

Attachment 20 – ITB Checklist

REISSUED ITB # 02-101-23

DRB Recurring Printing and Distribution

ITB Bidder's Checklist

Required documents to include with bid:

- ☐ Completed and Signed Front Page of ITB
- ☐ Two References from Previous Customers
- ☐ Completed and Signed Bid Schedule
- ☐ Completed and Signed Submittal Form A – Bidder Information
- ☐ Completed Submittal Form B - Subcontractor Information
- ☐ Completed and Signed Alaska Bidder Preference Certificate (if claiming Alaska Bidder Preference)
- ☐ Copy of Current Alaska Business License (if claiming Alaska Bidder Preference)
- ☐ ITB Amendment Acknowledgement(s) (if any amendments are issued)
- ☐ Any other backup documents required for preferences claimed in Sections 4.02 – 4.08