Trust

Alaska Mental Health Trust Authority

PROPOSAL DEVELOPMENT

RFP 23-006M

Amendment #2

ISSUED JUNE 1, 2022

This Amendment is being issued to clarify and correct Submittal Form G.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the Trust:

Question 1: The estimated monthly hours in Submittal Form G, the Cost Proposal look significantly higher in each category than what we've experienced in past contracts. The implication, however, is that because this is how the proposals will be evaluated, we will have to decrease our rates substantially in order to come in under the (extrapolated) annual contract total. Might the form be amended to reflect something closer to historical hours? Or will the evaluation be based solely on the monthly "total estimate" column for the other 3 contract activities?

Answer: The estimated monthly hours listed in Submittal Form G do not reflect historical or expected future hours and are only provided for evaluation purposes. An offeror's proposed cost will be evaluated by the "Estimated grand total" in cell H16 and converted to points as described in Section 5.08 Contract Cost (Cost Proposal) on page 21 of the RFP.

Section 1.02 Budget on page 4 of the RFP describes that the proposed hourly rates will be the rate reviewed for responsiveness, not the "Estimated grand total" in cell H16 of Submittal Form G.

Question 2: It also appears that the training cost isn't included in the calculations for evaluation purposes; is that accurate?

Answer: That is a mistake in the submittal form formula; training cost should be included in the calculations for evaluation purposes. See Change 1 below for the correction.

Question 3: Since the RFP calls for 2 trainings per year, I'm assuming the training estimate would be doubled to come up with estimated annual contract price, if it is intended to be included in the calculations for evaluation purposes; is that accurate?

Answer: An offeror's proposed training rate in Submittal Form G – Cost Proposal will be included in the contract as the not-to-exceed rate for each training.

Changes to the RFP:

Change 1: Replace Submittal Form G—Cost Proposal with the attached document:
"RFP Submittal Form G - Cost Proposal - A2 correction.xlsx"
