

STATE OF ALASKA

DEPARTMENT OF NATURAL RESOURCES
DIVISION OF FORESTRY & FIRE PROTECTION



INFORMAL REQUEST FOR PROPOSALS (IRFP) 10-021-23

Health and Wellness Program Clinical Director

Addendum Two

Date of Issue: April 18, 2023

Addendum Two serves to Answer Questions

Important Note to Offerors: Only the IRFP terms and conditions referenced in this addendum are being changed. All other terms and conditions of the IRFP remain the same. This Addendum Two is hereby made part of the IRFP and is a total of two pages.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Responses to Questions Received by Offerors

Question 1: the IRFP & now Addendum 1 and specifically Attachment 4 – COST PROPOSAL the “Estimated Hours” and “Quantity” figures don’t align with the written proposal – expected and NTE times. Can you help me understand what exactly I am being requested to calculate – my hourly multiplied by the basis, NTE figure, or the numbers that are prefilled in on the table? Thank you.

Answer: Line 1 of the cost proposal is to include the bi-annual cost for all services outlined in the Scope of Work up to the NTE hours specified. Line 1 is intended to create a ‘Flat-Rate’ for bi-annual service to include all services at the Not to Exceed threshold as outlined in the Scope of Work.

Line 2 is your daily rate for in-person Critical Incident response. The quantity is merely an estimate for evaluation purposes as there is no Not to Exceed hours identified for this service. The rate indicated on line 2 of the cost proposal is intended to establish the daily rate for ‘in-person’ Critical Incident Response services.

Line 3 is your hourly rate for ‘Remote’ critical incident response. The quantity is merely an estimate for evaluation purposes as there is no Not to Exceed hours identified for this service. The rate indicated on line 2 of the cost proposal is intended to establish the daily rate for ‘Remote’ Critical Incident Response services.

Line 4 is the extended cost of lines 1, 2, and 3. This is the amount that will be utilized for evaluation purposes.

Line 5 is to establish an hourly rate for services in the case that the bi-annual NTE hours are exceeded. This will not be used for evaluation purposes and is included to establish the vendors rate for services that are over and above the Not to Exceed limits for services quoted in line 1.

End of Addendum Two