

# STATE OF ALASKA

Department of Commerce, Community, and  
Economic Development  
Division of Administrative Services



AMENDMENT #02 TO RFP 230000010

## ALCOHOLIC BEVERAGE AND MARIJUANA LICENSING AND ENFORCEMENT DATABASE

ISSUED: MONDAY, DECEMBER 12, 2022

### MANDATORY ACKNOWLEDGMENT

**This amendment is being issued to recognize changes to the RFP.**

**Important Note to Offerors:** You must acknowledge this amendment by either (1) signing and returning this page of the amendment document with your proposal, (2) returning this this page of the amendment document with an amendment(s) to a previously submitted proposal, OR (3) acknowledging this amendment on Submittal Form A of your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

Rob Roys  
Procurement Officer  
Robert.roys@alaska.gov

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COMPANY SUBMITTING PROPOSAL

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AUTHORIZED SIGNATURE

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DATE

NOTE: NUMBERING CONTINUES FROM AMENDMENT 01

B. The following changes and/or revisions have been made to the RFP:

(Note, changes to formatting or corrections of spelling are **not** noted)

- 1) Deadline for receipt of proposals has been changed to 12/29/2022. Consequently, the RFP schedule in §1.11 and contract schedule in §2.02 have been updated.
- 2) ISP-196 has been removed from the RFP. Consequently, the RFP minimum requirements in §1.04 and Submittal Form A have been updated.
- 3) The pre-proposal teleconference was held. The recording may be accessed here:  
[https://stateofalaska-my.sharepoint.com/:v:/g/personal/robert\\_roys\\_alaska\\_gov/EcDpkweyOAFKqSvJmSQLvi4BfzHIECyvcVCFm-dxbAVMkA](https://stateofalaska-my.sharepoint.com/:v:/g/personal/robert_roys_alaska_gov/EcDpkweyOAFKqSvJmSQLvi4BfzHIECyvcVCFm-dxbAVMkA)  
If the above link does not work, please contact the Procurement Officer for a copy.  
§1.12 of the RFP has been replaced with this information.
- 4) Submittal Form A has been updated to include missing fields and removal of ISP-196.
- 5) Submittal Form G has had the explanation column corrected to wrap text.
- 6) A new Step 3 has been added to §4.01.

*If seven or more proposals meet Minimum Responsiveness the Submittal from B and the Alaska Bidder's Preference will be scored first. Only the top 6 scoring proposals after this will be moved on for full evaluation.*

C. Questions have been received; however, the volume of questions is so great that answers are still being compiled and will be provided in a future amendment. The following questions have answers. Answers follow each question in **Bold**.

- 1) Has the Alcohol and Marijuana Control Office (AMCO) and/or the Department of Commerce, Community, and Economic Development (DCCED) met with, corresponded with, or otherwise received information from prospective marijuana and/or alcoholic beverage licensing and enforcement database vendors? If so, can you please provide a list of such vendors?  
**Answer: AMCO has communicated with four different vendors, each of whom approached us and requested to provide a demonstration. Everyone was provided that opportunity. Those**

**vendors are Thentia, Gov2Biz, GL Suites, and Wingswept. All but Wingswept provided a demonstration over the last year. We also met with in-house developers.**

- 2) Can you please share the name(s) of the vendor(s) who currently provide the licensing and enforcement database for the Alcohol and Marijuana Control Office (AMCO)? If no vendor(s) are involved, can you help us understand the origin of the existing database?

**Answer: The current information is an inhouse solution: there is no incumbent vendor. The current database will be replaced by the new effort described in this RFP, thus the history is not relevant to this RFP.**

- 3) What solution demonstrations has AMCO seen in the last two years?

**Answer: See Question 1**

- 4) Has AMCO engaged any vendors in the creation of this RFP? If so, who? Has AMCO engaged any vendors in the creation of this RFP? If so, who?

**Answer: See Question 1**

- 5) With the changes made in Amendment 1, is the State seeking to procure ServiceNow implementation services as a preference over any other solution?

**Answer: No.**

- 6) Will the state provide a FT dedicated Project Manager?

**Answer: Yes**

- 7) Will the state provide an allocated Business Analyst?

**Answer: No, however we do have licensing examiners who will be able to provide assistance.**

- 8) Will the state provide an allocated Organizational Change Management lead?

**Answer: No.**

- 9) Will the state provide an allocation for Subject Matter Experts to participate in Fit-Gap exercises?

**Answer: Yes.**

- 10) Is there anything not mentioned in the solicitation that you wish you had addressed?

**Answer: No: if we knew we would put it in the RFP.**

- 11) How many dedicated resources are you providing to this project?

**Answer: See Questions 6-9. The reason we are issuing an RFP is the state does not have resources to complete the work in this RFP.**

12) Can the solution be implemented remotely, or do you prefer in-person implementation?

**Answer: As long as the solution meets the requirements of this RFP, we do not have a preference.**

13) Do you currently hold any managed service contracts for your current system, or is it managed in-house with full-time employees?

**Answer: In house with full time staff that work on other systems for the department.**

14) What are the biggest pain-points with your current system that leads to inbound calls and emails (i.e. uploading CE, etc.)?

**Answer: Our “pain points” are addressed in the RFP.**

15) Who is on the evaluation committee?

**Answer: Please see §4.01 2). We do not release the names of PEC members until after evaluation.**

16) What presentations, software demonstrations and/or estimates / quotes has AMCO programs received related to the Licensing and Enforcement Database Solution project and from whom?

**Answer: See Question 1**

17) What system and/or vendor is currently being used to manage licensing?

**Answer: See Question 2**

18) Have you seen demonstrations of any licensing management systems prior to issuing this RFP? If so, will you share which systems?

**Answer: see Question 1.**

19) Are electronic signatures on RFP documents acceptable?

**Answer: Yes.**

20) Is the vendor required to be on site for any portion of the contract term?

**Answer: See Question 12.**

21) Please clarify the intent of the minimum requirement to deploy a full production system in 30 days. This seems to contradict the System Implementation Steps defined in SEC 2.01 as these steps will most certainly take longer than 30 calendar days.

- 22) Does AMCO intend to place a heavy weight on the desire for a "30 Day" full production requirement in the vendor selection or is this an oversight since the RFP also states September 1, 2023, as the required go-live date? If this is a requirement, can you please explain why?
- 23) Section 1.11 states that the Contract Start Date is 1/20/2023, is it the State's expectation to have the system in production 30 days later?
- 24) Please clarify the timeline of the project and desired "go-live" timeframe for the new system to be implemented. Section 1.04, Minimum Prior Experience and Requirements, states, "Provide a cloud-based SaaS solution that has the ability to be in full production within 30 calendar days of contract approval by the State of Alaska." Section 2.02 states "Deadline for System Implementation and Start of Ongoing Services: September 1, 2023."
- 25) Section 1.04.D "Full production"? Can this be clarified? Does the state anticipate a new system to be fully functional @ 30 calendar days?
- 26) Is it just the core system required to be fully functional without specific configurations the state will use in production?

**Answer 21-26: We require a vendor who can begin work within 30 days from contract signing. Meaning the ability to actually begin work on the deliverables within 30 days. No excuses for lack of staffing, equipment, licensing, or some other excuse for delaying the start of work. RFP §1.04 has been updated to clarify this requirement.**

- 27) Is ServiceNow currently being used by the agency for licensing management?
- 28) Is ServiceNow the preferred platform for this solution?
- 29) Is ServiceNow the preferred or required platform for the new solution to be built upon?
- 30) With the recent Addendum and updates referencing ServiceNow experience, etc., how much more preference is being placed on vendors utilizing that platform and experience?

**Answer 27-30: ServiceNow is on contract with the Department of Administration (DOA), Office of Information Technology (OIT). DOA-OIT has required we include language around ServiceNow.**

**DCCED has no preference for ServiceNow. Our assumption, and that of DOA-OIT, is that a ServiceNow developer would be able to provide a solution at lower cost which will increase**

**that offeror's score for cost. Please note the evaluation process will only move the top three proposals to final scoring which includes cost.**

31) Along with ServiceNow what other solutions are being considered

**Answer: all responsive proposals from responsible offerors will be considered under the terms and conditions of RFP 230000010.**

32) Has State of Alaska deployed cloud based subscription solutions in the past?

**Answer: Yes.**

33) Given the complexity of the RFP, extensive requirements, etc. can the State extend the proposal due date by at least 2-4 weeks?

**Answer: the deadline has been changed by adding an additional 7 days.**

34) Please define "full solution." Please clarify (a) when contract starts, (b) expected schedule and duration of implementation, and (c) expected Go Live date as they relate to the time markers provided in these sections (i.e., within 30 days of contract approval, September 1, 2023, June 30, 2024, etc.).

**Answer: Please Questions 21-26. A full solution is completion of all deliverables except for Ongoing Support.**

**(a) The contract starts when the contract has been fully signed by all parties.**

**(b) Contract duration is from the start date through June 30, 2024.**

**(c) "Go Live" is the deadline of 9/1/2023 for System Implementation and Start of Ongoing Services.**

35) Regarding RFP §2.04.1 (C) 13 Does the state already have an approved third-party credit card payment processing provider in use to accept citizen payments?

**Answer: AMCO uses Clover.**

36) Regarding RFP §2.04.1 (C) 13 If so, is this system connected to the State Finance system to process accounts receivable payments?

**Answer: Yes.**

37) Regarding RFP §2.04.1 (C) 13 Who is the third-party card payment provider?

**Answer: AMCO uses Clover.**

38) Regarding RFP §2.04.1 (C) 13 Is the proposed Licensing and Enforcement database required to integrate to the current state Finance system to create Accounts Receivable transactions or refunds?

**Answer: Outside of the scope of this RFP.**

39) Regarding RFP §2.04.1 (C) 13 If so, what is the Finance system integration required, and is this in the scope of the project?

**Answer: See Question 38.**

40) Can you clarify the waiver request process mentioned in the RFP for the US staffing requirement?

**Answer: First the offeror requests the waiver. The Procurement Officer then determines whether it is in the State's best interest and what harm will be done to the department's public mission if the request is denied. If neither, then the request is denied. If both, then the waiver goes to the State Security Office (SSO) for review. If the SSO approves, then the waiver goes to the State Procurement Officer for approval.**

41) Does the state have a requirement for resources being onshore vs. offshore?

**Answer: Assuming "onshore" means within the United States, then the requirement is onshore.**

42) According to RFP §2.20(F) "The Vendor must be willing to attest to a completed, annual risk analysis, in accordance with the HIPAA Security Rule." Please provide more details regarding your expectations for the annual risk analysis mentioned in F.

**Answer: We cannot speak to exact Federal requirements; offerors are expected to be knowledgeable and compliant with applicable Federal laws.**

43) Regarding RFP §2.22 can umbrella coverage be used to meet the limits in the named categories?

**Answer: No.**

44) Regarding RFP §2.22 can automobile coverage limits be waived if automobiles will not be used to provide the services in this contract?

**Answer: No.**

45) Please clarify the page counts of the Submittal Forms. If pages are to be submitted single-sided in PDF format, does AMCO expect blank pages after each single-sided page? For example: Submittal Form B has a page limit of 5 pages. Is AMCO expecting to receive a PDF of 10 pages, numbered 1-5 on the front side of the pages?

**Answer: The maximum length of 5 pages would be five pages with printing. Meaning the offeror can only use 5 pages for that submittal form.**

**CORRECT:**

**NOT CORRECT:**

**NON-RESPONSIVE**

46) Please indicate where vendors are to provide offeror’s Tax ID information on Submittal Form A.

47) The response boxes are not formatted to select a response to generate an “x” for the Conflict of Interest section. Will AMCO be providing an updated form or can the vendors manually insert an “x” without penalty?

48) The response boxes are not formatted to select a response to generate an “x” for the response on the first page of the Alaska Bidder Preference Certification (page 4 under Business Name). Will AMCO be providing an updated form or can the vendors manually insert an “x” without penalty?

**Answer 46-48: Submittal Form A has been corrected.**

**Offerors may modify the form with a “X” or any other method that clearly indicates the answer.**



49) Please clarify: does AMCO seek 3 letters of reference on client letterhead or 3 references with the required information?

**Answer: A Letter of Reference is a letter from an entity for which the offeror's firm has completed a similar project. A reference created by the offeror is not a Letter of Reference responsive to the requirements of this RFP.**

50) Will a paragraph or two per person for a resume suffice, or are you expecting full resumes?

**Answer: See RFP §4.04. Evaluators will be scoring based on offerors submitting full resumes.**

51) Sections 3.06 and 3.07 (Submittal Forms D & E) ask for basically the same information. Can you please clarify if that was the intent of these Forms? If not, can you provide further clarification on how the information requested in these Forms differs?

**Answer: See RFP §4.06 and §4.07. Scoring for each form addresses Methodology and Management. Methodology and Management are not the same.**

52) Regarding Submittal Form G #3, #5, #12 Does AMCO support OpenID Connect?

**Answer: We do not use OpenID Connect, and we don't know if it is something that can be supported by our IT.**

53) Regarding Submittal Form G #3 Is myAlaska used for public access to a Customer Portal? This seems to be indicated as such by requirement #12.

**Answer: for marijuana, yes, at a limited level. For alcohol, not at all.**

54) Regarding Submittal Form G #3 Is myAlaska used for staff authentication? This seems to be indicated as not used for staff authentication by requirement #12.

**Answer: No**

55) Regarding Submittal Form G #11 Please clarify the use case(s) for e-sign. Are there specific documents which must be electronically signed?

**Answer: The use for e-sign would be for the applicant to be able to electronically sign documents that would otherwise require hand signature or even notarization**

56) Regarding Submittal Form G #17 Does AMCO use Active Directory for staff authentication/authorization?

**Answer: No**

57) Regarding Submittal Form G #19 Are all license approvals issued by the Board?

**Answer: Yes. Licenses are not automatically approved or issued. They go through a process to get to a board meeting for approval or denial.**

58) Regarding Submittal Form G #20 What forms are required for public notices? Are these standardized publications? Can samples be provided? What languages are required for public notices?

**Answer: In marijuana, the system generates a public notice based on the information entered by the applicant. In alcohol, the public notice is a copy of the application. There is also newspaper notices. They are standardized publications for both marijuana and alcohol. Yes, we can provide samples of the public notice as well as samples of the language**

59) Regarding Submittal Form G #25 What is the format, specific data elements, and timing of email notices to local governments? How many local governments are expected to be communicated with?

**Answer: Upon a trigger from us, the system shall automatically generate a form in an email format to be sent to the local governments as a notice of application. The notice to a local government shall be sent the minute the notice is triggered by us.**

**There are hundreds of local governments in the state of Alaska for which we would need to be able to communicate in the same manner in order to be efficient and consistent.**

60) Regarding Submittal Form G #26 How many documents are expected to be scanned for the 3,000 licenses? What other data sources are expected in addition to scanning documents?

**Answer: We do not have a specific count, but thousands.**

61) Regarding Submittal Form G #28 What third-party credit card processing system does AMCO currently use?

**Answer: Clover**

62) Regarding Submittal Form G #43 What information is shared with local governments?

**Answer: Every piece of information we request, is shared with local governments, unless the information is personal such as social security numbers, dates of birth, or other protected information.**

63) The Cost Proposal Submittal Form H, does not contain any fields for disclosing direct/indirect costs, identification of hourly rates, overhead assigned to each role, etc. We are assuming that

our total price to the State, must include these items, but does not need to be disclosed, since the form does not allow for it. Please clarify if this assumption is correct and if it is not, please provide an updated Form H.

**Answer: Your assumption is correct.**

64) If we have options for cost proposal that does not fit into Submittal Form H, how would that be best presented?

**Answer: Offerors must use Submittal Form H for costs. We cannot evaluate offers relative to other offers that do not use Submittal Form H.**

65) Is your allocation of 1.75M to include the renewal periods or will additional funding be available?

**Answer: Please read RFP §1.02. "The department estimates a budget of \$1.75 million for completion of this project. Proposals priced at more than \$2.25 million in costs to the State of Alaska over the firm term and four renewal options will be considered non-responsive."**

66) In the price evaluation it says that the "cost of the proposal" is used for evaluation of price. Is ongoing support used in the calculation for evaluation of pricing?

**Answer: Please see Submittal Form H. Ongoing support is included for evaluation purposes.**

67) Is the amount inclusive of license cost + implementation cost?

**Answer: Please see the Submittal Form H. All costs are to be included on this form.**

68) Demonstration references Submittal Form F. Is this correct?

**Answer: No. This is a typo and will be removed.**

69) Cost Proposal references Submittal Form F. Should this be a reference to Submittal Form H?

**Answer: No. This is a typo and will be corrected to H.**

70) Will vendors be given the opportunity to perform demonstrations for AMCO during the procurement process?

**Answer: Please see RFP §4.10 titled "Demonstration."**

71) Given the Proposal deadline of 12/22 and NIA of 1/6, when will these demonstrations occur?

72) What is the timeline for shortlist demonstrations?

**Answer 71-72: Between the closing of the RFP and the issuance of the Notice of Intent to Award a Contract.**

73) Will the point count start over at demo or will you use an overall score?

**Answer: Overall.**

74) Is there a date in mind for choosing the shortlisted vendors?

**Answer: Please see RFP §1.11 “RFP Schedule” and Question 71-72.**

75) Please clarify the point in the process at which a business formed in another state will need to register as a business entity in Alaska. Should this be completed prior to bid submission, prior to when the Intent to Award is announced, or prior to the contract being signed?

**Answer: Please see RFP §5.02 “Alaska Business License and Other Required Licenses.” A vendor selected for award must have the license before we send the contract for signatures.**

76) Is work from home resources considered ok for local preference?

**Answer: Answer: No. The common definition of a place of business is “A place where business is conducted, such as an office or a single shop in a franchise.” Is the home office solely for use by the offeror? Is the offeror in control of the space, e.g. if that employee was fired could the offeror then staff the home office with a new employee? Can the offeror change the use of the home office without the homeowner’s approval? What would keep an offeror like this from using a home office simply to qualify for the preference while all of the other employees worked elsewhere?**

77) Regarding ISP-196’s 5.1.2 Mandatory Terms and Conditions and 5.1.5 Compliance, can the State provide the referenced “SOA Cloud Computing Standards”?

78) Regarding ISP-196’s 5.1.9 Single Sign-On with SOA Federation Please provide specifications for this SOA Federation. Is this using Azure Active Directory?

**Answer 77-78: ISP-196 has been removed from RFP 230000010.**

79) Will a link to the pre-proposal conference be made available?

**Answer: The RFP has been updated with the link. The link is also in the Amendment: see B.3).**

80) What vendors attended the pre-proposal conference?

**Answer: The attendance report from the meeting is attached to this amendment.**

D. The following questions have been asked, but do not yet have answers.

- 1) How many people support your current system?
- 2) Are there any Security needs required to maintain the data? I.e., FEDRAMP and Audit requirements? If so, please describe.
- 3) "The Vendor must be willing to attest to a completed, annual risk analysis, in accordance with the HIPAA Security Rule." Please provide more details regarding your expectations for the annual risk analysis mentioned in F. Annual Risk Analysis on page 20.
- 4) How many total users at the agency will be accessing the portal and managing the contracts, assigning work, making changes, doing reporting, etc.?
- 5) Are there any state IT policies related to the use of open source technology, i.e. PostgreSQL?
- 6) Section 1.07 Return Instructions states that the "submission forms must be saved as separate PDF documents and emailed to CED.Procurement@alaska.gov as separate, clearly labeled attachments..." Are the submission forms the only documents that can be emailed in the response? Will other information, outside of the submission forms, be accepted?
- 7) Please provide a breakdown of the number of State employees that will be using the new solution.
- 8) Regarding RFP §2.04.1 (A) 3. Can the State provide details of the myAlaska authentication repository or authentication method (Azure AD, Active Directory, other)? If other, does the method provide an interface to integrate to verify a user account?
- 9) Do you use inspectors in the application process to verify requirements for a facility, business, etc. If so, what is the criteria to kick off an inspection with an application?
- 10) Can you give us a sample of your inspection worksheets?
- 11) Do you currently measure or track SLAs for cases, complaints, or renewal processes? Are these legislative SLAs?
- 12) How many monthly reports are you tracking in your current system by department? Please list the reports you have/will need in the new system.
- 13) Are there any other integrations you anticipate needing outside of what's listed in the RFP in the future?
- 14) If so, do you envision then to be one-way or two-way? What frequency of data push/pull?

- 15) Do you anticipate your license count growing or shrinking over the next year?
- 16) How many internal AMCO users are anticipated to be using the system on an annual basis?
- 17) How many external or public AMCO users are expected to be using the system on a monthly basis?
- 18) Regarding RFP §2.04.1 (C) 21 What software product/platform is currently used for the Dept. of Corporations Business & Professional Licensing Database? Is it a Cloud-based solution or On-Premise?
- 19) Regarding RFP §2.04.1 (C) 21 Is data migration needed from the existing licensing system(s) into the new one? If so, please provide an estimate of the total data migration needed.
- 20) Regarding RFP §2.04.1 (C) 22 Please provide a use case scenario required for this type of integration or functional capability.
- 21) Regarding RFP §2.04.1 (C) 22 Does the proposed system need to provide this GIS/Mapping feature or use the current state-owned system?
- 22) Regarding RFP §2.04.1 (C) 22 What type of mapping is needed?
- 23) Regarding RFP §2.04.1 (C) 27 Could you elaborate on the level of detail you want tracked and what actions need to be visible in the audit log?
- 24) Regarding RFP §2.04.1 (D) Does AMCO have routing and dispatch console requirements? If so, what are those requirements?
- 25) Regarding RFP §2.04.1 (D) How many total inspectors do they have in the field?
- 26) Regarding RFP §2.04.2 (D) Deliverable 2: Step 2 Business Needs Analysis ServiceNow information.Pdf suggests that environment consists of the following instances hosted in serviceNow's Government Community Cloud (GCC) hardened to FedRAMP High standards so if the solution is built on ServiceNow do we need to complete the Information security policies?
- 27) Regarding Submittal Form G #21, #36 What APIs exist for data comparison with the Division of Corporations? What specific data elements are to be compared with the Division of Corporations?
- 28) Regarding Submittal Form G Do the systems you wish this solution to interface with have APIs available? If so, are they available for review? If not, please describe integration capabilities.

- 29) Regarding Submittal Form G #11 Does the organization hold licenses for an electronic signature tool you would like to use as part of this solution? If so, please provide the name. If not, do you have a preferred tool or would you like this to be included in the proposal?
- 30) Regarding Submittal Form G #37 What specific GIS integration is requested? Please provide specific use cases for GIS/Mapping. Does AMCO use Esri ArcGIS?
- 31) Regarding Submittal Form G #48 What are the specific retention requirements?

<end Amendment 01>

<ATTACHMENT FOLLOWS>

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1. Summary						
Meeting title	RFP 23000010 Pre-Proposal Teleconference					
Attended participants	45					
Start time	12/7/22, 1:50:38 PM					
End time	12/7/22, 3:02:46 PM					
Meeting duration	1h 12m 9s					
Average attendance time	59m 59s					
2. Participants						
Name	First join	Last leave	In-meeting duration	Email	Participant ID (UPN)	Role
Roys, Robert T (CED)	12/7/22, 1:50:47 PM	12/7/22, 3:01:33 PM	1h 10m 46s	robert.roys@alaska.gov	robert.roys@alaska.gov	Organizer
Ryan Lunsford	12/7/22, 1:51:16 PM	12/7/22, 3:01:53 PM	1h 10m 37s	ryan.lunsford@veteranets.com	ryan.lunsford@veteranets.com	Attendee
Karthik Agarwal	12/7/22, 1:54:26 PM	12/7/22, 3:01:37 PM	1h 7m 10s	karthik.agarwal@gov2biz.com	karthik.agarwal@gov2biz.com	Attendee
Jerry Longsworth	12/7/22, 1:54:43 PM	12/7/22, 3:01:37 PM	1h 6m 54s	Jerry.Longsworth@ctg.com	glongsworth@ctg.com	Attendee
Barbara Locklair	12/7/22, 1:55:16 PM	12/7/22, 3:01:32 PM	1h 6m 16s	Barbara.Locklair@ctg.com	blocklair@ctg.com	Attendee
Ali, Maya M (CED)	12/7/22, 1:55:21 PM	12/7/22, 3:01:39 PM	1h 6m 17s	maya.ali@alaska.gov	maya.ali@alaska.gov	Attendee
Wilson, Joan M (CED)	12/7/22, 1:55:37 PM	12/7/22, 3:02:03 PM	1h 6m 25s	joan.wilson@alaska.gov	joan.wilson@alaska.gov	Attendee
Valvassori, Alex	12/7/22, 1:55:39 PM	12/7/22, 3:00:47 PM	1h 5m 8s	Alex.Valvassori@tylertech.com	Alex.Valvassori@tylertech.com	Attendee
Tim Walker	12/7/22, 1:55:55 PM	12/7/22, 3:01:36 PM	1h 5m 41s	twalker@treinen.com	twalker@treinen.com	Attendee
John Curalli	12/7/22, 1:56:14 PM	12/7/22, 3:01:31 PM	1h 5m 16s	jcuralli@arcticit.com	jcuralli@arcticit.com	Attendee
George Calzat	12/7/22, 1:56:42 PM	12/7/22, 3:02:40 PM	1h 5m 58s	gcalzat@trustvip.com	gcalzat@vipdelivers.net	Attendee
Sawyer, Jane Preston (CED)	12/7/22, 1:57:03 PM	12/7/22, 3:01:31 PM	1h 4m 28s	jane.sawyer@alaska.gov	jane.sawyer@alaska.gov	Attendee
Joe Golden	12/7/22, 1:57:20 PM	12/7/22, 3:01:32 PM	1h 4m 11s	joe.golden@inlumon.com	joe.golden@inlumon.com	Attendee
	17604927320	12/7/22, 1:57:40 PM	12/7/22, 3:02:46 PM	1h 5m 6s		Attendee
Keith Burgess	12/7/22, 1:57:51 PM	12/7/22, 3:01:29 PM	1h 3m 38s	keith.burgess@computronix.com	keith.burgess@computronix.com	Attendee
Hannah Humphries	12/7/22, 1:57:54 PM	12/7/22, 3:01:35 PM	1h 3m 40s	HHumphries@systemautomation.com	HHumphries@systemautomation.com	Attendee
Chiesa, Michael R (CED)	12/7/22, 1:57:56 PM	12/7/22, 3:01:34 PM	1h 3m 38s	michael.chiesa@alaska.gov	michael.chiesa@alaska.gov	Attendee
Cindy Sullivan	12/7/22, 1:58:06 PM	12/7/22, 3:01:36 PM	1h 3m 30s	csullivan@trustvip.com	csullivan@trustvip.com	Attendee
Joshua Collier	12/7/22, 1:58:12 PM	12/7/22, 3:00:23 PM	1h 2m 11s	joshua.collier@computronix.com	joshua.collier@computronix.com	Attendee
Tompkins, Lee	12/7/22, 1:58:19 PM	12/7/22, 3:01:32 PM	1h 3m 13s	Lee.Tompkins@tylertech.com	Lee.Tompkins@tylertech.com	Attendee
Colette Coney	12/7/22, 1:58:23 PM	12/7/22, 3:01:20 PM	1h 2m 56s	colette.coney@thentia.com	colette.coney@thentia.com	Attendee
Kevin Boulas	12/7/22, 1:58:26 PM	12/7/22, 3:01:41 PM	1h 3m 15s	Kevin.Boulas@ctg.com	kboulas@ctg.com	Attendee
Todd Lindevald	12/7/22, 1:58:29 PM	12/7/22, 3:01:33 PM	1h 3m 3s	tlindevald@trustvip.com	tlindevald@trustvip.com	Attendee
Sam Hardin	12/7/22, 1:58:37 PM	12/7/22, 2:59:04 PM	1h 26s	hardin@glsolutions.com	hardin@glsolutions.com	Attendee
Andre Bisorca	12/7/22, 1:58:45 PM	12/7/22, 3:01:32 PM	1h 2m 46s	abisorca@thirdera.com	abisorca@thirdera.com	Attendee
Brian Bennett	12/7/22, 1:59:06 PM	12/7/22, 3:01:34 PM	1h 2m 27s	bbennett@systemautomation.com	bbennett@systemautomation.com	Attendee
Mike Hedlund	12/7/22, 1:59:23 PM	12/7/22, 3:01:33 PM	1h 2m 9s	Mike.Hedlund@inry.com	Mike.Hedlund@inry.com	Attendee
McKenzie Warren	12/7/22, 1:59:40 PM	12/7/22, 3:01:39 PM	1h 1m 59s	mckenzie.warren@thentia.com	mckenzie.warren@thentia.com	Attendee
Matthew McElroy	12/7/22, 1:59:47 PM	12/7/22, 3:01:35 PM	1h 1m 47s	Matthew.McElroy@thentia.com	Matthew.McElroy@thentia.com	Attendee
Adam Schmitt	12/7/22, 2:00:02 PM	12/7/22, 3:01:36 PM	1h 1m 33s	adam.schmitt@veteranets.com	adam.schmitt@veteranets.com	Attendee
Landon Cook	12/7/22, 2:00:19 PM	12/7/22, 3:01:39 PM	1h 1m 19s	Landon.cook@glidefast.com	Landon.cook@glidefast.com	Attendee
Sarah Rivin	12/7/22, 2:00:21 PM	12/7/22, 3:01:30 PM	1h 1m 9s	Sarah.Rivin@thentia.com	Sarah.Rivin@thentia.com	Attendee
Santosh Bungle	12/7/22, 2:00:24 PM	12/7/22, 2:48:23 PM	47m 59s	Santosh.bungle@inry.com	Santosh.bungle@inry.com	Attendee
Michael Yama	12/7/22, 2:00:30 PM	12/7/22, 3:02:25 PM	1h 1m 55s	michael.yama@glidefast.com	michael.yama_glidefast.com#EXT#@tolmar.onmicrosoft.com	Attendee
Supriya Suresh	12/7/22, 2:00:48 PM	12/7/22, 3:02:17 PM	1h 1m 28s	supriya@globaltouchpointsInc.onmicrosoft.com	supriya@globaltouchpointsInc.onmicrosoft.com	Attendee
CarolBeth Martin- MTX	12/7/22, 2:00:48 PM	12/7/22, 2:20:05 PM	19m 16s			Attendee
Marley Taylor	12/7/22, 2:02:04 PM	12/7/22, 2:57:51 PM	55m 46s	Marley.Taylor@thentia.com	Marley.Taylor@thentia.com	Attendee
Eric D. Sholl	12/7/22, 2:02:09 PM	12/7/22, 3:02:00 PM	59m 51s	esholl@apexsystems.com	esholl@apexsystems.com	Attendee
Brian Rockwell	12/7/22, 2:02:56 PM	12/7/22, 2:56:51 PM	52m 24s	brian.rockwell@servicenow.com	brian.rockwell@servicenow.com	Attendee
Marta Massoodnia (Guest)	12/7/22, 2:03:16 PM	12/7/22, 3:01:37 PM	58m 20s			Attendee
Jeremy (Guest)	12/7/22, 2:03:17 PM	12/7/22, 2:32:21 PM	29m 3s			Attendee
Adam	12/7/22, 2:04:18 PM	12/7/22, 3:00:04 PM	55m 45s			Attendee
Debra Cerda, Command Prompt, Inc.	12/7/22, 2:04:32 PM	12/7/22, 3:01:43 PM	57m 11s			Attendee
James H	12/7/22, 2:06:04 PM	12/7/22, 2:57:27 PM	51m 22s			Attendee
Tiffany Gustanski	12/7/22, 2:27:24 PM	12/7/22, 3:01:33 PM	34m 8s	Tiffany.Gustanski@clearcareonline.com	Tiffany.Gustanski@mediware.com	Attendee
3. In-Meeting activities						



1. Summary						
Meeting title	RFP 23000010 Pre-Proposal Teleconference					
Attended participants	45					
Start time	12/7/22, 1:50:38 PM					
End time	12/7/22, 3:02:46 PM					
Meeting duration	1h 12m 9s					
Average attendance time	59m 59s					
2. Participants						
Name	First join	Last leave	In-meeting duration	Email	Participant ID (UPN)	Role
Name	Join time	Leave time	Duration	Email	Role	
Roys, Robert T (CED)	12/7/22, 1:50:47 PM	12/7/22, 3:01:33 PM	1h 10m 46s	robert.roys@alaska.gov		Organizer
Ryan Lunsford	12/7/22, 1:51:16 PM	12/7/22, 3:01:53 PM	1h 10m 37s	ryan.lunsford@veteranets.com		Attendee
Karthik Agarwal	12/7/22, 1:54:26 PM	12/7/22, 3:01:37 PM	1h 7m 10s	karthik.agarwal@gov2biz.com		Attendee
Jerry Longsworth	12/7/22, 1:54:43 PM	12/7/22, 3:01:37 PM	1h 6m 54s	Jerry.Longsworth@ctg.com		Attendee
Barbara Locklair	12/7/22, 1:55:16 PM	12/7/22, 3:01:32 PM	1h 6m 16s	Barbara.Locklair@ctg.com		Attendee
Ali, Maya M (CED)	12/7/22, 1:55:21 PM	12/7/22, 3:01:39 PM	1h 6m 17s	maya.ali@alaska.gov		Attendee
Wilson, Joan M (CED)	12/7/22, 1:55:37 PM	12/7/22, 3:02:03 PM	1h 6m 25s	joan.wilson@alaska.gov		Attendee
Valvassori, Alex	12/7/22, 1:55:39 PM	12/7/22, 3:00:47 PM	1h 5m 8s	Alex.Valvassori@tylertech.com		Attendee
Tim Walker	12/7/22, 1:55:55 PM	12/7/22, 3:01:36 PM	1h 5m 41s	twalker@treinen.com		Attendee
John Curalli	12/7/22, 1:56:14 PM	12/7/22, 3:01:31 PM	1h 5m 16s	jcuralli@arcticit.com		Attendee
George Calzat	12/7/22, 1:56:42 PM	12/7/22, 3:02:40 PM	1h 5m 58s	gcalzat@trustvip.com		Attendee
Sawyer, Jane Preston (CED)	12/7/22, 1:57:03 PM	12/7/22, 3:01:31 PM	1h 4m 28s	jane.sawyer@alaska.gov		Attendee
Joe Golden	12/7/22, 1:57:20 PM	12/7/22, 3:01:32 PM	1h 4m 11s	joe.golden@inlumon.com		Attendee
	17604927320	12/7/22, 1:57:40 PM	12/7/22, 3:02:46 PM			Attendee
Keith Burgess	12/7/22, 1:57:51 PM	12/7/22, 3:01:29 PM	1h 3m 38s	keith.burgess@computronix.com		Attendee
Hannah Humphries	12/7/22, 1:57:54 PM	12/7/22, 3:01:35 PM	1h 3m 40s	HHumphries@systemautomation.com		Attendee
Chiesa, Michael R (CED)	12/7/22, 1:57:56 PM	12/7/22, 3:01:34 PM	1h 3m 38s	michael.chiesa@alaska.gov		Attendee
Cindy Sullivan	12/7/22, 1:58:06 PM	12/7/22, 3:01:36 PM	1h 3m 30s	csullivan@trustvip.com		Attendee
Joshua Collier	12/7/22, 1:58:12 PM	12/7/22, 3:00:23 PM	1h 2m 11s	joshua.collier@computronix.com		Attendee
Tompkins, Lee	12/7/22, 1:58:19 PM	12/7/22, 3:01:32 PM	1h 3m 13s	Lee.Tompkins@tylertech.com		Attendee
Colette Coney	12/7/22, 1:58:23 PM	12/7/22, 3:01:20 PM	1h 2m 56s	colette.coney@thentia.com		Attendee
Kevin Boulas	12/7/22, 1:58:26 PM	12/7/22, 3:01:41 PM	1h 3m 15s	Kevin.Boulas@ctg.com		Attendee
Todd Lindevald	12/7/22, 1:58:29 PM	12/7/22, 3:01:33 PM	1h 3m 3s	tlindevald@trustvip.com		Attendee
Sam Hardin	12/7/22, 1:58:37 PM	12/7/22, 2:59:04 PM	1h 26s	hardin@glsolutions.com		Attendee
Andre Bisorca	12/7/22, 1:58:45 PM	12/7/22, 3:01:32 PM	1h 2m 46s	abisorca@thirdera.com		Attendee
Brian Bennett	12/7/22, 1:59:06 PM	12/7/22, 3:01:34 PM	1h 2m 27s	bbennett@systemautomation.com		Attendee
Mike Hedlund	12/7/22, 1:59:23 PM	12/7/22, 3:01:33 PM	1h 2m 9s	Mike.Hedlund@inry.com		Attendee
McKenzie Warren	12/7/22, 1:59:40 PM	12/7/22, 3:01:39 PM	1h 1m 59s	mckenzie.warren@thentia.com		Attendee
Matthew McElroy	12/7/22, 1:59:47 PM	12/7/22, 3:01:35 PM	1h 1m 47s	Matthew.McElroy@thentia.com		Attendee
Adam Schmitt	12/7/22, 2:00:02 PM	12/7/22, 3:01:36 PM	1h 1m 33s	adam.schmitt@veteranets.com		Attendee
Landon Cook	12/7/22, 2:00:19 PM	12/7/22, 3:01:39 PM	1h 1m 19s	Landon.cook@glidefast.com		Attendee
Sarah Rivin	12/7/22, 2:00:21 PM	12/7/22, 3:01:30 PM	1h 1m 9s	Sarah.Rivin@thentia.com		Attendee
Santosh Bungle	12/7/22, 2:00:24 PM	12/7/22, 2:48:23 PM	47m 59s	Santosh.bungle@inry.com		Attendee
Michael Yama	12/7/22, 2:00:30 PM	12/7/22, 3:02:25 PM	1h 1m 55s	michael.yama@glidefast.com		Attendee
Supriya Suresh	12/7/22, 2:00:48 PM	12/7/22, 3:02:17 PM	1h 1m 28s	supriya@globaltouchpointslnc.onmicrosoft.com		Attendee
CarolBeth Martin- MTX	12/7/22, 2:00:48 PM	12/7/22, 2:20:05 PM	19m 16s			Attendee
Marley Taylor	12/7/22, 2:02:04 PM	12/7/22, 2:57:51 PM	55m 46s	Marley.Taylor@thentia.com		Attendee
Eric D. Sholl	12/7/22, 2:02:09 PM	12/7/22, 3:02:00 PM	59m 51s	esholl@apexsystems.com		Attendee
Brian Rockwell	12/7/22, 2:02:56 PM	12/7/22, 2:52:13 PM	49m 16s	brian.rockwell@servicenow.com		Attendee
Brian Rockwell	12/7/22, 2:53:43 PM	12/7/22, 2:56:51 PM	3m 8s	brian.rockwell@servicenow.com		Attendee
Marta Massoodnia (Guest)	12/7/22, 2:03:16 PM	12/7/22, 3:01:37 PM	58m 20s			Attendee
Jeremy (Guest)	12/7/22, 2:03:17 PM	12/7/22, 2:32:21 PM	29m 3s			Attendee
Adam	12/7/22, 2:04:18 PM	12/7/22, 3:00:04 PM	55m 45s			Attendee
Debra Cerda, Command Prompt, Inc.	12/7/22, 2:04:32 PM	12/7/22, 3:01:43 PM	57m 11s			Attendee
James H	12/7/22, 2:06:04 PM	12/7/22, 2:57:27 PM	51m 22s			Attendee
Tiffany Gustanski	12/7/22, 2:27:24 PM	12/7/22, 3:01:33 PM	34m 8s	Tiffany.Gustanski@clearcareonline.com		Attendee