

STATE OF ALASKA

Department of Corrections

Division of Administrative Services



Alternatives to Violence

RFP # 2023-2000-0051

Amendment # 1

September 14, 2022

This amendment is being issued to address submitted questions as follows.

1. Fingerprint Cards - which code is to be used:

- 4003=Direct APSIN/ARMS access or
- 4156=Building or Non-Direct Systems access

REPLY: First this is not required to submit a proposal but would be needed if you are the awardee. As for which code to use you can leave this blank.

2. Personnel Security Clearance Form & User Agreement (there are 2 in the RFP - Pg 64 & 75) - Is there a difference between them? Is this what we submit along with fingerprints?

REPLY: This is not required to submit a proposal but would be needed if you are the awardee. Yes, all would need to be submitted.

3. CJIS Addendum & Certification Form-We are not requesting access outside of the facility, no computer, no electronic or confidential files. Do we disregard this form?

REPLY: This is not required to submit a proposal but would be needed if you are the awardee. This form would be required to submit if you are the successful offeror.

4. Network Access-Non-DOC Security Request & Update Form-We are not requesting access outside of the facility, no computer, no electronic or confidential files. Do we disregard this form?

REPLY: This would NOT be required unless you will need access to State owned computers.

5. **Institutional Employment / Service Disclosure** *References employment, yet we are contracted. Do we disregard this form?

REPLY: This form is in regard to PREA form and may be required but not needed to submit your proposal.

6. **Pg 10-Work Schedule**-our question is dependent on whether this is intended to reflect the standard schedule for workshops.
- If yes, then we need to edit the verbiage to allow for Saturday and Sunday. *Standard workshop is Fri evening + Saturday 8a-4p +Sunday 8a-4p*

REPLY: Saturday and Sundays will be allowed for workshops; however, the state reserves the right to adjust schedules as needed and mutual agreed upon. Work hours are changed to read **"8:00 AM to 4:30 PM, 7 days a week depending on the needs of the program" and with approval by the DOC.**

END OF AMENDMENT #1

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE