

# Request for Information (RFI)



State of Alaska  
Department of Transportation & Public Facilities  
Division of Administrative Services

**Date Issued: July 26, 2023**

## RFI #2524H015 ACCESS CONTROL SYSTEM INTEGRATOR SUPPORT

### **Introduction:**

The Alaska Department of Transportation and Public Facilities (DOT&PF), Maintenance & Operations (M&O) is requesting information from vendors capable of providing contractual assistance in the following areas:

Maintenance and support of CCURE 9000 access control system at multiple DOT&PF rural airports. Additional support of supporting systems related to access controls include wireless and wired communication systems, NEDAP long range receivers and transmitters, and electric gate operator systems. There are currently 9 airports requiring this service and 4 anticipated future airports to be added, however the State reserves the right to add or remove airports as needed.

9 Current Airports requiring Access Control System Integrator Support

- |             |              |               |
|-------------|--------------|---------------|
| 1. Nome     | 4. Deadhorse | 7. Dillingham |
| 2. Kotzebue | 5. Cordova   | 8. Sitka      |
| 3. Barrow   | 6. Bethel    | 9. Petersburg |

4 Anticipated Future Airports requiring Access Control System Integrator Support

- |             |                |
|-------------|----------------|
| 1. Wrangell | 3. King Salmon |
| 2. Kodiak   | 4. Yakutat     |

### **Background Information:**

DOT&PF utilizes CCURE 9000 for electronic physical access control at several DOT&PF rural airports. Maintenance and support of these systems requires vendor/manufacturer certified integrator support. DOT&PF does not have qualified staff to support these complex systems, which are critical to airport operations and security.

### **Required Tasks and Deliverables:**

1. Maintain active Software Support Agreement for the CCURE 9000 system at each airport.
2. Provide cost proposal for remote telephone and computer support to include but not limited to technical support, troubleshooting, and remote diagnostics Monday – Friday 8:00am – 5:00pm Alaska time.
3. Provide a cost proposal for billable emergency remote telephone and computer support outside of the days/hours in #2 above.
4. Provide a cost proposal for billable onsite support, troubleshooting, and repairs. (travel reimbursed at actuals and parts reimbursed at actuals with markup percentage).
5. Provide software update proposals and execute if requested by DOT&PF.
6. Provide cost proposal and narrative descriptions for a recommended preventative maintenance program including optional levels of service and propose other value-added services that may be beneficial to DOT&PF.

### **Required Minimum Qualifications:**

1. At least two Alaska based staff must have the following CCURE 9000 certifications
  - a. C•Cure 9000 Installer/Maintainer
  - b. C•Cure 9000 Advanced Integrator
2. At least one Alaska based staff must have the following CCURE 9000 certifications
  - a. C•Cure 9000 Enterprise Architecture

**Important Notice:**

DOT&PF will not award a contract from this RFI, nor will DOT&PF be financially responsible for the preparation, or administrative costs incurred in developing responses to this RFI. All costs associated with responding will be solely at the interested party's expense. Not responding to this RFI does not preclude participation in any future solicitation, if any is issued. DOT&PF may or may not choose to meet with potential offerors to get further clarification of potential capability to meet requirements

This RFI does not extend any rights to prospective vendors or obligate the state to conduct a solicitation or purchase any goods or services.

It is the responsibility of the interested party to follow up with the Procurement Officer listed to ensure your response was received prior to the time and date specified.

**Response Information:**

**Interested parties are invited to submit responses to this RFI. At a minimum, responses must address the following:**

1. Identify the individual or firm name (including the business website address if applicable) with a contact person and their phone number/email address responding to this RFI.
2. Provide a detailed description of your company's capabilities and experience related to providing assistance with each Required Task and Deliverable listed in this RFI, including how your company meets each of the proposed minimum qualifications.
3. Provide a list of Job categories needed for proposers to accomplish the components listed. Examples may include, but are not limited to: Service Technician, and Administrative Support Staff.
4. Provide a list of recommended minimum qualifications proposers should have in order to accomplish the Tasks and Deliverables listed in this RFI.
5. Provide a list of additionally recommended value-added services that could be included with the Required Tasks and Deliverables listed in this RFI above, that may be beneficial to DOT&PF to be added to meet the State's needs under this project,

Responses to this RFI are for informational purposes only and award will not be made as a result of this RFI.

**Procurement Officer contact information:**

Interested parties must submit a written response to the Procurement Officer no later than 3:00 pm Alaska Time, August 15, 2023:

Chris Hunt  
Procurement Officer  
Department of Transportation & Public Facilities  
Division of Administrative Services

Phone: (907) 465-8448  
Email: [chris.hunt@alaska.gov](mailto:chris.hunt@alaska.gov)

Emailed or hard copy responses are acceptable. If sending a hard copy response, send the response to the following address:

## **RFI #2524H015 Access Control System Integrator Support**

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U.S. Mail:

P.O. Box 112500  
Juneau, AK 99811-2500

Delivery Service (FedEx, UPS):  
3132 Channel Drive  
Juneau, AK 99801

**ELECTRONIC SUBMISSION**

Responses for this RFI may be submitted electronically, please see electronic submission guidance provided below.

**ELECTRONIC SUBMISSION GUIDANCE:** The RFI response may be emailed to the following:

**BID SUBMISSION EMAIL ADDRESS:** [dotstatewideprocurement@alaska.gov](mailto:dotstatewideprocurement@alaska.gov)

**Subject Line for Email Submission:**  
RFI 2524H015 Access Control System Integrator Support

**NOTE:** The following file size guidance must be considered when submitting the RFI Response. The maximum size of a single email (including all text and attachments) that can be received by the state is 20mb (megabytes). If the email containing the bid exceeds this size, the bid must be sent in multiple emails that are each less than 20 megabytes and each email must comply with the requirements described above. If sending multiple emails due to response file size, please add the number of emails being sent.

**Example:** Email 1 of 3; Email 2 of 3; Email 3 of 3.

Please note that email transmission is not instantaneous. Similar to sending a hard copy bid, the state recommends sending it enough ahead of time to ensure the email is delivered by the deadline for RFI Submission.

It is the respondent's responsibility to contact the issuing agency at 907-465-8448 to confirm that the bid has been received. The state is not responsible for unreadable, corrupt, or missing attachments.