



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Corrections
DIVISION OF ADMINISTRATIVE SERVICES
PROCUREMENT - ANCHORAGE

550 W 7th Ave Ste 1800
Anchorage, AK 99501
Main: 907.269.7344
Email: gary.bailey@alaska.gov

October 11, 2022

ATTN: Vendors

RE: RFP Name: Small Engine Repair Instructor
RFP Number: RFP #2023-2000-0044
Location: GCCC, PMCF, PCC
Due Date: October 21, 2022 @ 2:00 PM AKST

Amendment # THREE (3)

The Department of Corrections is issuing this Amendment to the Request for Proposal for the above referenced RFP as shown below:

Q&As

Question:

1. In Section 3.03 I talks about the number of classes per FY and the number of hours that each class will be.

If I am understanding correctly, there will be 9 classes per location over the life of the contract with each class being 84 hours long.

That makes a total of 756 hours for each location, but under number 5 for each award (location), it says there is a maximum of 300 hours for the contract.

Can you clarify this for me?

Answer:

1 CYCLE = 84HRS plus 16HRS/ for Set up & Tear Down or a total of 100HRS/ per cycle at each location per year or 300 total hours for FY23. This would double in all following years to 600 hours annually.

A new revised Cost Proposal Form has been included in this amendment for your use and submittal.

END OF AMENDMENT #3

Sincerely,

A handwritten signature in cursive script that reads "Gary Bailey".

Gary Bailey
Procurement Specialist 5

Attachment 2 (REVISED)

COST PROPOSAL FORM

RFP #2023-2000-0044

Offerors **must** use this form to enter data that will be utilized for evaluation purposes and to convert the cost to points.

The rate per hour proposed shall include all direct and indirect costs associated with performance of the services required herein. (Direct cost of the individual's time providing the direct service that includes, but is not limited to, personnel costs and fringe benefits. Indirect costs associated with the performance of this contract include but may not be limited to insurance, supplies, overhead, local travel, etc.)

SMALL ENGINE REPAIR INSTRUCTOR			
Goose Creek Correctional Center, Point Mackenzie Correctional Farm, and Palmer Correctional Center			
Description	Hourly Rate	Total <u>Annual</u> Hours	Total Cost
Award #1-3 – (FY23) - 1 Cycle* <i>Include All Direct & Indirect Costs</i>	\$	300/YR	\$
Award #1-3 - (FY24-27) - 2 Cycles* <i>Include All Direct & Indirect Costs</i>	\$	600/YR	\$
Total Proposed Cost (for evaluation purposes)			\$

NOTE:

*** 1 CYCLE = 84HRS / Class and 16HRS/ for Set up & Tear Down or a total of 100HRS/ per cycle at each location.**

Proposals must be submitted under the name as it appears on the person's current Alaska business license in order to be considered responsive.

Applicable Preferences, if any, will be applied to the Total Proposal Cost indicated above. The lowest TOTAL PROPOSAL COST, after applicable preferences, will receive the maximum evaluation points.

Do not enter additional information on this form. If necessary, use separate page and attach to cost proposal.

Print Name: _____

Signature: _____

Date: _____

Organization: _____