

---

**ATTACHMENT I – DEMONSTRATION SCRIPT**

**DEMONSTRATION PROCESS:** The following process will be utilized to conduct the system demonstration. As defined in Section 8.16 of the RFP, Offerors above the natural point break after Stage One Scoring shall advance to Stage Two. The system demonstration is an opportunity for the Offeror to demonstrate the proposed system in relation to the below script. The state is not interested in a sales presentation, the presentation must be focused on the below script to demonstrate the real world capabilities of the proposed system.

**OFFEROR NOTIFICATION:** The Procurement Officer shall contact the offerors that are above the natural point break upon the conclusion of the Stage One Scoring process.

**WHEN:** Offerors participating in Stage Two should be prepared to deliver the demonstration via Microsoft Teams (or similar) video conference within 10 days of notification by the Procurement Officer. Offerors proposing to use a platform other than Microsoft Teams must notify the procurement officer within 48 hours of Offeror Notification as described above to resolve any potential platform compatibility issues. In person presentations are not permitted.

**LENGTH OF DEMONSTRATION:** The presentation shall be no longer than 60 minutes in length. The state will provide an additional 30 minutes for follow up questions. . The presentation and resulting follow up questions and responses will be factored in the evaluation process. The procurement officer of record shall be the timekeeper for the presentations. The goal of the presentation is to allow DOT&PF staff to watch and understand how the proposed system operates

**DEMONSTRATION SCRIPT:** Offerors that are above the natural point break as described in Section 8.16, shall demonstrate the following functionality:

**1. Technician User Management:**

- a. Demonstrate how technicians will process permits from start to finish.
- b. Demonstrate routing and bridge analysis for an over legal truck configuration.
- c. Demonstrate how technicians will process payments.
- d. Demonstrate the workflow for documents in the system related to Technician User Management.

**2. Customer Portal:**

- a. Demonstrate the User Interface for a customer ordering a permit from start to finish.
- b. Demonstrate the online, public user interface for processing a transaction from permit application initiation through payment completion; display the accounting journaling that occurs.
- c. Demonstrate any dashboard capabilities allowing users to see overview information.
- d. Demonstrate the workflow for documents in the system related to the Customer Portal.

**3. Reports:**

- a. Demonstrate report functionalities including daily logs.
- b. Demonstrate program specific, and financial reports.

**4. Admin User Management:**

- a. Demonstrate adding/changing various admin functionalities including setting permit fees, setting permit conditions, and change permit vehicle dimension.
- b. Demonstrate adding/changing various permissions based on roles.
- c. Demonstrate differences between and Admin User vs. Non-Admin User.
- d. Demonstrate the workflow for documents in the system related to Admin User Management.

**5. Notifications:**

- a. Demonstrate the various types of emails/alerts that can be auto-generated based on event triggers.