

# STATE OF ALASKA

Department of Administration  
Division of Office of Procurement and Property  
Management



## CONSULTING AND PROJECT MANAGEMENT FOR STATEWIDE INFORMATION TECHNOLOGY AND PROCUREMENT CONSOLIDATIONS

2022-0200-5154

Amendment # Two

May 12, 2022

**This amendment is being issued to amend RFP.**

**Important Note to Offerors:** You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

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AUTHORIZED SIGNATURE

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DATE

## Changes to the RFP:

### **Change 1:** RFP Section 1.04 Prior Experience. **REMOVE**

#### “Information Technology Consolidation

##### Mandatory experience:

- Offerors must have 10 years of prior experience working with a combination of data centers, networking, cyber security, server administration, application support, and service desk.
- Offerors must have 2 years of prior experience managing IT resources.
- Offerors must demonstrate prior experience working on organizational change management initiatives impacting 100+ employees.

##### Supplementary experience:

- Offerors must have a 4-year technology degree.
- Offerors must have 15+ years prior experience working with a combination of data centers, networking, cyber security, server administration, application support, and service desk with a minimum of 3 years’ prior experience in each.

#### Information for Procurement Consolidation

##### Mandatory experience:

- Offerors must have 5 years prior experience providing project management and consultation services to any state governmental agencies.
- Offerors must have 5 years prior experience documenting and analyzing workflow processes.
- Offerors must have 5 years prior experience in process improvement.
- Offerors must have 5 years of public procurement experience with state or other government entity.
- Experience with the State of Alaska is preferred but not required.

### **REPLACE 1:** “Information Technology Consolidation

#### Mandatory Experienced:

The project manager assigned to the project must have;

- 10 years prior experience working with a combination of data centers, networking, cyber security, server administration, application support, and service desk.
- 2 years prior experience managing IT resources
- Offerors must demonstrate prior experience working on organizational change management initiatives impacting 100+ employees.

#### Supplementary experience for the project manager assigned to the project is desired but not mandatory.

- 4-year technology degree
- 15+ years prior experience working with a combination of data centers, networking, cyber security, server administration, application support, and service desk with a minimum of 3 years’ prior experience in each.

Note: Experience with the State of Alaska is preferred but not required.

#### Information for Procurement Consolidation

##### Mandatory Experience:

The project manager assigned to the project must have;

- 5 years prior experience providing project management and consultation services to any state governmental agencies.
- 5 years prior experience documentation and analyzing workflow processes.
- 5 years prior experience in process improvement.
- 5 years of public procurement prior experience with state or other government entity.

Note: Experience with the State of Alaska is preferred but not required.”.

**Change 2:** RFP Section 4.04, Experience and Qualifications (Submittal Form B), **REMOVE** “Offerors must provide detailed narrative on how they meet the minimum prior experience for the service they are submitting their proposal for. The narrative must describe which service they are proposing on and how they meet the prior experience for that service”.

**REPLACE 2:** “Offerors must provide a detailed narrative that identifies the project manager that will be assigned to the project and how the project manager identified meets the minimum prior experience listed in section 1.04 for the services they are submitting their proposal for. If awarded the contract, any change in personal identified must be approved by the state.”

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