



2024 SPORT FISH BUSINESS OWNER/GUIDE RENEWAL REGISTRATION APPLICATION

Alaska Department of Fish and Game / Division of Sport Fish - RTS
333 Raspberry Road, Anchorage, Alaska 99518-1565
Telephone: (907) 267-2369 or (907) 267-2299
<http://www.adfg.alaska.gov/index.cfm?adfg=prolicenses.sportfishguides>

**Registration #
TO BE ASSIGNED**

CHECK ONE:

- Guide Only Registration (complete sections A and C)**
- Business Owner Registration (complete sections A and B)**
- Combined Business/Guide Registration* (complete sections A, B, and C)**

**An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.*

Check if you have registered in previous years

This is a renewal registration application only. Complete this application and return it to the Anchorage Fish & Game address located at the top of this form.

Allow 21 days for processing.

INSTRUCTIONS ON BACK OF FORM

SECTION A: ALL APPLICANTS COMPLETE THIS SECTION

Name of Business Owner or Guide: _____
Last First MI

Permanent Mailing Address: _____
PO Box or Street Address City State Zip

Telephone Number: (_____) _____ In-Season Telephone Number: (_____) _____

Mail Card Here: _____
(If different than permanent) PO Box or Street Address City State Zip

Email Address: _____

Your Registration Card(s) will be emailed to you within 21 days. Please email dfg.dsf.guides@alaska.gov or call (907) 267-2369 if you would like a hardcopy of your registration(s) sent to you.

SECTION B: TO BE COMPLETED BY THE BUSINESS OWNER OR THEIR AGENT

BUSINESS INFORMATION: An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.

Name of Business: _____

State of Alaska Business License Number: _____ Expiration Date: Mo/Date/Yr

Name of Business Owner: _____

**Saltwater operators: Please obtain logbooks for your business from an ADF&G office prior to commencing guiding activities.*

**Freshwater operators: Remember to register ALL your vessels with ADF&G prior to commencing guiding activities.*

SECTION C: TO BE COMPLETED BY THE GUIDE OR THEIR AGENT

2024 Alaska Sport Fishing License #: _____ Date of Birth: Mo/Date/Yr

SIGNATURE OF BUSINESS OWNER/AGENT or GUIDE:

I hereby certify that all information is true and correct and that I understand this information is subject to public disclosure. (NOTE: Making a false statement or omitting a material fact, is subject to a maximum penalty of \$10,000 or 1 year imprisonment, or both, per AS 11.56.210.)

You are not allowed to operate until you receive your 2024 registration card

X _____ **Circle one:** Applicant or Agent Date: Mo/Date/Yr



INSTRUCTIONS FOR THE 2024 SPORT FISH BUSINESS OWNER/GUIDE RENEWAL REGISTRATION APPLICATION

Attention: *The following will apply without exception:*

1. All applicable sections of the registration must be complete and legible prior to ADF&G validation. No “pending,” “unknowns,” or blanks will be accepted.
2. Incomplete registration forms will be returned, resulting in a processing delay.
3. A signature is required.
4. This is a registration application only. Your wallet-sized registration card(s) will be emailed within 21 days. You may reply to the email to request a hard copy, which will be mailed to you within 2 business days.
5. There may be additional state and federal requirements to operate as a business or guide. It is your responsibility to determine what those requirements are.

INSTRUCTIONS:

SECTION A: ALL applicants must complete this section.

SECTION B: BUSINESS OWNER OR THEIR AGENT: Complete this section if you are the owner/agent of the sport fishing business. This section should be filled out even if the owner does not intend to personally guide clients. An agent for this business **CANNOT** apply as a guide on the same registration. A separate registration application must be submitted.

IMPORTANT NOTICE TO BUSINESS OWNERS

State regulation (5 AAC 75.075) requires all business owners providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding services begin. All business owners are required to register all charter vessels with ADF&G prior to commencement of guiding activities. Saltwater operators are also required to acquire logbook(s) before starting guiding operations. ***Guides must have a copy of the business owner's ADF&G business registration in their possession while guiding.***

SECTION C: GUIDES: Complete this section if you intend to guide for a sport fish operation owned by someone other than you, or if you are a business owner who also intends to guide (owner/operator).

U.S. COAST GUARD OPERATOR'S LICENSE: A registered sport fish guide operating a motorized vessel with clients or transporting clients in a motorized vessel on navigable waters must have a U.S.C.G. operator's license in their possession. If you are not sure of the particular U.S.C.G. operator's license you need, you can contact U.S.C.G. at (907) 271-6736 (option 5). To check on navigable waters, call U.S.C.G. at (907) 428-4200 (option 4 – Protection) then (option 5 – Waterways).

IMPORTANT NOTICE TO GUIDES

State regulation (5 AAC 75.075) requires all guides providing sport fishing guide services in Alaska to register with the Department of Fish and Game **before** guiding activities begin.

WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING

A sport fish business owner or guide should be able to present all documents required for registration upon request by a representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service. While engaged in sport fishing guide services, a sport fishing guide shall have the following readily available for inspection:

- A current sport fishing guide registration;
- Current ADF&G sport fishing business registration for the guide's employer;
- A current Alaska sport fishing license and applicable tags, stamps, or permits that are required to engage in the sport fishery for which the guide services are being provided;
- An identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide;
- If operating in saltwater, a current years' logbook (paper or electronic)