



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

## Department of Environmental Conservation

Division of Administrative Services

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### **RFP # 18-607-24 – Addendum One**

**To:** RFP # 18-607-24  
Interested Parties

**Date:** Tuesday, August 22, 2023

**From:** Guillermo Castillo – Contracting Officer III  
Department of Administration  
Office of Procurement and Property Management

**Subject:** RFP # 18-607-24  
Addendum One

The solicitation package for **Request for Proposal (RFP) 18-607-24 – Hazardous Substance Assessment, Cleanup, and Monitoring & Risk Assessment and Risk Assessment Support** for the State of Alaska, Department of Environmental Conservation (DEC), Division of Spill Prevention and Response (SPAR) is hereby clarified or changed as follows:

1. The pre-proposal conference for this solicitation has been scheduled for Wednesday, August 30, 2023, from 1:00 PM to 2:00 PM Alaska Daylight Time (AKDT). Please note that attendance at this meeting is not mandatory. Offerors may attend if it aligns with the firm's schedule and priorities.

Addendum One is hereby made part of the Request for Proposal (RFP) and comprises three pages.

All other terms and conditions for this Request for Proposal (RFP) remain unchanged.

Issued by: Guillermo Castillo  
Title: Contracting Officer III  
Email: [decdasprocurement@alaska.gov](mailto:decdasprocurement@alaska.gov)

# Pre-proposal Conference for SPAR's RFP 18-607-24

Pre-Proposal Conference Agenda

August 30, 2023, at 1:00 PM, Alaska Daylight Time (AKDT)

Join on your computer, mobile app, or room device:

[Click here to join the meeting](#)

Meeting ID: 298 507 817 011

Passcode: bGNftC

[Download Teams](#) | [Join on the web](#)

Join with a video conferencing device:

260748889@t.plcm.vc

Video Conference ID: 111 141 978 2

[Alternate VTC instructions](#)

Or call in (audio only):

[+1 907-202-7104,,230120419#](#) United States, Anchorage

Phone Conference ID: 230 120 419#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

This meeting will be recorded.

1. Introductions:
  - Procurement group
    - Jake Tibbe – Procurement Specialist V
    - Bryant Trujillo – Procurement Specialist III
    - Guillermo Castillo – Contracting Officer III
  - DEC representatives
    - Bill O’Connell – Environmental Program Manager II
  - Attendees via Microsoft Teams
2. Pre-proposal conference overview, requirements, and expectations with Guillermo Castillo, Contracting Officer III
3. Brief overview of the scope of work (SOW) and deliverables with DEC representatives
4. Open discussion for questions or comments with DEC representatives and pre-proposal conference attendees
  - Please note: Open discussions (if applicable) are intended to further clarify any remaining uncertainties regarding this solicitation. Questions brought up during the pre-proposal conference will be responded to, if possible, during the meeting. New questions will be transcribed and sent to all interested parties and conference participants registered with the Procurement Officer.
5. End of the pre-proposal conference

The proposal documents require acknowledgment individually of all addenda to the drawings and/or specifications. This is a **mandatory requirement**, and any proposal received without acknowledgment of receipt of addenda may be classified as being a non-responsive proposal.

**End of Addendum**