

# STATE OF ALASKA

Department of Corrections

Division of Admin Services



## JANITORIAL SERVICES

RFP 2024-2000-0027

Amendment #3

May 17, 2023

**This amendment is being issued to address a Q&A and changes as shown on Page 2.**

**Important Note to Offerors:** You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

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AUTHORIZED SIGNATURE

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DATE

**Question submitted by potential offerors and answer from the State, as well as a change:**

**Question:** Under **SEC. 3.07 CONTRACT TYPE**, the RFP states that the contract must be a firm, fixed-price. However, under **Attachment 1 PROPOSAL CHECKLIST**, it states that an hourly rate is required with our Cost Proposal. Would you like for us to submit a proposal with just the fixed rate?

**Answer:** Yes. Per **SEC. 3.07 CONTRACT TYPE**, this is a firm fixed price contract, an hourly rate is not required

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**Change:** The **Hourly Rate Required** language has been removed from the “Cost Proposal Form” row on **Attachment 1 PROPOSAL CHECKLIST**. A corrected version can be found on Page 3.

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**Attachment 1**  
**PROPOSAL CHECKIST**  
**Janitorial Services**  
**RFP #2024-2000-0027**

Offerors are encouraged to use this checklist in preparation of proposals. This checklist may not be all inclusive of the items required to be submitted in the proposal. In case of a conflict between this checklist and the RFP, the requirements of the RFP will prevail.

**NOTE:**

**Offerors who do not respond to each item as specified below may be considered "non-responsive" and the proposal may not be accepted for evaluation.**

Description	✓
Sealed original proposal submitted by <u><b>2PM on May 19, 2023.</b></u>	
Conflict of Interest Statement	
Offeror Information & Assurance Form – <i>(signed &amp; notarized)</i>	
Understanding of Project	
Methodology	
Management Plan for the Project	
Experience and Qualifications - <i>(Provide Resume/s and Certificates)</i>	
Cost Proposal Form - <i>(Sealed separately)</i>	
Certification of Entitlement to the Alaska Bidder Preference and other preferences, <i>if applicable</i>	
Evidence of Alaska Business License <i>(if applying for Alaska Bidder Preference)</i>	