



RETURN THIS AMENDMENT TO THE ISSUING OFFICE AT:

Legislative Affairs Agency
State Capitol
120 4th Street, Room 3
Juneau, AK 99801-1182
Attn: JC Kestel

DATE AMENDMENT ISSUED: August 16, 2023

RFP TITLE: RFP 662 – Assembly Building Apartment Furnishings

RFP OPENING DATE & TIME: 11:30am AK Time Tuesday, August 22, 2023

The following contains additional information, changes, or additions to the Request for Proposals (RFP):

1. The following questions or comments were received by the Procurement Manager from potential Offerors:

i. **Question:** *Were we required to be at the meeting and walk-through that happened on August 9th to be considered for the bid?*

Response: No, although the Agency encouraged potential offerors to attend in person or call into the teleconference, the pre-proposal teleconference and site visit were optional for potential offerors to attend or call into.

ii. **Question:** *How would trash removal work? Is there a dumpster on site, will we be expected to provide a dumpster?*

Response: The Contractor selected for contract award is required to removal and dispose of all trash and dunnage that is associated with the furniture project. The Contractor may coordinate placement of a dumpster at the Assembly Building Apartments (ABA) work site with the Project Director during installation of the furniture at the Contractors expense.

iii. **Question:** *- Please confirm what the projected phasing schedule is for delivery/installation and the duration between phases.*

Response: The furniture Contractor is expected to deliver and install the furniture in phase by floor between December 4, 2023, and January 5, 2024. The renovation contractor of the ABA expects the 3rd floor area to become available on or before December 4, 2023, the 2nd

floor to be become available 7-10 days after the 3rd floor, and the 1st floor to be come available 14-20 days after the 3rd floor is made available for furniture installation. These are estimates provided by the renovation contractor and the Agency will coordinate dates with the selected furniture Contractor after contract award and as the project progresses.

- iv. **Question:** *During the evaluation process, if an offeror's substitution(s) are determined to be unacceptable, will the offer be considered non-responsive or only receive a lower technical score.*

Response: The Proposal Evaluation Committee (PEC) is instructed to score any substitutions that do not meet the design intent or requirements with a lower score in criteria section B. (Proposed Products and Designs) of the PEC's evaluation form. If an Offeror doesn't submit an offer or substitute offer for a particular item in the Product List (attachment 5.02 Product List) the Offerors proposal will be considered non-responsive.

- v. **Question:** *Is there Doc high loading and an elevator in the building?*

Response: No, the ABA does not have a loading dock at the facility but it does have an elevator that is accessible in the underground parking garage and every floor of the ABA.

- vi. **Question:** *If you're offering two proposals, is there any special naming to show that we have two?*

Response: Offerors that submit a second proposal for this RFP may simply submit each proposal separately and add proposal 1 or proposal 2 to the hard copy submission or file names of electronically submitted proposals.

2. All other terms and conditions of RFP 662 will remain as written.

To be considered responsive, a signed copy of this amendment, in addition to your proposal, must be received by the issuing office prior to the opening date and time.

NAME OF COMPANY

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME

DATE

JC Kestel
Procurement Manager
EMAIL: JC.Kestel@AKLeg.Gov
PHONE: (907) 465-6705
TDD: (907) 465-4980