

**STATE OF ALASKA IRFP NUMBER 2522S059
AMENDMENT NUMBER ONE**

AMENDMENT ISSUING OFFICE:



Department of Transportation & Public Facilities
Statewide Contracting & Procurement
P.O. Box 112500
(3132 Channel Drive, Suite 350)
Juneau, Alaska 99811-2500

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: April 12, 2022

IRFP TITLE: PROFESSIONAL PHOTOGRAPHY SERVICES FOR THE AMHS
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IRFP DUE DATE AND TIME: April 26, 2022 at 2:00PM Prevailing Alaska Time

This is a mandatory return Amendment. Your bid may be considered non-responsive if this signed amendment is not received [in addition to your bid] by the date and time bids are due.

Vendor Signature: _____ Date: _____

Printed Name: _____

Offerors Name: _____

The purpose of this Amendment #1 is to:

- **Provide answers to questions received; and**
- **Amend SEC 4.06 Cost Proposal**

Questions and Answers:

Question 1: Section 3.03 describes deliverables as a minimum of 500 photographs with 30 of these to be digitally enhanced. Is there an advantage if a proposal offers more than the minimum amount for images provided or the number that would be enhanced?

Answer 1: **Yes, this will be considered in the final score and why we stated 500 as a minimum.**

Question 2: Section 3.05 describes payment procedures and mentions a negotiated payment schedule. I assume the specifics of this would be worked out after the State selects a contractor, with partial payment in advance of the work and the rest at different stages of the project. Is this correct?

Answer 2: **Yes, this is correct.**

Question 3: Section 4.06 mentions the total number of hours at hourly rates. Are photography day rates acceptable or do contract costs need to be listed only in hourly rates.

Answer 3: **An itemized list is not required. Please see the below amendment to SEC 4.06.**

Question 4: Sections 2.01 and 3.01 of the IFRP mention the need for photos that include blue skies. As someone who has lived in Southeast Alaska and Kodiak, I know how difficult that can often be. The chances of good weather are improved with additional days spent in the various ports, but it would be difficult to have blue skies for all the ports listed. Is there a contingency plan if the weather does not cooperate?

Answer 4: Bidders need to remain flexible in their timeframes to plan around 'the best weather opportunities'. We understand that this may not happen every day of a shoot but it needs to be a goal. This is also why we provided a wide window for completion of the project.

Question 5: Section 3.01 of the IFRP describes images needed and mentions photos in the various ports with the ferry in the background. I assume AMHS also wants additional photos of the towns and local sights to help promote the ferry system. Is that correct?

Answer 5: Yes, we would like to obtain additional community photos as part of the shoot. We do realize that this may not be possible for every community do to ferry schedules.

Question 6: Section 3.17 of the IFRP mentions Workers' Compensation Insurance for all employees. Is this insurance required for a sole contractor as would be the case for this project?

Answer 6: Sole Contractors are not required to provide Workers' Compensation Insurance.

Question 7: Section 6.11 of the IFRP describes a 5% Alaska Bidder Preference and Section 6.13 describes a 10% Alaska Offeror Preference. Are these two separate preferences totaling 15% if both requirements are met?

Answer 7: The amount of the Alaska Offeror Preference (10%, see SEC 5.05) is built into the points evaluated. The 5% Alaska Bidder Preference will be deducted from the cost proposal submitted. Prices are adjusted by preferences for evaluation purposes only. Preferences do not affect the contract award amount.

Amendment to SEC 4.06

SEC 4.06 is amended and now reflects:

Cost proposals must include all direct and indirect costs associated with the performance of the contract, including, but not limited to, total number of hours at various hourly rates, direct expenses, payroll, supplies, overhead assigned to each person working on the project, percentage of each person's time devoted to the project, and profit.