

# STATE OF ALASKA

Department of Public Safety  
Division of Administrative Services



## AUTOMATED SAFETY MANAGEMENT SYSTEM (SMS)

IRFP 23ACT0404B

### Amendment # THREE

June 28, 2023

**This amendment is being issued to clarify sections of the IRFP, add a rated demonstration requirement, and update the Cost Proposal form.**

**Important Note to Offerors:** You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

Dawn Rifenberick  
Procurement Officer 1  
Phone: (907) 269-6635  
Email: dawn.rifenberick@alaska.gov

---

COMPANY SUBMITTING PROPOSAL

---

AUTHORIZED SIGNATURE

---

DATE

## **Changes to the IRFP:**

**Change 1:** Deadline for proposals is extended to July 5, 2023 4:30 PM Alaska time.

If an offeror has already submitted a proposal, it is the offeror's responsibility to send an updated technical proposal or confirm their existing technical proposal is still accurate in order to be considered responsive.

---

**Change 2:** Remove and replace Section 1.04 Prior Experience bullet point 4 with "Must provide a list of at least 5 other State or Federal aviation units that prescribe to their SMS program."

---

**Change 3:** Add the following to Section 1.04 Prior Experience: "To provide proof of prior experience, offerors must include at least 3 completed Client Reference forms to be considered responsive."

---

**Change 4:** Recognize the updated Cost Proposal form, Cost Proposal – AMD 3 Update. This cost proposal document must be used in response to the solicitation in order to be considered responsive.

---

**Change 5:** Add Section 4.09 OFFEROR DEMONSTRATION

Offerors who submit responsive proposals will be invited to make oral presentations to the Proposal Evaluation Committee the week of July 10, 2023 via the virtual platform of Microsoft Teams. The selected offerors will have their presentations scored or ranked based on their ability to successfully meet the needs of the contract requirements, successfully demonstrate their product and service, and respond to questions about the solution capabilities. Demonstrations will be required for all selected offerors in order to be considered responsive. Offerors will be notified individually to schedule demonstration times. A thirty-minute time slot will be allotted for each presentation. During the presentation, the offeror will have fifteen minutes to present an overview of the proposed system and interface. An additional fifteen minutes will be used for questions asked by the Proposal Evaluation Committee based on the offeror's demonstration and proposal.

---

**Change 6:** Add Section 5.07 OFFEROR DEMONSTRATION

Demonstrations will be evaluated against the questions set out below:

- 1) Did the tool appear easy to use and user friendly for most users?
  - 2) Did the tool appear to be well laid out?
  - 3) Was the interface mobile-friendly?
  - 4) Was the offeror able to answer all of the state's questions?
- 

**Change 7:** Update Section 5 EVALUATION CRITERIA evaluation weights

SEC. 5.01 UNDERSTANDING OF THE PROJECT (11%)

SEC. 5.02 METHODOLOGY USED FOR THE PROJECT (12%)

SEC. 5.03 MANAGEMENT PLAN FOR THE PROJECT (12%)

SEC. 5.07 OFFEROR DEMONSTRATION (5%)

---

Note: Updated Proposal timeline

- Deadline for new proposals July 5, 2023
- Demos the week of July 10, 2023
- PEC the weeks of July 10 or July 17, 2023 depending on PEC member availability and demo appointments
- Contract award no later than August 1, 2023