

ATTACHMENT A: COST PROPOSAL FORM

Offerors must provide a cost proposal inclusive of all tasks and activities described Section 3, Scope of Work. The costs offered (Lump Sum or Hourly) must fully loaded and be inclusive of all direct and indirect costs associated with the performance of this contract including, but not limited to, travel as required under Section 3.09, taxes, insurance, labor, overhead, and profit.

Offerors **must complete and submit this Cost Proposal** form for the purpose of proposal scoring. Failure to do so will result in the proposal being declared non-responsive and rejected. No costs shall be included in the body of the proposal.

PART ONE: LUMP SUM TASKS

Instructions: In the space provided below for Tasks 1 -5, enter the offered Lump Sum cost offered to complete each task. **See Sections 3.02 -3.06** of the RFP for additional information relating to each task.

Task	Description	Lump Sum Cost Offered
One	Document Existing Infrastructure and Assets	
Two	Comprehensive AAM Program/Process	
Three	Policies and Regulations	
PART ONE: TOTAL COST OFFERED		

PART TWO: HOURLY RATE SERVICES

Instructions: In the space provided below, enter the hourly rate for each job class. The total extended cost offered for Part Two is for evaluation purposes only. If the state requires services under this task, the offered hourly rates shall apply. Requested Hourly Rate Services shall be authorized by the state via contract amendment. **See Section 3.18** of the RFP for additional information relating to this task.

Description	Estimated Hours	Hourly Rate Offered	Total Extended Cost
Project Manager	30		
Data Analyst	60		
Administrative Support	30		
PART TWO: TOTAL COST OFFERED			

SUMMARY

Instructions: In the space provided below, enter the total offered costs for each Task and Part from the above tables and add them together to equal the Total Evaluated Cost Offered.

Part	Task	Description	Total Offered Cost
One	One-Lump Sum	Document Existing Infrastructure and Assets	
One	Two-Lump Sum	Comprehensive AAM Program/Process	
One	Three-Lump Sum	Policies and Regulations	
Two	Hourly Rates	As Requested Hourly Rate Services	
TOTAL EVALUATED COST OFFERED: ALL PARTS AS SEEN ABOVE			