



# 2024 SPORT FISH BUSINESS OWNER/GUIDE RENEWAL REGISTRATION APPLICATION

Alaska Department of Fish and Game / Division of Sport Fish - RTS  
333 Raspberry Road, Anchorage, Alaska 99518-1565  
Telephone: (907) 267-2369 or (907) 267-2299  
<http://www.adfg.alaska.gov/index.cfm?adfg=prolicenses.sportfishguides>

**Registration #**  
**TO BE ASSIGNED**

## CHECK ONE:

- ☐ **Guide Only Registration (complete sections A and C)**
- ☐ **Business Owner Registration (complete sections A and B)**
- ☐ **Combined Business/Guide Registration\* (complete sections A, B, and C)**

*\*An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.*

☐ Check if you have registered  
in previous years

*This is a renewal registration  
application only.  
Complete this application and  
return it to the Anchorage  
Fish & Game address located  
at the top of this form.*

*Allow 21 days for  
processing.*

## INSTRUCTIONS ON BACK OF FORM

### SECTION A: ALL APPLICANTS COMPLETE THIS SECTION

Name of Business Owner or Guide: \_\_\_\_\_  
Last First MI

Permanent Mailing Address: \_\_\_\_\_  
PO Box or Street Address City State Zip

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ In-Season Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

Mail Card Here: \_\_\_\_\_  
(If different than permanent) PO Box or Street Address City State Zip

Email Address: \_\_\_\_\_

**Your Registration Card(s) will be emailed to you within 21 days.  
Please email [dfg.dsf.guides@alaska.gov](mailto:dfg.dsf.guides@alaska.gov) or call (907) 267-2369  
if you would like a hardcopy of your registration(s) sent to you.**

### SECTION B: TO BE COMPLETED BY THE BUSINESS OWNER OR THEIR AGENT

**BUSINESS INFORMATION:** An agent for a business cannot apply as a guide on a Combined Business/Guide Registration.

Name of Business: \_\_\_\_\_

State of Alaska Business License Number: \_\_\_\_\_ Expiration Date: Mo/Date/Yr

Name of Business Owner: \_\_\_\_\_

*\*Saltwater operators: Please obtain logbooks for your business from an ADF&G office prior to commencing guiding activities.*

*\*Freshwater operators: Remember to register ALL your vessels with ADF&G prior to commencing guiding activities.*

### SECTION C: TO BE COMPLETED BY THE GUIDE OR THEIR AGENT

**2024** Alaska Sport Fishing License #: \_\_\_\_\_ Date of Birth: Mo/Date/Yr

### SIGNATURE OF BUSINESS OWNER/AGENT or GUIDE:

I hereby certify that all information is true and correct and that I understand this information is subject to public disclosure.

(NOTE: Making a false statement or omitting a material fact, is subject to a maximum penalty of \$10,000 or 1 year imprisonment, or both, per AS 11.56.210.)

**You are not allowed to operate until you receive your 2024 registration card**

**X** \_\_\_\_\_ **Circle one:** Applicant or Agent Date: Mo/Date/Yr



# INSTRUCTIONS FOR THE 2024 SPORT FISH BUSINESS OWNER/GUIDE RENEWAL REGISTRATION APPLICATION

**Attention:** *The following will apply without exception:*

1. All applicable sections of the registration must be complete and legible prior to ADF&G validation. No “pending,” “unknowns,” or blanks will be accepted.
2. Incomplete registration forms will be returned, resulting in a processing delay.
3. A signature is required.
4. This is a registration application only. Your wallet-sized registration card(s) will be emailed within 21 days. You may reply to the email to request a hard copy, which will be mailed to you within 2 business days.
5. There may be additional state and federal requirements to operate as a business or guide. It is your responsibility to determine what those requirements are.

## **INSTRUCTIONS:**

**SECTION A:** ALL applicants must complete this section.

**SECTION B: BUSINESS OWNER OR THEIR AGENT:** Complete this section if you are the owner/agent of the sport fishing business. This section should be filled out even if the owner does not intend to personally guide clients. An agent for this business **CANNOT** apply as a guide on the same registration. A separate registration application must be submitted.

### **IMPORTANT NOTICE TO BUSINESS OWNERS**

State regulation (5 AAC 75.075) requires all business owners providing sport fishing guide services in Alaska to register with the Department of Fish and Game ***before*** guiding services begin. All business owners are required to register all charter vessels with ADF&G prior to commencement of guiding activities. Saltwater operators are also required to acquire logbook(s) before starting guiding operations. ***Guides must have a copy of the business owner's ADF&G business registration in their possession while guiding.***

**SECTION C: GUIDES:** Complete this section if you intend to guide for a sport fish operation owned by someone other than you, or if you are a business owner who also intends to guide (owner/operator).

**U.S. COAST GUARD OPERATOR'S LICENSE:** A registered sport fish guide operating a motorized vessel with clients or transporting clients in a motorized vessel on navigable waters must have a U.S.C.G. operator's license in their possession. If you are not sure of the particular U.S.C.G. operator's license you need, you can contact U.S.C.G. at (907) 271-6736 (option 5). To check on navigable waters, call U.S.C.G. at (907) 428-4200 (option 4 – Protection) then (option 5 – Waterways).

### **IMPORTANT NOTICE TO GUIDES**

State regulation (5 AAC 75.075) requires all guides providing sport fishing guide services in Alaska to register with the Department of Fish and Game ***before*** guiding activities begin.

### **WHAT A GUIDE MUST HAVE IN POSSESSION WHILE GUIDING**

A sport fish business owner or guide should be able to present all documents required for registration upon request by a representative of the Department of Fish and Game, peace officer of the state, or law enforcement representative of the National Marine Fisheries Service. While engaged in sport fishing guide services, a sport fishing guide shall have the following readily available for inspection:

- A current sport fishing guide registration;
- Current ADF&G sport fishing business registration for the guide's employer;
- A current Alaska sport fishing license and applicable tags, stamps, or permits that are required to engage in the sport fishery for which the guide services are being provided;
- An identification card issued to the sport fishing guide by a state or federal agency that bears a photo of the sport fishing guide;
- If operating in saltwater, a current years' logbook (paper or electronic)