

Request for Information

Revised 10/10/2022



State of Alaska
Department of Public Safety
Division of Administrative Services

Date Issued: May 26, 2023

INVESTIGATIVE TOWING SERVICES

Introduction:

The Department of Public Safety, Alaska State Troopers (AST) is seeking information from qualified vendors to provide towing services for investigative needs in the Matanuska-Susitna Valley. Towing services will be on an as-needed basis, requiring 24-hour, seven days a week, 365 days a year response availability. Additional details are below.

Background Information:

Services will be primarily limited to Matanuska-Susitna Valley locations included within fifteen miles of the city limits of Palmer, Alaska and within fifteen miles of the city limits of Wasilla, Alaska. Interested vendors must be able to provide police related towing services outside of the above boundary area upon request, such as the State Crime Detection Laboratory or DUI Forfeiture storage yard located in Anchorage, Alaska. Services will be exclusively for vehicles that have been impounded by the State of Alaska pending the results of a criminal investigation. Because of the nature of the vehicles to be towed, the potential contractor's employees must be able to pass criminal background checks conducted by AST. Background checks will be completed prior to any contract award.

Interested vendors must hold an Alaska Business License as well as a Matanuska-Susitna Borough Business License prior to any contract award. All necessary permits to tow vehicles within the Municipality of Anchorage are also needed.

Interested vendors must have full business capability to provide towing vehicle(s) and have the capacity to tow vehicles ranging from compact cars to large, four-door pickup trucks (including ATVs, snow machines, and motorcycles). Vehicles may be severely damaged and/or located over embankments, partially in water, or other hard-to-retrieve locations.

Towed vehicles may need to be stored temporarily in a secure outside or inside storage facility until vehicles can be towed to the AST vehicle storage facility. Secure storage means that the storage area has adequate lighting with secure boundaries (ie, fence) and a locking gate. Sufficient coverage with operating security cameras is also required. AST must have access to the secure storage at any time.

Response Information:

If a vendor believes they are qualified for this work, they are invited to provide the state with information on the vendor's:

1. Towing capabilities
2. Standard availability capabilities
3. Experience and qualifications
4. and how these services will work for the state.

Do not include pricing information in responses, as it will not be considered by the state.

This RFI does not extend any rights to prospective vendors or obligate the state to conduct a solicitation or purchase any goods or services, nor will the state be financially responsible for any cost associated with the preparation of any response for the requested information. This RFI is issued for the sole purpose of obtaining information as described in this notice. The information obtained from responses to this request may be used to prepare a purchase, contract, or solicitation in the future.

It is the responsibility of the interested party to follow up with the Procurement Officer listed below to ensure your response was received prior to the time and date specified.

Procurement Officer contact information:

Interested parties must submit a written response by June 5, 2023, at 4:30 p.m. AKST. Responses may be sent by U.S. mail or E-mail to the addresses listed below.

All questions must be directed to the person listed below writing via email.

Department of Public Safety

Attention: kelly.pahlau@alaska.gov

Address: 5700 E Tudor Road, Anchorage, AK 99507

Phone: (907) 269-8493

Email: kelly.pahlau@alaska.gov