

**LEGISLATIVE AFFAIRS AGENCY**  
**RFQ NO. 656 ALASKA STATE CAPITOL COMPLEX SNOW REMOVAL SERVICES**  
**AMENDMENT NO. 1**



**RETURN THIS AMENDMENT TO THE ISSUING OFFICE AT:**

Legislative Affairs Agency  
State Capitol  
120 4<sup>th</sup> Street, Room 3  
Juneau, AK 99801-1182  
Attn: JC Kestel

**DATE AMENDMENT ISSUED:** August 18, 2022

**RFQ TITLE:** RFQ 656 Alaska State Capitol Complex Snow Removal Services

**RFQ OPENING DATE & TIME:** 11:30am Alaska Time Friday, August 26, 2022

The following contains additional information, changes, or additions for the RFQ:

- 1) The deadline for the receipt of Bids for RFQ 656 – Alaska State Capitol Complex Snow Removal Services shown on the cover page 1 of the RFQ and in 1.42 (Schedule of Events) on page 11 of the RFQ has been amended and extended to: **11:30am Alaska Time Friday, August 26, 2022.**
- 2) Beginning on Page 12 of the RFQ sec. 2.02 (Scope of Service) is amended to read and show as follows:

**SNOW AND ICE PLOWING AND REMOVAL:**

A. The Successful Bidder shall **provide an initial daily service to plow and** remove accumulated snow **and ice, then** apply sand at the following locations **on each day that two (2) inches or more of snow have accumulated:**

- 1) The upper parking lot of the State Capitol Building located directly behind the Capitol on corner of Main and 5<sup>th</sup> Streets;
- 2) The Telephone Hill parking lot located behind the Court Plaza Building at the corner of West 3<sup>rd</sup> and Dixon Streets;
- 3) The Terry Miller Legislative Office Building parking lot located on the corner of 5<sup>th</sup> and Seward Streets in front of the Terry Miller building;
- 4) Starting from the corner of 5<sup>th</sup> and Seward Streets into the entrance of the Terry Miller building parking lot; and
- 5) The driveway of the Assembly building parking garage entrance near the corner of Seward and 4<sup>th</sup> Streets.

- B. The Successful Bidder shall conduct the **initial snow and ice plowing**, removal, and sanding services between the hours of 12:00 a.m. and 7:00 a.m. and shall complete **the plowing**, removal of all snow and ice and sanding services by 7:00 a.m. on any day that snow **plowing**, removal or sanding services is required. The Successful Bidder shall provide as needed and as requested snow **and ice plowing**, removal and sanding services to the Agency for the locations listed above on a 24 hours a day, 7 days a week basis for additional snow **and ice plowing**, removal and sanding operations beyond the initial daily services that must be completed before 7:00 a.m. The Project Director will notify the Successful Bidder when additional as needed snow **and ice plowing**, removal, and sand services are desired.
- C. The Successful bidder may request exceptions to the required work times on a case-by-case basis. All requests for time exceptions shall be addressed to the Project Director.
- D. Snow must not be blown at the building, vehicles, or structures. Wind drifted snow of a depth of two (2) inches or more and snow placed by the state, city, or other plows at entrances shall be cleared **during the initial daily service at each location and when requested on an as needed basis** at an hourly rate set forth in **the** contract.
- E. Snow **and ice** shall be removed to designated areas on-site or another dumpsite as designated and approved by the Project Director. **The Contractor shall finish removal of the snow and ice from any staging or stacking areas on the Agency's property within twenty-four (24) hours of placing snow and ice in the staging or stacking area on the Agency's property.**
- F. Snow **and ice** must not be moved or shoveled into planters or landscaped areas. All access areas and designated clearing areas, when completed, shall be reasonably free from snow, ice, and all types of refuse and debris.
- G. Contractor is responsible for repair/replacement of damages caused to the property caused by Contractor's equipment and/or employees of the Contractor. Included are the structure, sidewalks, landscaping, forms, curbing, cement parking bumpers, fencing, and chain and bollards.

#### SNOW AND ICE HAUL AWAY:

- A. Snow and ice haul away **must occur during the initial daily service provide to each lot when services are required. Additional snow and ice haul away may be requested by the Agency on an as needed basis hourly basis** for certain locations when requested by Project Director.
- B. The Contractor shall use a front-end loader and dump trucks to preform snow and ice haul away service.

#### DETAILED TASKS:

- A. The Contractor shall erect and maintain all safeguards necessary for providing the required safety and protection during operations. These safeguards will be removed daily unless approved to remain by the Project Director.
- B. The Contractor shall notify owners of adjacent properties and utilities when performance of the Service may affect them and shall cooperate with the owners of adjacent properties in the protection, removal, relocation, and replacement of their property.
- C. The Contractor shall not dispose of removed snow in a manner which restricts access to or inhibits the function of owned or controlled Agency properties and utilities, or that of any adjacent properties and utilities owned or controlled by others.

- D. The Services shall be performed in a professional, skilled manner and must comply with the best practices of the trade.
- E. **The Contractor shall bill the Agency a flat rate for the initial service of snow and ice plowing, removal, and sanding of each location as described in this sec. 2.02 (Scope of Service). The Agency may request additional as needed hourly services following the initial daily service being completed.** The Contractor shall begin billing for any hourly service being provided at the time that service begins at the Alaska State Capitol. **The Contractor may charge a single Service Call Charge per day that any additional as needed hourly services are required by the Agency.** The Contractor shall not bill for equipment or personnel to travel to and from Alaska State Capitol service sites **and only one Service Call Charge may be billed to the Agency in a twenty-four (24) hour period.**
- F. The Contractor will be responsible for keeping detailed records for the services that are provided each day. These records shall include at a minimum the service type, start and stop times, and date of the service. These records shall be provided to the Project Director upon request.

MINIMUM EQUIPMENT REQUIREMENTS:

- A. The Contractor shall use commercial quality and size snowplow equipment, tools, machinery, and vehicles to perform the services required by this RFQ. The equipment specifications listed below are general equipment requirements for the services required in this RFQ, these equipment requirements may be adjusted by the Agency throughout the initial Contract term and any subsequent renewal terms as required.
- B. The Contractor shall use a snowplow with minimum width of nine (9) feet that is attached to a minimum one (1) ton vehicle that has all-wheel or four-wheel drive with snow and ice tires equipped. The Contractor may use snowplow equipment larger than the minimum size, however; the Contractor shall not bill at a higher rate if larger equipment is used for the service. The selected snowplow equipment must be able to stack plowed snow in designated areas.
- C. The Contractor shall use a front-end loader with a minimum two (2) cubic yard bucket capacity for haul-away service and as required by the Project Director. The Contractor may use front-end loader equipment larger than the minimum size; however, the Contractor shall not bill at a higher rate if larger equipment is used for the service.
- D. The Contractor shall use a dump truck with a minimum of ten (10) cubic yards payload capacity for haul-away service and as required by the Project Director. The Contractor may use dump truck equipment larger than the minimum size; however, the Contractor shall not bill at a higher rate if larger equipment is used for the services.
- E. Equipment used by Contractor must be in good working condition and capable of operating throughout the entire duration of the services being provided. The Agency will not compensate the Contractor for equipment downtime when the service is not being provided. All equipment must have all legally required licenses, permits, safety gear, lighting, and warning signals while in operation at the Alaska State Capitol.
- F. If there is a question about the equipment, the Project Director will make the final decision on whether equipment meets minimum requirements for the services.

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- 3) On Page 17 of the RFQ sec. 3.01 (RFQ Bid Submission Form) is amended to read and show as follows:

### **3.01 RFQ BID SUBMISSION FORM**

**RFQ Number:** 656

**RFQ Title and Description:** Alaska State Capitol Complex Snow Removal Services

#### **OFFEROR**

Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_ Email address: \_\_\_\_\_  
Tax Identification No.: \_\_\_\_\_ Alaska Business License No.: \_\_\_\_\_

#### **BID FOR THE SERVICES REQUESTED**

The Bidder hereby provides the price(s) listed below in accordance with the RFQ as the Total Proposed Contract Prices for the services outlined in RFQ 656. Below represents a basis for each chargeable service that will be made a part of the resulting Contract. The representations in the categories below are for evaluation purposes and to establish the prices of each service performed by the Contractor throughout the Contract. The prices provided shall include all costs associated with administration, travel, supplies, equipment rentals, repairs, personnel, permits, and all other necessary tools, to complete the services as required in this RFQ. All spaces must have a value entered, even if that value is zero (0).

#### **Price of services listed in sec. 2.02 (SCOPE OF SERVICE):**

- A. **Capitol Parking Lot Snow Plowing, Snow and Ice Haul Away, and Sanding per service** (flat rate to provide all services each day snow removal is required).....\$ \_\_\_\_\_ Per Service, times (x) 50 Services = \$ \_\_\_\_\_ +
- B. **Terry Miller Parking Lot Snow Plowing, Snow and Ice Haul Away, and Sanding per service** (flat rate to provide all services each day snow removal is required).....\$ \_\_\_\_\_ Per Service, times (x) 50 Services = \$ \_\_\_\_\_ +
- C. **Telephone Hill Parking Lot Snow Plowing, Snow and Ice Haul Away, and Sanding per service** (flat rate to provide all services each day snow removal is required).....\$ \_\_\_\_\_ Per Service, times (x) 50 Services = \$ \_\_\_\_\_ +
- D. **Assembly Building Driveway Snow Plowing, Snow and Ice Haul Away, and Sanding per service** (flat rate to provide all services each day snow removal is required).....\$ \_\_\_\_\_ Per Service, times (x) 50 Services = \$ \_\_\_\_\_ +

#### **Prices of Hourly As Needed Services listed in sec. 2.02 (SCOPE OF SERVICES):**

- E. **Snow Plowing:**.....\$ \_\_\_\_\_ Per Hour times (x) 100 hours = \$ \_\_\_\_\_ +
- F. **Sanding** (includes sand and application):.....\$ \_\_\_\_\_ Per Hour times (x) 100 hours = \$ \_\_\_\_\_ +
- G. **Front-end Loader**.....\$ \_\_\_\_\_ Per Hour times (x) 50 hours = \$ \_\_\_\_\_ +
- H. **Snow and Ice Haul Away** (includes dump truck and disposal):\$ \_\_\_\_\_ Per Load times (x) 200 loads = \$ \_\_\_\_\_ +
- I. **Service Call Charge** (for hourly as needed services, limit of one service call charge per day when hourly as needed services are required by the Agency):.....\$ \_\_\_\_\_ Per Service Call Charge times (x) 50 Service Calls = \$ \_\_\_\_\_ +

- J. **Total of Proposed Contract Prices:** (A+ B + C + D + E + F + G + H) (to be used for bid evaluation purposes)

**Total of Proposed Contract Prices \$** \_\_\_\_\_

By signature on this Proposal Form, Offerors certify that they comply with the following: (a) the laws of the State of Alaska; (b) the applicable portion of the Federal Civil Rights Act of 1964; (c) the Equal Employment Opportunity Act and the regulations issued thereunder by the federal government; (d) the Americans with Disabilities Act of 1990 and the regulations issued thereunder by the federal government; (e) all terms and conditions set out in this RFQ; (f) a condition that the proposal submitted was independently arrived at, without collusion, under penalty of perjury; (g) that the offers will remain open and valid for at least 90 days from date of submission of offer to Agency; and (h) that programs, services, and activities provided to the general public under the resulting contract will conform to the Americans with Disabilities Act of 1990, and the regulations issued thereunder by the federal government. If an Offeror fails to comply with (a) through (h) of this paragraph, the Agency reserves the right to disregard the proposal.

**NAME OF OFFEROR:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

- 4) All Offerors shall use the amended RFQ Bid Submission Form that is attached as line item 3 on page 4 of this Amendment No. 1 to submit their Bid for RFQ 656.
- 5) All other terms and conditions of RFQ 656 will remain as written.

To be considered responsive to this RFQ each Bidder shall submit a signed copy of this Amendment No. 1 for RFQ 656, in addition to the Offerors Bid on the RFQ Bid Submission Form included in this Amendment No. 1 for RFQ 656 and any other Amendments that the Agency may issue. All signed and completed documents must be received by the issuing office prior to the opening date and time as amended.

JC Kestel  
Procurement Manager  
PHONE: (907) 465-6705  
TDD: (907) 465-4980

\_\_\_\_\_  
NAME OF COMPANY

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DATE