

**STATE OF ALASKA RFP NUMBER 2024-0700-0006
AMENDMENT NUMBER 2**



Department of Labor & Workforce Development
Division of Administrative Services, Procurement
1111 W. 8th Street, Suite 306
Juneau, AK 99801

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: 4/18/23

RFP TITLE:

This amendment is being issued to respond to questions received from prospective proposers:

Question 1: Are task force meetings required to be in-person or virtual?

Response 1: There should be a hybrid of mostly virtual meetings with potentially one or two in person meetings over the timeline.

Question 2: Should the contractor budget for travel for any meetings?

Response 2: All work is done remotely no travel budget is needed. All meetings should be held virtually.

Question 3: Is the contractor responsible for providing administrative support to the task force such as creating and maintaining a member list, generating agendas, meeting minutes and task force communications?

Response 3: Yes, including doing the write up of the Task Force's recommendations.

Question 4: Page 10 requests references and page 14 in the scoring section notes letters of reference. What is the process for providing references and letters of reference while maintaining anonymity?

Response 4: Amended to remove Section 4.04, 4.05, 4.06, & 4.07 Anonymity. Remove the language; "This Submittal Form shall be kept anonymous and must not contain any names that can be used to identify who the offeror is", (and cannot exceed the page limit as described below) (as described in Section 4.04, 05, 06 & 07). There will be no anonymity.

Submittal Form	Anonymous Document	Maximum Page Limits
Submittal Form A – Offeror Information and Certifications		
Submittal Form B – Experience and Qualifications	NO	5
Submittal Form C – Understanding of the Project	NO	5
Submittal Form D – Methodology Used for the Project	NO	5
Submittal Form E – Management Plan for the Project	NO	5
Submittal Form F – Subcontractors		
Submittal Form G – Cost Proposal		

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A handwritten signature in black ink, appearing to read "Daryia Trego", is written over a horizontal line.

Daryia Trego
Procurement Officer
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