

STATE OF ALASKA

Department of Corrections
Division of Administrative Services



REQUEST FOR PROPOSALS (RFP) 2024-2000-0028 TRANSITIONAL HOUSING & REENTRANT SERVICES

ADDENDUM 5

ISSUED JUNE 29, 2023

This addendum is being issued to change the Deadline for Receipt of Proposals date and answer questions from vendors.

Important Note to Offerors: You are required to sign and return this page of the addendum document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this addendum are being changed. All other terms and conditions of the RFP remain the same. This Addendum is hereby made part of the RFP and is a total of three pages.

RFP Closing Date:

The Deadline for Receipt of Proposals date is changing from July 5, 2023, to **July 14 2023, at 2:00 PM** Alaska Time. All dates in SEC. 1.11 RFP SCHEDULE will adjust accordingly.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

QUESTIONS SUBMITTED BY OFFERORS AND ANSWER FROM THE STATE

Question 1: Are all 13 attachments in section 7 required?

Answer 1:

1. Proposal Responsive Checklist – may be returned or not. This serves only as a guide.
2. Cost Proposal Form – Required with Proposal
3. Proposal Evaluation Form – not required to return
4. Conflict of Interest Form – Required with Proposal
5. Offeror Information and Assurance Form – Required with Proposal
6. Alaska Bidder Preference Certification – Required with Proposal
7. Request for Clearance – Submit prior to contract start date
8. PREA Employment Disclosure Form – Required with Proposal
9. Department Policies and Procedures 202.01 and 202.15 – Required with Proposal
10. Standard Agreement Form – Appendix A – not required to return. This serves as a sample copy.
11. Personnel Security Clearance – APSIN - Submit prior to contract start date
12. FBI- CJIS Security Addendum - Submit prior to contract start date
13. Network Access (603.02b) - Submit prior to contract start date

Question 2: Do I need to do a budget narrative or a budget to go along with the Cost Proposal?

Answer 2: No. Budget Narrative is not required for this proposal.

Question 3: After looking over the RFP it's asking for male and women. Will the RFP still be accepted if your house is male only at this time? Our women location is all in the works.

Answer 3: The department can accept the only male housing at this time and move up to agreed reserved beds when it becomes available. See SEC. 3.03 Deliverables.

SEC. 3.03 DELIVERABLES

Services shall begin as soon as any bed space is available and then build to the number of reserved beds as agreed upon in the contract.

Question 4: This RFP states it's only for 4 beds correct? (2 males/2 women) correct?

Answer 4: Yes. The required number of beds are 2 beds for men and 2 beds for women, total of 4 beds. However, the required number of beds will be re-evaluated each quarter and may remain the same or increase in any given quarter. See SEC 3.01 Scope of Work, Quarterly Review.

QUARTERLY REVIEW:

The DOC Reentry Unit Program Coordinator will re-evaluate the required number of beds quarterly. If determined more beds are needed than the required reserved beds for reentrants, more beds may be requested and shall be provided at the rate submitted on the cost proposal form for the additional beds.

Question 5: Is there any consideration on offering an RFP directly to the housing programs who already provide services such as housing & case management with DOC?

Answer 5: This RFP is totally separate from what the department already do with transitional housing. The resulting contract for this RFP will essentially pay for 4 beds on a regular basis in addition to any other folks the department may have at that location.