

# STATE OF ALASKA

Department of Military and Veterans Affairs  
Division of Administrative Services



## IRFP 2300000060, Branding Mascot

### Amendment #2

December 22, 2022

**This INFORMATIONAL ONLY amendment is being issued to answer questions asked by a potential offeror on December 21, 2022.**

**Important Note to Offerors: This is an INFORMATIONAL ONLY amendment. You DO NOT need to sign or return this amendment document with your proposal or prior to the deadline set for receipt of proposals.**

Offerors who have already submitted a proposal in response to this IRFP may submit a Revised proposal after reviewing this amendment at their discretion. If submitting a revised proposal, it must be received by the procurement officer prior to the deadline set for receipt of proposals.

Failure to submit a signed copy of this amendment prior to the deadline set for receipt of proposals **WILL NOT** result in the rejection of your proposal. Only the IRFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the IRFP remain the same.

//Signed Copy on File//

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**Questions asked by potential offerors and answers from the state:**

**Question 1:** Can you talk more about the Methodology of the project? How I understand it is explaining why I choose to deliver certain variations of the logo. Am I understanding that correctly?

**Answer:** Methodology refers to the methods or processes the offeror will use to accomplish the work and meet the state's project schedule. Basically, how you intend to do the work to provide the required deliverables within the contract term and work schedule. It is the offeror's responsibility to determine what information they will include in the Methodology section of their proposal for evaluation. The criteria for evaluating Methodology is shown in Section 5.02 of the IRFP.

**Question 2:** Can I have an example of what kind of problems you think can arise with this project?

**Answer:** We are unsure of any potential problems that may arise during the project, which is why we included this wording in the IRFP. After review of the State's requirements outlined in the IRFP and/or amendments to the IRFP, it is the offeror's responsibility to determine whether they believe there are any potential problems or issues that may arise during the project and address these within their proposal.

**Question 3:** Will I be penalized if I wait to purchase Commercial General Liability Insurance and Professional Liability Insurance until after I find out that my proposal is selected?

**Answer:** No. However, the required insurance must be provided prior to the contract start date and any work on the contract being done by the selected offeror. Failure to provide the required insurance within the timeline set by the State will be cause for rejection of the offer, cancellation of the contract, and award to the next highest ranked offeror.

**Changes to the IRFP:**

**There are NO further changes to the IRFP at this time.**

**--END OF AMENDMENT 2--**