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THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: 9-19-23

**RFP TITLE: Live Scan Fingerprinting Equipment, Installation, Training, and Maintenance
2023-0200-0168**

AMENDMENT 1

NOTE: it is the proposer's responsibility to review and accept all amendments to this solicitation.

Changes to the RFP:

Change 1:

This amendment serves to extend the deadline to submit proposals to October 16th at 2:00 P.M AKST.

Change 2:

This amendment serves to provide Amended Cost Proposal "Attachment G – Cost Proposal (version 2)", and removes in its entirety, previous "Attachment G – Cost Proposal".

Change 3:

This amendment serves to add travel language to the RFP under Section 3.09 Location of Work.

Travel, Lodging and Per Diem will be billed at **actual cost**, according to the requirements below:

Travel to Alaska:

Upon request from the State, the contractor must travel to the State of Alaska to provide Live Scan equipment services per the terms and conditions of the contract.

All travel for this section must be pre-approved by the Project Manager and will be reimbursed per the following current criteria:

1. Airfare is limited to coach fare.
 2. Lodging will be reimbursed at actual cost.
 3. Reimbursement for meals will not exceed \$60.00 per day.
 4. Rental vehicles are limited to standard size, make and model, as opposed to premium options.
 5. Receipts must be provided with every invoice for all travel expenses.
 6. Vehicle mileage reimbursement will be based on the current calendar year rates based upon State of Alaska, DOA, Finance website: http://doa.alaska.gov/dof/travel/resource/POV_Rate_Table.pdf
 7. All travel costs must be shown as separate line items on each invoice.
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Change 4:

Serves to include EBTS specification file, included as Attachment #6.

Questions submitted by potential offerors and answers from the state:

Question 1: Under Section 3.01 I (F). Durability”, the requirement states “Be protected from physical assault and damage from fluids or dust.” And “All breakable components, such as monitor screens, electrical connectors, printers and keyboards must be shielded or protected from physical abuse.” Do you have a cabinet or enclosure that meets this requirement now that we could see pictures of? We have deployed over 1000 livescan stations, but we have not seen or sold a product that offers shielding or protections from all circumstances for the components requested. Can you further elaborate on your expectations?

Answer: We have a cabinet that protects the PC, backup power supply unit, parts of the scanner module and the keyboard and the monitor by hard mounting, which is all provided by the current vendor. Pictures provided on page 4 of this amendment.

Question 2: Under Section 3.01 XVI. EXTERNAL INTERFACE REQUIREMENTS, can the state provide more information on the “State of Alaska web service interface”? Do you have documentation or an ICD that describes the interface or provides instructions to connect to it?

Answer: The State of Alaska does have documentation on how to connect to the interfaces, but the interfaces are not public and we will not be able to share it during the RFP process. We can share the documentation with the winner of the solicitation. We can tell you that the interfaces are done using standard SOAP or REST services using web protocols like HTTP or HTTPS and are accessed over the State of Alaska’s secure network. We should also share that these interfaces will be changing within the next two years.

Question 3: Under Section XVIII (B). Remedial Maintenance; due to the size of the state, distance, and weather considerations for any of these locations, there is no way to provide a replacement part within 8 hours without having a fully redundant onsite spare. If the state desires an on-site spare for critical components, please specify. Otherwise, will the state accept shipping of failed component to ship no later than 24 hours from determined failure and using express shipping? Can you also state your expectations for remedial maintenance? That can mean anything from remoting in to verify logs and disk space is in order to monthly onsite visits.

Answer: For hardware, shipping new components within 24 hours is fine. For software updates or troubleshooting, 24 hour support by phone with remote access capability is required.

Question 4: Section 3.01 mentions IRIS & booking photo, but it is not clear whether IRIS and booking photo capture is a requirement. Can you confirm or let us know if we should propose as an option?

Answer: A section for the IRIS Option, has been added to the amended Cost Proposal – Attachment G (version 2), Section A)1)(Full Functionality). Vendors must include Signature Capture and Booking Photo cost as a requirement in Section A)1) (Full Functionality), of the amended cost proposal.

Question 5: Question is concerning the three phases of the RFP and whether there would be time between the phases, or if all installation and fulfillment would be continued after each phase. This information would be helpful to estimate the number of trips required for the total project.

Answer: We need time between phases. Phase 1 would include install at DPS HQ and allow us to put the system through its paces. Phase 2 and phase 3 would require coordination with DPS so fingerprint examiners can go out to each install. Phase 1 may be accomplished in one trip to the State. Phase 2 and 3 may each require multiple trips to the State.

Question 6: The below sections maybe difficult to predict. Can the State clarify on an example of what it considers a part upgrade? In the case of a recall, we would agree the state would be deserving of hardware replacement at no charge, but if a manufacture releases a new version with a new 'widget' 3 years into use, that may be very difficult for a vendor/ reseller to predict.

XX. MODEL OR PARTS UPGRADES

During the life of this contract, the Contractor agrees to install, at no cost to the State, all retrofit models, or parts upgrades offered by the manufacturer within 90 days of the date the upgrade is introduced by the manufacturer. The State also reserves the right to accept upgrades to models on the basic contract, after such equipment is placed in service, when the upgrades improve the way the equipment operates or improves the accuracy of the equipment.

XXI. ITEM UPGRADES

The State reserves the right to accept upgrades to models on the basic contract when the upgrades improve the way the equipment operates, or increases the functionality of the equipment. Such upgraded items must be at the same or lower price as the items in the basic contract. If an item upgrade changes the brand/model number of an item on contract, vendors shall request prior approval from the Contracting Officer.

Answer: An example of a part upgrade would be if a component goes end of life or is no longer manufactured, requiring replacement with a new component.

Question 7: Would the agency be willing to provide a copy of the full RFP in Microsoft Word format?

Answer: The State does not provide Word version documents for solicitations.

Question 8: On Attachment G, in the cost proposal, under item C) Installation, it has description as "Travel, Lodging, Per Diem and the next row state "Cost per scheduled installation visit", the next column has an estimated volume of "5". As a vendor, we would like to propose costs based upon each phase. Such as cost of deployment for travel, training, and installation for Phase I, separately for Phase II, and in the event you purchase possibly a single station in Phase III, what that installation cost would be to the state. Or we can put a single day of installation expense to the state and then tell you how many days each phase would be.

Answer: The State has removed the "Travel, Lodging, and Per Diem" from the cost proposal. Travel, Lodging, and Per Diem will be billed at cost, according to the terms set forth in (Changes to the RFP – Change 3), listed on page two (2) of this Amendment. The State has removed "Attachment G - Cost Proposal" and is replaced in its entirety with "Attachment G - Cost Proposal (version 2)". The new cost proposal will address Installation and Training by Phase.

Question 9: 3.01, Part XI, Section G allows for the option of a Signature Capture. Attachment G, Cost Proposal, does not have a space for options like signature capture. Where would you like vendors to place optional components?

Answer: A section for the IRIS Option, has been added to the amended Cost Proposal – Attachment G (version 2), Section A)1) Full Functionality). Vendors must include Signature Capture and Booking Photo cost as a requirement in Section A)1) Full Functionality), of the amended cost proposal. A section for Signature Capture Option, has been added to the amended cost proposal in Section A)2) Basic Functionality).

Question 10: Due to the extensive point-by-point responses and supporting documentation required, would the agency be willing to grant an extension on the proposal submission deadline? (e.g. 2 additional weeks)

Answer: Yes, the State will extend the deadline for submitting proposals to October 16th at 2:00 P.M. AKST.

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BACK

