

ATTACHMENT #1: PROPOSAL EVALUATION FORM V2

All proposals will be reviewed for responsiveness and then evaluated using the criteria set out herein.

Offeror Name: _____
Evaluator Name: _____
Date of Review: _____
RFP Number: 2523H029 _____

EVALUATION CRITERIA AND SCORING

THE TOTAL NUMBER OF POINTS USED TO SCORE THIS PROPOSAL IS **1000**

5.04 Experience and Qualifications —75 Points

Proposals will be evaluated against the questions set out below:

1) Questions regarding the personnel:

- a) Do the individuals assigned to the engagement have experience on similar corrective maintenance and operational support contracts?
- b) Are resumes complete and do they demonstrate backgrounds that would be desirable for individuals engaged in the work the engagement requires?
- c) How extensive is the applicable education and experience of the personnel designated to work on the engagement?

NOTES: _____

2) Questions regarding the firm and subcontractor (if used):

- a) How well has the firm demonstrated experience in completing similar engagements?
- b) How successful is the general history of the firm regarding timely and successful completion of corrective maintenance and operational support tasks (See Scope of Work)?
- c) Has the firm provided letters of reference from previous clients?
- d) If a subcontractor will perform work on the contract, how well do they measure up to the evaluation used for the offeror?

NOTES: _____

EVALUATOR'S POINT TOTAL FOR 5.04: _____ (1 – 5 – 10)

5.05 Understanding of the Project—150 Points

Proposals will be evaluated against the questions set out below:

- 1) How well has the offeror demonstrated a thorough understanding of the purpose and scope of the engagement?

NOTES: _____

- 2) How well has the offeror identified pertinent issues and potential problems related to the engagement?

NOTES: _____

- 3) To what degree has the offeror demonstrated an understanding of the deliverables the state expects it to provide?

NOTES: _____

- 4) Has the offeror demonstrated an understanding of the state's success measures (See Scope of Work) and can meet it?

NOTES: _____

EVALUATOR'S POINT TOTAL FOR 5.05: _____ (1 – 5 – 10)

5.06 Key Personnel—62.5 Points

Proposals will be evaluated against the questions set out below:

- 1) Do the individuals assigned to the project have experience providing similar services?

NOTES: _____

- 2) Have two complete and applicable references been provided for each key role?

NOTES: _____

- 3) Are resumes complete and do they demonstrate backgrounds that would be desirable for individuals engaged in the work the engagement requires?

NOTES: _____

- 4) How extensive is the applicable education and experience of the personnel designated to work on the Corrective Maintenance and Operational Support engagement?

NOTES: _____

EVALUATOR'S POINT TOTAL FOR 5.06: _____ (1 – 5 – 10)

After proposals have been prioritized, the State may shortlist and interview the top highest-ranking offerors. The State may increase or decrease the number of offerors in this list based on the competitiveness of the proposals and/or from feedback from the PEC.

INTERVIEW KEY PERSONNEL—62.5

The Key Personnel interview will be evaluated on how well the interview reflects their experience, knowledge and understanding of the scope of work, obstacles and challenges, and their plan and approach. (See RFP section 5.14).

NOTES:

EVALUATOR'S POINT TOTAL FOR INTERVIEWS WITH KEY PERSONNEL: _____ (1 – 5 – 10)

5.07 RAS Technical Elements - 150 Points

- 1) How well has the offeror demonstrated a thorough understanding of the technologies in Attachment F?

NOTES: _____

- 2) How well has the offeror identified pertinent issues and potential problems related to the technologies in Attachment F?

NOTES: _____

- 3) To what degree has the offeror demonstrated an understanding of the deliverables and scope of work in relationship to the technologies in Attachment F?

NOTES: _____

- 4) Has the offeror substantiated their knowledge, skills and abilities of the technologies through their answers to the questions in Attachment F?

NOTES: _____

EVALUATOR'S COMBINED POINT TOTAL FOR ALL EVALUATED SECTIONS ABOVE: _____

5.08 Contract Cost —400 Points

Maximum Point Value for this Section — 400 Points

Overall, a minimum of **40** percent of the total evaluation points will be assigned to cost. The cost amount used for evaluation may be affected by one or more of the preferences referenced under

SECTION 5.10.

Converting Cost to Points

The lowest cost proposal will receive the maximum number of points allocated to cost. The point allocations for cost on the other proposals will be determined through the method set out in **SECTION 5.09**.

5.12 Alaska Offeror Preference

Point Value for this Section — 100 Points

If an offeror qualifies for the Alaska Bidder Preference, the offeror will receive an Alaska Offeror Preference. The preference will be 10 percent of the total available points. This amount will be added to the overall evaluation score of each Alaskan offeror.