of Anchorage?

Answer: *The State's current contractor for this service is Alaska Pretrial Services, Inc. located in Anchorage, Alaska.*

Question 2: Will the State please provide the daily rate per device for GPS monitoring?

Answer: *The current rate per day for electronic ankle monitoring is \$27.00.*

Question 3: Will the State please provide the daily rate per device for portable handheld breathalyzer monitoring?

Answer: *The current rate per day for portable handheld breathalyzer monitoring is \$19.00.*

Question 4: Will the State please provide the daily rate per urine analysis test?

Answer: *The current rate per day for a substance abuse urine test is \$15.00.*

Question 5: Will the State please provide the installation cost, if any is accessed?

Answer: *The current rate per person for admin/installation is \$60.00.*

Question 6: In the previous 12 months, please provide the number of afterhours law enforcement calls placed to the vendor.

Answer: *The look back period for the current contract is only three months. However, in that time frame SOA have been made aware of no more than five law enforcement calls per approximately 100 defendants supervised.*

Question 7: For the listed projected caseload of 250-300, can the State please list how many of each service will be required? (i.e., how many of each EM solution: GPS, remote breath alcohol, drug testing).

Answer: *The State anticipates 70% alcohol EM services, 10% GPS services, and 10% drug testing services.*

Question 8: For the listed projected caseload of 250-300, can the State please list how many of projected caseload will be non-EM cases?

Answer: *The State anticipates 10% will be non-EM services.*

Question 9: Will the State please confirm the number of enrollments that are completed each month for clients referred by the MOA?

Answer: *The number of enrollments varies month-to-month. However, as an example, there were 70 MOA assignments to pretrial in the month of October.*

Question 10: Will the State accept virtual calls to be completed in addition to in-person visits to confirm client compliance with court ordered conditions of release for contacts at residence, employment, treatment, and other supervision requirements?

Answer: *Yes, however, these should not replace field responses to potential violations or mandatory field compliance checks as mandated by the Contact Standards policy.*

Question 11: Will the State accept video calls to be completed in addition to in-person visits to confirm client compliance with court ordered conditions of release for contacts at residence, employment, treatment, and other supervision requirements?

Answer: *Yes, however, these should not replace field responses to potential violations or mandatory field compliance checks as mandated by the Contact Standards policy.*

Question 12: What is the furthest distance that contractor staff would need to travel to conduct field visits?

Answer: *The area of monitoring encompasses Anchorage, Eagle River, Eklutna, Chugiak, and Girdwood.*

Question 13: In the previous 12 months, how many clients were required to provide a urine sample?

Answer: *Over the course of the past three months since the inception of the current contract, the State has been made aware of two instances where the EtG testing was performed when two or more consecutive scheduled EM alcohol tests were missed.*

Question 14: Will the State please list what information will be required by APD when reporting a violation?

Answer: *Credentials of the caller, and the basis for a violation; if necessary/requested, cite conditions of release as listed on the conditions of release order that were violated and request a courtesy arrest/transport to the jail.*

Question 15: Will the State please provide a copy of a "Probable Cause Statement" that is required to be submitted to the Municipality of Anchorage Prosecutor's Office?

Answer: *"Defendant X assigned to PED and supervised by Contractor has failed to continuously report for court ordered alcohol testing. The defendant has failed to report as directed by Contractor on XXX, 2023 and then again on XXX, 2023. The defendant provided the following address and contact phone number during their intake interview: _____. Contractor has made telephonic contact several times with the defendant stating she will come in and then fails to report each time. Contact at the defendant's reported residence was attempted on XXX, 2023, and proved unsuccessful. A warrant for Violating Conditions of Release is being requested at this time."*

Question 16: In the previous 6 months, how many times did a client travel and have to have the unit removed and reinstalled?

Answer: *The look back period for the current contract is only three months. However, in that time frame no more than 5 re-installs were performed for approx. 100 defendants supervised.*

Question 17: Will the State please define the timeframe for "business hours" that the contractor must have available for defendants to report?

Answer: *Business hours are 8:00 AM to 4:30 PM.*

Question 18: Will the State please define the timeframe for "after hours" that the contractor must have available for defendants to report?

Answer: *After hours are 4:30 PM to 8:00 AM.*

Question 19: For the previous 12 months, please provide the number of afterhours alerts processed by vendor staff.

Answer: *This information has not been shared/made available to the State by the current vendor.*

Question 20: For the previous 12 months, please provide the number of installs performed afterhours.

Answer: *No afterhours installations have been performed in the past 12 months.*

Question 21: Please confirm that vendor staff is required to provide services during the weekend.

Answer: *Yes, high priority alert screening and violation monitoring and initiating a violation response protocol (contacting APD for a remand, informing the State of a violation, and drafting/emailing to the State a probable cause statement or a violation outline).*

Question 22: Please confirm that vendor staff is required to provide services during the weekend.

Answer: *Yes, high priority alert screening and violation monitoring and initiating a violation response protocol (contacting APD for a remand, informing the State of a violation, and drafting/emailing to the State a probable cause statement or a violation outline).*

Question 23: Please provide an example of a “progress report” to be issued with each invoice during billing cycles.

Answer: *No progress report is necessary but a detailed invoice itemizing the rates/dates/number of days certain services were rendered to each defendant supervised by the contractor during the billing calendar month.*

Question 24: If a contractor currently cohabitates space with DOC, will State allow services resulting from this RFP to be completed in same space?

Answer: *If the state has space available for these services to be completed. At present, the State has space, but that could change with staff being hired.*

Question 25: To support consistent evaluation, will the State please list the number of references they would like to receive with proposal?

Answer: *Please provide a minimum of 3 references of similar size and scope with your proposal.*

Question 26: Please confirm that evaluated reference criteria will include information required in Section 4.03.

Answer: *Confirmed.*

Question 27: Please confirm that letters of reference from previous clients are not required.

Answer: *Letters of references from previous clients are not required but a previous customer reference list is required with the submission of a proposal.*

Question 28: Please confirm the Attachments for: Request for Clearance; PREA Employment Disclosure; Code of Ethical Professional Conduct; Standards of Conduct; Department of Public Safety Division of Statewide Services Personnel Security Clearance Form and User Agreement; and Network Access – Non-DOC Security Request and Update Form are for sample purposes and do not need to be completed and submitted with a vendor's proposal.

Answer: *All forms listed above are not necessary with the submission of a proposal. They are there for your records only or if you require them during the contract period.*

END OF AMENDMENT