

APFC 23-007_RFP_Printing Specifications_Attachment B**APFC Annual Report****Sec. 37.13.170. Reports and publications. (excerpt)**

By September 30 of each year, the board shall publish a report of the fund for distribution to the governor and the public. The board shall notify the legislature that the report is available. The report shall be written in easily understandable language. The report must include financial statements audited by independent outside auditors, a statement of the amount of money received by the fund from each investment during the period covered, a statement of investments of the fund including an appraisal at market value, a description of fund investment activity during the period covered by the report, a comparison of the fund performance with the intended goals contained in [AS 37.13.020](#), an examination of the effect of the investment criteria of this chapter on the fund portfolio with recommendations of any needed changes, and any other information the board believes would be of interest to the governor, the legislature, and the public.

Annual Report Hard Copy Publication**Schedule**

To be produced and printed each year, prior to the Annual Meeting of APFC's Board of Trustees

Estimated Quantity: 250

Specifications – Page amounts are approximate

11"X17.15" flat, 8 1/2"X11" folded, 60 total pages plus cover.

Cover paper: White Cougar Opaque Cover 100#, 4/4 colors

Interior paper: White Cougar Opaque Text 70#; Total Inside Pages: 60; pages 2-29 Fund Structure, Portfolio Values and Asset Allocation and pages 30 – 59 Financials.

Ink: Full color process throughout

Prepress: Output disk

Proof: Color proof, blueline

Finishing: Perfect bound finish

Ownership

Upon completion of each project, all artwork, overlays, flats, dies, etc., become the property of the APFC and shall be delivered, if requested, to:

Alaska Permanent Fund Corporation,
801 W 10th Street, Suite 302, Juneau, AK 99801
ATTN: Communications

Delivery

The Contractor shall arrange for mail delivery to designated addresses of approximately 100 and deliver the remainder of the 250 copies of the Annual Report to APFC or as directed.

Packaging

All publications are to be packed in cartons. Cartons shall be substantial enough and secured in such a manner to withstand shipping and handling to ensure that all publications arrive in excellent condition. Each carton shall not exceed 40 pounds and must be clearly labeled with contents and quantities contained within. Damaged items will not be accepted or paid for.