All proposals will be reviewed for responsiveness and then evaluated using the criteria set out herein.

Offeror Name:	
Evaluator Name:	
Date of Review:	
RFP Number:	**2524H005**
Title	**ROADWAY PERMITTING SOFTWARE SYSTEM**

EVALUATION CRITERIA AND SCORING

THE TOTAL NUMBER OF POINTS USED TO SCORE THIS PROPOSAL IS **1000**

Stage One Scoring: For this RFP, Sections 9.01 through 9.09 are considered Stage One evaluation factors. The total number of points in Stage One is: **940**

SEC. 9.01   REQUIREMENTS

Maximum Point Value for this Section: 275 Points

For Section 9.01, the below categories of requirements will be scored individually and totaled to determine the total points out of the 275 available points. Each category must be scored based on the total points available for the category as seen below:

- Customer Dashboard (15 pts)
- Manage and Issue Permits (55 pts)
- Routing (25 pts)
- Bridge and Utility Analysis (15 pts)
- Permit Workflow (25 pts)
- Configure Rules (40 pts)
- Accounting and Payment (30 pts)
- Manage Temporary Truck and Trailer Registrations (15 pts)
- Check for Compliance (15 pts)
- Administer Accounts (15 pts)
- Technical and Database (25 pts)

Proposals will be evaluated against the questions set out below for each category:

Category: **Customer Dashboard: Maximum Points: 15**

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

    NOTES:_____

    _____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

    NOTES:_____

    _____

3) How well did offeror demonstrate their understanding of open questions?

NOTES:_____

_____

4) How well does the proposed solution resolve issues represented in open questions?

NOTES:_____

_____

Category: Manage and Issue Permits: Maximum Points: 55

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

NOTES:_____

_____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

NOTES:_____

_____

3) How well did offeror demonstrate their understanding of open questions?

NOTES:_____

_____

4) How well does the proposed solution resolve issues represented in open questions?

NOTES:_____

_____

Category: Routing: Maximum Points: 25

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

NOTES:_____

_____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

NOTES:_____

_____

3) How well did offeror demonstrate their understanding of open questions?

   NOTES:_____

   _____

4) How well does the proposed solution resolve issues represented in open questions?

   NOTES:_____

   _____

Category: Bridge and Utility Analysis: Maximum Points: 15

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

   NOTES:_____

   _____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

   NOTES:_____

   _____

3) How well did offeror demonstrate their understanding of open questions?

   NOTES:_____

   _____

4) How well does the proposed solution resolve issues represented in open questions?

   NOTES:_____

   _____

Category: Permit Workflow: Maximum Points: 25

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

   NOTES:_____

   _____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

   NOTES:_____

   _____

STATE OF ALASKA – REQUEST FOR PROPOSALS   **RFP: 2524H005**
DEPARTMENT OF TRANSPORTATION   **ROADWAY PERMITTING SOFTWARE SYSTEM**
AND PUBLIC FACILITIES   **Attachment L: Proposal Evaluation Form**

3) How well did offeror demonstrate their understanding of open questions?

    NOTES:_____

_____

4) How well does the proposed solution resolve issues represented in open questions?

    NOTES:_____

_____

Category: **Configure Rules: Maximum Points: 40**

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

    NOTES:_____

_____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

    NOTES:_____

_____

3) How well did offeror demonstrate their understanding of open questions?

    NOTES:_____

_____

4) How well does the proposed solution resolve issues represented in open questions?

    NOTES:_____

_____

Category: **Accounting and Payment: Maximum Points: 30**

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

    NOTES:_____

_____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

    NOTES:_____

_____

STATE OF ALASKA – REQUEST FOR PROPOSALS
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

RFP: 2524H005
ROADWAY PERMITTING SOFTWARE SYSTEM
Attachment L: Proposal Evaluation Form

3) How well did offeror demonstrate their understanding of open questions?

NOTES:_____

_____

4) How well does the proposed solution resolve issues represented in open questions?

NOTES:_____

_____

Category: **Manage Temporary Truck and Trailer Registrations: Maximum Points: 15**

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

NOTES:_____

_____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

NOTES:_____

_____

3) How well did offeror demonstrate their understanding of open questions?

NOTES:_____

_____

4) How well does the proposed solution resolve issues represented in open questions?

NOTES:_____

_____

Category: **Check for Compliance: Maximum Points: 15**

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

NOTES:_____

_____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

NOTES:_____

_____

STATE OF ALASKA – REQUEST FOR PROPOSALS
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

RFP: 2524H005
ROADWAY PERMITTING SOFTWARE SYSTEM
Attachment L: Proposal Evaluation Form

3) How well did offeror demonstrate their understanding of open questions?

NOTES:_____

_____

4) How well does the proposed solution resolve issues represented in open questions?

NOTES:_____

_____

Category: **Administer Accounts: Maximum Points: 15**

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

NOTES:_____

_____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

NOTES:_____

_____

3) How well did offeror demonstrate their understanding of open questions?

NOTES:_____

_____

4) How well does the proposed solution resolve issues represented in open questions?

NOTES:_____

_____

Category: **Technical and database: Maximum Points: 25**

1) How well does the proposed solution meet the desired functionality represented in the requirements set?

NOTES:_____

_____

2) How much customization is being proposed to help the proposed solution to meet the desired functionality?

NOTES:_____

_____

3) How well did offeror demonstrate their understanding of open questions?

    NOTES:_____

    _____

4) How well does the proposed solution resolve issues represented in open questions?

    NOTES:_____

    _____

    Total Score for Section 9.01:_____

SEC. 9.02   COORDINATION AND MANAGEMENT

Maximum Point Value for this Section: 35 Points

Proposals will be evaluated against the questions set out below:

1) To what degree does the proposal demonstrated an understanding of the Coordination and Management requirements?

    NOTES:_____

    _____

2) To what extent does the proposal represent a logical and rational way to coordinate and manage this project?

    NOTES:_____

    _____

    Total Score for Section 9.02:_____

SEC. 9.03   PRELIMINARY ANALYSIS AND SYSTEM ARCHITECTURE

Maximum Point Value for this Section: 35 Points

Proposals will be evaluated against the questions set out below:

1. To what degree does the proposal demonstrated an understanding of the Preliminary Analysis and System Architecture requirements?

    NOTES:_____

    _____

2. To what extent does the proposal define and describe the Preliminary Analysis and System Architecture process that will be utilized to complete the tasks required?

    NOTES:_____

    _____

    Total Score for Section 9.03:_____

SEC. 9.04   INSTALLATION

Maximum Point Value for this Section: 45 Points

Proposals will be evaluated against the questions set out below:

1. To what degree does the proposal demonstrated an understanding of the Installation requirements?

    NOTES:_____

    _____

2. To what extent does the proposal define and describe the process and methods that will be utilized to complete installation tasks required?

    NOTES:_____

    _____

    Total Score for Section 9.04:_____

SEC. 9.05   IMPLEMENTATION

Maximum Point Value for this Section: 45 Points

Proposals will be evaluated against the questions set out below:

1. To what degree does the proposal demonstrated an understanding of the Implementation requirements?

    NOTES:_____

    _____

2. To what extent does the proposal define and describe the process and methods that will be utilized to complete implementation tasks required?

    NOTES:_____

    _____

    Total Score for Section 9.05:_____

SEC. 9.06   SYSTEM SUPPORT AND MAINTENANCE PLANNING

Maximum Point Value for this Section: 35 Points

Proposals will be evaluated against the questions set out below:

1. To what degree does the proposal demonstrated an understanding of the System Support and Maintenance Planning requirements?

    NOTES:_____

    _____

2. To what extent does the proposal define and describe the process and methods that will be utilized to complete the System Support and Maintenance Planning tasks required?
NOTES:_____

_____

Total Score for Section 9.06:_____

SEC. 9.07   PROJECT CLOSURE AND WARRANTY

Maximum Point Value for this Section: 35 Points

Proposals will be evaluated against the questions set out below:

1) To what degree does the proposal demonstrated an understanding of the Project Closure and Warranty requirements?

NOTES:_____

_____

2) To what extent does the proposal define and describe the process and methods that will be utilized to complete the Project Closure and Warranty tasks required?

NOTES:_____

_____

Total Score for Section 9.07:_____

SEC. 9.08   EXPERIENCE AND QUALIFICATIONS

Maximum Point Value for this Section: 135 Points

Proposals will be evaluated against the questions set out below:

1. To what extent does the offeror meet or exceed the minimum required experience as defined in section 1.04 in relation to deploying the proposed system?

NOTES:_____

_____

2. To what extent does the offeror meet or exceed the minimum required experience as defined in section 1.04 with implementing the proposed system for state or local transportation entities?

NOTES:_____

_____

3. To what extent does the offered project manager meet or exceed the minimum requirements as defined in section 1.04 in relation to successfully managing and implementing the proposed system since 2011?

NOTES:_____

_____

Total Score for Section 9.08:_____

End Stage One Scoring:

Stage Two Scoring: For this RFP, Sections 9.10 and 9.11 are considered Stage Two evaluation factors. The total number of points in Stage Two is: **60**

SEC. 9.10   SOFTWARE DEMONSTRATION

Maximum Point Value for this Section: 30 Points

Demonstrations will be evaluated against the questions set out below:

1. How well, and to what extent did the Offeror demonstrate the proposed systems Technical User Management capabilities to include:

   a. Demonstrating the permitting process from start to finish;
   b. Demonstrating the routing and bridge analysis for over legal vehicles; and,
   c. Demonstrating how a technician will process payments in the proposed system.

   NOTES:_____

   _____

2. How well, and to what extent did the Offeror demonstrate the proposed systems Customer Portal capabilities to include:

   a. Demonstrating the User Interface for a customer ordering a permit from start to finish;
   b. Demonstrating the online, public user interface for processing a transaction through to payment completion; to include displaying the accounting journaling that occurs; and,
   c. Demonstrating the dashboard capabilities to allow users to see overview information.

   NOTES:_____

   _____

3. How well, and to what extent did the Offeror demonstrate the proposed systems Reporting functionality and capabilities to include:

   a. Demonstrating the reporting functionality to include daily logs;
   b. Demonstrating program specific and financial reporting tools and capabilities.

   NOTES:_____

   _____

4. How well, and to what extent did the Offeror demonstrate the proposed systems Administrative User Management capabilities to include:

STATE OF ALASKA – REQUEST FOR PROPOSALS
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

RFP: 2524H005
ROADWAY PERMITTING SOFTWARE SYSTEM
Attachment L: Proposal Evaluation Form

    a. Demonstrating adding/changing various admin functionalities including setting permit fees, setting permit conditions, and change permit vehicle dimension Demonstrating program specific and financial reporting tools and capabilities.

    b. Demonstrating the process required to add or change various permissions based on roles.

    c. Demonstrating the differences between and Admin User vs. Non-Admin User.

NOTES:_____

_____

5. How well, and to what extent did the Offeror demonstrate the proposed systems Notification functionality and capabilities to include:

    a. Demonstrating the various types of emails/alerts that can be auto-generated based on event triggers.

NOTES:_____

_____

Total Score for Section 9.10_____

SEC. 9.11   OPTIONAL REQUIREMENTS

Maximum Point Value for this Section: 30 Points

Proposals will be evaluated against the questions set out below:

1) To what degree does the proposal demonstrated an understanding of the Optional requirements?

    NOTES:_____

_____

2) To what extent does the proposal define and describe the process and methods that will be utilized to complete the Optional tasks required?

    NOTES:_____

_____

    Total Score for Section 9.11:_____

STATE OF ALASKA – REQUEST FOR PROPOSALS
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

RFP: 2524H005
ROADWAY PERMITTING SOFTWARE SYSTEM
Attachment L: Proposal Evaluation Form

Scoring Summary

Section	Description	Maximum Score	Score
9.01	Requirements	275	
9.02	Coordination and Management	35	
9.03	Preliminary Analysis and System Architecture	35	
9.04	Installation	45	
9.05	Implementation	45	
9.06	System Support and Maintenance	35	
9.07	Project Closure and Warranty	35	
9.08	Experience and Qualifications	135	
END STAGE ONE SCORING		**TOTAL SCORE**	
9.10	Software Demonstration	30	
9.11	Optional Requirements	30	
END STAGE TWO SCORING		**TOTAL SCORE**	
TOTAL SCORE: STAGE ONE + STAGE TWO: Maximum Technical Score: 700			