

Request for Information

RFI 02-106-24



State of Alaska
Department of Administration
Division of Motor Vehicles

Date Issued: September 5, 2023

ELECTRONIC TITLING (E-TITLING) SYSTEM

Introduction:

The Department of Administration (DOA), Division of Motor Vehicles (DMV), is seeking information from qualified vendors who can provide electronic titling (e-titling) systems.

Background Information:

The State of Alaska, DMV, is seeking information from qualified vendors who provide e-titling systems. The state is seeking solutions that are designed using resources including, but not limited to, the American Association of Motor Vehicle Administrators (AAMVA) Electronic Titling guidance found at <https://www.aamva.org/topics/electronic-titling#?wst=4a3b89462cc2cff2cbe0c7accde57421>.

Response Information:

Responses must include the following:

1. Organization name, contact name, mailing address, phone number, and e-mail of designated point of contact;
2. Existing capableness and competence related to the services identified above to include answers to the RFI Questionnaire; and
3. Responses in PDF format, including any supplemental attachments.

RFI Questionnaire:

1. Provide a general fee arrangement and benchmark cost for your e-titling system.
2. Provide a general overview of the product service experience with your e-titling system.
3. Provide any software or special software or hardware needs for your e-titling system.
4. What performance guarantees do you include with your e-titling system?
5. What if any jurisdictions have you provided e-titling solutions for?
6. How are PII and PCI protected? How do you isolate your systems from state systems to reduce exposure in the case of a breach in your systems?
7. What have you done in other states?
8. How is information transmitted to lienholders in your solutions? Do you provide that software as part of your product?
9. Does your solution include public-facing software applications for sale or is that something the state has implemented?
10. How are these applications secured? How do you verify sellers' identity?

11. Do you host the applicable software applications and services or are those hosted on state servers?
12. What does the integration with state systems of record/databases entail?
13. How do you propose handling remote Alaska locations that have limited or no connectivity? Are there any alternative mechanisms to do this without connectivity?

This RFI does not extend any rights to prospective vendors or obligate the state to conduct a solicitation or purchase any goods or services. DOA does not intend to award a contract from this RFI, nor will DOA be financially responsible for the preparation, or administration cost incurred to respond to this RFI. All costs associated with responding will be solely at the interested party's expense.

Procurement Officer contact information:

Interested parties must submit a written response by **September 15, 2023, 2023, at 12:00 Noon AKST.** Responses must be sent via email to: doa.oppm.procurement@alaska.gov

All questions must be in writing and emailed to: doa.oppm.procurement@alaska.gov

Attention: Lisa Trombi, Department Procurement Manager
Department of Administration, Division of Motor Vehicles
Office of Procurement and Property Management