

## **Snowden Admin Building Mechanical Upgrades** **Project No. ANC-C-23-0001**

### Multi-Step Competitive Bid Process and Evaluation Criteria

The purpose of the multi-step bidding process is to ensure clear understanding of the project scope and address the need to continue to occupy the building during all phases of work. The Alaska Court System requires that the contractor provide a phasing plan that will address the need to relocate staff to other spaces in the facility, the timeframes for each disruption, and how the facility can remain operational during the construction phase.

Below you will find the criteria the Alaska Court System will use to grade proposals:

- Does the proposal address all required aspects of the project defined in SECTION 00 1000 INSTRUCTION TO BIDDERS and SECTION 001260 REQUIRED DOCUMENTS, and all other sections within Division I & II?
- Does the proposal provide a phasing plan for the project?
  - Does the phasing plan address all areas of the facility that will be impacted?
  - Does the phasing plan address the timeframe / duration of each phase and the impact to occupants?
  - Does the phasing plan address the need to relocate occupants and to which spaces in the facility?
- Does the proposal address the need to keep heating and/or cooling systems active during the duration of construction?

Proposals will be evaluated using the grading criteria of acceptable, potentially acceptable, or unacceptable. Definitions below:

- **Acceptable** – The proposal addresses all technical aspects of the project as well as provides a favorable phasing plan and plan to keep building fully occupiable during the project.
- **Potentially Acceptable** – The proposal addresses all technical aspects of the project as well as a plan to keep the building fully occupiable. The phasing plan may not fully address all of the needs of the staff to remain in this facility for the duration of the project i.e. staff may need to telework and/or move to another facility temporarily.
- **Unacceptable** – The proposal does not address all technical aspects of the project, does not provide a favorable plan to keep the building fully occupiable, and does not provide and phasing plan that will allow staff to remain in the facility.

Proposals that are deemed acceptable will move forward to be evaluated by price.

Proposals that are deemed as potentially acceptable may move forward to be evaluated by price.

Proposals that are deemed unacceptable will not move forward to be evaluated by price.