

STATE OF ALASKA RFP NUMBER 2024-0700-0035
AMENDMENT NUMBER 2



Department of Labor & Workforce Development
Division of Administrative Services, Procurement
1111 W. 8th Street, Suite 306
Juneau, AK 99801

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: 5/30/23

RFP TITLE: Child Care Focus Group

This amendment is being issued to respond to questions received from prospective proposers:

Question 1 The deliverables list on page 7 of the RFP indicates providing a minimum of 25 focus groups, while the scope of work on page 6 names other research tools including informant interviews, online and telephone surveys. Will it be required to apply research tools other than focus groups?

- **Response 1 The expectations are to conduct the focus groups as identified, and use methods such as interviews or surveys to supplement data collection as needed to ensure both qualitative and quantitative research.**

Question 2 Are any focus groups required to be held in person, or can they be all-virtual?

- **Response 2 Some focus groups should be in person and travel should be budgeted.**

Question 3 If in-person focus groups are required, should travel be included as part of the budget?

- **Response 3 Yes.**

Question 4 Will letters of reference from previous clients count toward the page limit for that section or can they be included separately as an attachment?

- **Response 4 They can be included separately.**

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