

**STATE OF ALASKA ITB NUMBER 2523C041  
AMENDMENT NUMBER TWO (2)**



Department of Transportation & Public Facilities  
Division of Supply & Services  
2200 E. 42<sup>nd</sup> Avenue  
Anchorage, AK 99508

**THIS IS NOT AN ORDER**

**DATE AMENDMENT ISSUED: March 13, 2023**

**ITB TITLE: Unarmed Security Guards & Security Patrol - Palmer State Office Building (PSOB)**

**MANDATORY RETURN AMENDMENT**

ITB OPENING DATE & TIME: **March 17, 2023 @ 2pm**

**THIS AMENDMENT SERVES TO:** Answer questions from potential bidders, add additional requirements and experience.

- **Additional requirements added to the Scope of Work:** One of the two (2) security station guards must perform 2 random rounds of policing the assigned parking lots (public parking only) located throughout the complex and issue tickets for any state vehicle(s) not having a parking pass or wrong parking pass color. See attached Parking Ticket for reference. The state will supply these tickets. On average there are an estimated of 5-10 tickets issued per day.
- **QUESTION:** *"In relation to issuing parking tickets; while performing the 2-rounds during the day, the guard station will only have one (1) security guard manning the station during that time, is that acceptable?"*
- **ANSWER:** YES, it is understood and acceptable that during the parking ticket checks, there will only be one (1) guard manning the screening station.
- **Additional requirements added to the Scope of Work:** The Night Shift Patrol guards/personnel need to be able to pass a **Criminal Justice Information Service (CJIS)** clearance. All unescorted personnel entering DOC Pre-Trial Suite must have CJIS clearance.
- **Additional requirements/experience added to the Scope of Work:** At least 2-months of prior security guard experience for both Security post guards and Night patrol, are required under minimal qualifications.

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- **Change/Update Scope of Work:** Section 3.11P

**CHANGE FROM:** Contractor personnel shall conduct the following opening procedures each day:

- a. Check all non-public entrance doors (interior), to make sure they are secured;

**CHANGETO:** Contractor personnel shall conduct the following opening & closing procedures each day:

- a. Check all non-public entrance doors, to make sure they are secured; and check all bathrooms at closing.

**THIS IS A MANDATORY RETURN AMENDMENT. YOUR BID MAY BE CONSIDERED NON-RESPONSIVE IF THIS SIGNED AMENDMENT IS NOT RECEIVED AT TIME BIDS ARE DUE.**

\_\_\_\_\_  
NAME OF COMPANY

*Dan Trubiano*

\_\_\_\_\_  
Dan Trubiano  
Procurement Officer

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

# PARKING VIOLATION

## PALMER STATE OFFICE BUILDING

515 E. Dahlia Ave.  
Palmer, Alaska 99645  
907-707-1701

999999

**Notice: This vehicle is improperly parked for the following reason(s):**

- ☐ Vehicle has NO VALID PARKING PERMIT
- ☐ Parked in DISABLED PERSONS' space/area
- ☐ Parked in NO PARKING space/area
- ☐ Parked in RESERVED or DESIGNATED space/area
- ☐ Parked in 2 SPACES
- ☐ Blocking driveway or access
- ☐ \_\_\_\_\_

Location \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_ By \_\_\_\_\_

**This vehicle's description has been PERMANENTLY RECORDED. Failure to conform to our regulations may result in towing and storage or booting at DRIVER'S EXPENSE and REVOCATION OF PARKING PRIVILEGES.**

PARKING PERMIT NO.	Other I.D.		
VEHICLE MAKE/MODEL		Approx. Year	
Vehicle Color(s)	Lic. Tag No.	State	
Driver's Name (if known)			