

STATE OF ALASKA

Department of Corrections

Division of Admin Services



CRITICAL INCIDENT STRESS MANAGEMENT/DEBRIEFINGS

RFP 2024-2000-0009

Amendment #1

May 9, 2023

This amendment is being issued to address a Q&A and clarifications as shown on Page 2.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the State:

Question 1: Does the State have a list of approved CISD programs?

Answer: Programs currently approved by the State adhere to the International Critical Incident Stress Foundation, Inc. (ICISF) model/standards.

Question 2: What approval criteria is the State using for evaluating programs?

Answer: Programs that may be considered for approval by the State should be an evidence-based, nationally recognized, structured group process that integrates crisis intervention strategies and educational techniques designed to mitigate the impact of a critical incident and assist personnel in recovering from the stress associated with a critical incident.

Question 3: How often did the Department need CISDs in 2022?

Answer: Approximately 10-12 CISDs were needed in 2022.

Clarifications: Coverage 365 days per year – **Correct.**

Approximately 12 events per year – **Per SEC. 3.07 DELIVERABLES, “Up to 12 CISDs may be required per fiscal year.” So, 12 CISDs is more of an estimated number other than an approximated.**

Two people will respond to each CISD – **Correct (unless there are exceptional mitigating circumstances):**

Per SEC. 3.02 SCOPE OF WORK “In cases where it may not be feasible to have two facilitators, the facilitator must be a mental health professional who is also certified through an evidence based CISM/CISD program. Department approval, which requires consultation with the Behavioral Health CJP or designee, is required to utilize one facilitator for a CISD.”

CISDs will be conducted in-person, not online – **Correct.**

One of the two people must be a licensed Mental Health Clinician – **Per SEC. 1.04 PRIOR EXPERIENCE AND QUALIFICATIONS, “The lead CISD facilitator shall be a mental health professional...”**

Fixed fee that does not include travel – **Per SEC. 3.13 TRAVEL, the contractor will be “...reimbursed for all transportation, lodging, rental car, taxi, mileage, and per diem.” “A travel budget has been established for this service...” So, the successful contractor will be reimbursed from a budget set aside specifically for travel.**
