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ATTN: Vendors

Addendum # One (1)

The following additions are required:

1. Delete the Original RFP Schedule & Payment of August 15, 2023 through October 31, 2023 and its entirety. Replace with **Schedule & Payment of August 15, 2023 through November 15, 2023.**

The following are questions from interested parties and the department's response:

1. There is a discrepancy between in the schedules provided in the RFP. An anticipated period of performance-begin/End of August 15, 2023 through October 31, 2023 was provided as part of the Schedule & Payment. The Statement of Services (Appendix B) section 1.6 Schedule shows an end date of September 15, 2023. The Article B2 Scope of Services Section 2.1 indicates “ The contractor shall provide final 100% design plans and specifications no later than October 31, 2023.” Please clarify the anticipated schedule.

DOC Response: Delete the Original RFP 1.6 Schedule and replace with:

1.6 Schedule

The RFP schedule set out herein represents the State of Alaska best estimate of the schedule that will be followed. If a component of this schedule, such as contract execution, is delayed, the rest of the schedule may be shifted accordingly.

Calendar days are used unless otherwise noted:

Event / Deliverable	Event or Deliverable Deadline:
35% Plans and Specifications	October 16, 2023
95% Plans and Specifications and Cost Estimate	November 6, 2023
Final Sealed Plans	November 15, 2023

2. Based on our extensive experience in rockfall mitigation and assuming October 31, 2023 is the 100% submittal deadline, we feel the anticipated project schedule in the RFP is not achievable. Please clarify the project schedule will be negotiated during the award process. We foresee the following milestone dates as a fast-paced schedule

- a. July 20, 2023: Submit Proposal
- b. August 4, 2023: DOC issue Notice to Award and Start of Negotiations.
- c. August 18, 2023: Negotiations complete and DOC NTP authorized.
- d. September 8, 2023: Completion of survey and field reconnaissance.
- e. September 22, 2023: Submit survey, field recon summary, and rockfall mitigation recommendation memo.
- f. October 16, 2023: Submit 35% design (PIH, Draft Specification, Work Description).
- g. October 20, 2023: Receive comments from DOC.
- h. October 23, 2023: PIH Review Meeting.
- i. November 6, 2023: Submit 95% design (adjudicated PIH Review Comments, Significant Change Memo, Draft Mods to Standards Memo, 95% cost estimate).
- j. November 10, 2023: Receive comments from DOC
- k. November 13, 2023: 95% Review Meeting.
- l. December 1, 2023: Completion of 100%, Final Plans and Specifications submitted.
- m. 2024 Bidding and Construction

DOC Response: Schedule negotiations will be considered with vendors demonstrated in good faith effort. DOC would like this project completed as soon as possible. Hazard documented as serious OSHA citation.

3. Can you clarify the role/requirement for a Lead Architect?

DOC Response: Delete the Original RFP Evaluation Criteria #4 and replace with:

4. Proposed Project Staff

4. Weight: 5

Response must name the individuals to perform the following **FUNCTIONS** plus any other professional/technical functions you deem essential to perform the services:

1. Contract Management (contract compliance)
2. Project Management (single point-of-contact directly engaged in contract performance)
3. Lead Engineer

*All personnel acting in responsible charge for all Architectural, Engineering, Land Surveying, and Landscape Architecture functions require an Alaska Registration and must be identified in your proposal.

Describe the work to be performed by the individuals you name to perform essential functions and detail their specific qualifications and substantive **experience directly related to the proposed contract**. A response prepared specifically for this proposal is required. Marketing resumes often include non-relevant information which may detract from the evaluation of proposal. Lists of projects are not useful. Focus on individual's specific duties and responsibilities and how project experience is relevant to the proposed contract.

For each person named, identify their: employer, professional discipline or job classification and state of residency. List at least 3 professional references (contact persons and telephone numbers) for each person. **Please do not use any current DOC staff as reference.**

This addendum is considered part of the Request for Proposal (RFP) and is to be acknowledge on your bid proposal.

Please contact me if you have any questions.

Sincerely,

Michael Lim

Michael Lim
Procurement Specialist V

cc: William Merchant, Facilities Manager I, DOC
Clif Reagle Facilities Manager II, DOC

End of Addendum