

STATE OF ALASKA

Department of Administration
Office of Procurement and Property
Management



Driver's License and Identification Card Production and Image Capture and Verification

RFP 02-108-23 2023-0200-0194

Amendment Two

Issued: May 16, 2023

This amendment is being issued to provide:

- 1) Questions and Answers;
- 2) Remove and Replace; and
- 3) Changes to the proposal due date from May 26, 2023, to June 2, 2023.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the state:

Question 1: Section 1.03 states that the due date for proposal submissions is May 26, 2023. Given that the RFP was released during the AAMVA Region IV and Region I conferences where offerors are engaged, will the State please consider a three-week extension? This allows non-incumbent offerors more time to properly assess the RFP requirements, such as geographic coverage, and allows more time for offerors to prepare a competitive offer that provides the best value to Alaska.

Answer 1: Due to timeline constraints the state cannot consider a three-week extension. However, the due date for proposals has been changed from May 26, 2023, to June 2, 2023.

See Change 1: Remove and Replace and Change 2: Remove and Replace below.

Question 2: In section 1.01 it notes that the system must include central card production with a temporary license interim solution, and we were wondering which aspects of the temporary license solution would you like the vendor to provide. For example, is it printers, consumables, or is it really just the software that would create the temporary documents to be printed on a DMV printer?

Answer 2: DMV will supply the printers and consumables (paper), the vendor must provide the software.

Question 3: In Sec. 2.01 BACKGROUND it talks about how all DL/IDs, except for mail-in renewals and valid-without-photo, are using an over-the-counter photo-last process, but that seems to contradict the previous solution where it talked about central issuance for card production so we just wanted to confirm whether it is completely central card production in a central facility or if there is some over-the-counter card production component as well?

Answer 3: The solution is completely central card production in a central facility.

See Change 3: Remove and Replace and Change 4: Remove and Replace below.

Question 4: (a) Are all cards produced in a central location or are some cards produced on the spot?
(b) When a DMV customer comes into the office, and you do the transaction, do they ever walk out with a physical credential or are they always mailed?

Answer 4: (a) All cards are produced in a central location.
(b) Cards are always mailed to the customer.

Question 5: Can you confirm when the state will answer questions that are submitted in writing?

Answer 5: Questions will be compiled, usually on a weekly basis, and are answered together on an amendment to the RFP.

Question 6: We did notice a very tight timeline required for delivery. Typically, a solution of this nature, that is fairly complicated, takes more than four months to deploy into a state. In the RFP, it appears that this is a very hard date. What would you recommend to a vendor that has a solution that may take longer than that to deploy?

Answer 6: Vendors must meet the deadlines set forth in the RFP as stated in Sec. 3.02 CONTRACT TERM AND WORK SCHEDULE.

Question 7: I noticed there is a pretty restrictive page limit for the primary section of the RFP. Curious if the state will entertain attachments that coincide with those sections.

Answer 7: Page counts over the page limit are not allowed as stated in Sec. 4.02 SPECIAL FORMATTING REQUIREMENTS. The only exception is resumes. Resumes are not included in the page count limits.

Question 8: Do you prefer we hold our questions and submit them all at the same time or would like us to submit them on a rolling basis?

Answer 8: You may submit questions as needed. It is preferable to submit questions together, so they can be answered in a group, but it is not required.

Question 9: (a) Can the Alaska DMV please confirm their current DL/ID issuance model (over-the-counter or centralized)
(b) Which documents are issued over-the-counter vs centralized?

Answer 9: (a) Alaska DMV currently uses and will continue using a fully central issuance model.
(b) The only item issued over-the-counter is the paper temporary license that a DMV customer receives when they leave a DMV location.

Question 10: If the current issuance model is OTC, are the DL/IDs personalized by Laser Engravers at each of the field offices?

Answer 10: Alaska DMV currently uses and will continue using a fully central issuance model.

Question 11: Please confirm that the intention is to transition from an over-the-counter issuance model to a central issuance model for all DL/IDs (excluding any interim temporary documents)?

Answer 11: The current issuance model is a fully central issuance model, and it will remain a fully central issuance model.

Changes to the RFP:

Change 1:

REMOVE: Sec. 1.03 DEADLINE FOR RECEIPT OF PROPOSALS (page four): Proposals must be received no later than 2:00 PM prevailing Alaska Standard Time on May 26, 2023, as indicated by email timestamp. Late proposals will not be considered.

REPLACE: Sec. 1.03 DEADLINE FOR RECEIPT OF PROPOSALS (page four): Proposals must be received no later than 2:00 PM prevailing Alaska Standard Time on June 2, 2023, as indicated by email timestamp. Late proposals will not be considered.

Change 2:

REMOVE: Sec. 1.13 RFP SCHEDULE (page 7):

ACTIVITY	TIME	DATE
Last Day for Question Submittal		May 17, 2023
Deadline for Receipt of Proposals / Proposal Due Date	2:00 PM AKST	May 26, 2023
Initial Proposal Evaluation Meeting (approximately week of)		June 5, 2023
Interviews and Demonstrations (approximately week of)		June 19, 2023
Proposal Evaluations Complete (approximately week of)		June 26, 2023
Notice of Intent to Award (approximately week of)		July 10, 2023
Contract Issued (approximately)		August 1, 2023

REPLACE: Sec. 1.13 RFP SCHEDULE (page 7):

ACTIVITY	TIME	DATE
Last Day for Question Submittal		May 17, 2023
Deadline for Receipt of Proposals / Proposal Due Date	2:00 PM AKST	June 2, 2023
Initial Proposal Evaluation Meeting (approximately week of)		June 12, 2023
Interviews and Demonstrations (approximately week of)		June 26, 2023
Proposal Evaluations Complete (approximately week of)		July 10, 2023
Notice of Intent to Award (approximately week of)		July 17, 2023
Contract Issued (approximately)		August 1, 2023

Change 3:

REMOVE: Sec. 2.01 BACKGROUND INFORMATION, third paragraph, first sentence (page 9): All DL/IDs, except for mail-in renewals and valid-without-photo, are using an over the counter, photo-last process.

REPLACE: Sec. 2.01 BACKGROUND INFORMATION, third paragraph, first sentence (page 9): All DL/IDs, except for mail-in renewals and valid-without-photo, are processed in-person using a photo-last process.

Change 4:

REMOVE: Sec. 2.01 BACKGROUND INFORMATION, fifth paragraph, last sentence (page 9): The customer leaves DMV with a DL/ID that is valid for up to eight years, depending on customer documentation.

REPLACE: Sec. 2.01 BACKGROUND INFORMATION, fifth paragraph, last sentence (page 9): The customer leaves DMV with a DL/ID temporary paper license and receives the physical hard card afterwards through the U.S. Postal Service.

End of Amendment