

# STATE OF ALASKA

Department of Administration  
Division of Retirement and Benefits



## Health Benefit Consulting, Actuarial, and Audit Services

RFP **2022-0200-5117**

### Amendment One

ISSUE DATE April 8, 2022

**Amendment One is being issued in response to the pre-proposal conference held April 7, 2022**  
**Amendment One will address the Remove and Replace areas resulting from the conference.**

A separate amendment will be issued to address questions and answers discussed during the pre-proposal conference.

**Important Note to Offerors:** You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

Lisa Trombi  
Procurement Officer  
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COMPANY SUBMITTING PROPOSAL

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AUTHORIZED SIGNATURE

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DATE

## **Changes to the RFP:**

### **Change 1: Remove**

#### **SECTION 4. PROPOSAL FORMAT AND CONTENT, SEC. 4.02 SPECIAL FORMATTING REQUIREMENTS (page 18)**

**Remove:** Anonymity: Some Submittal Forms listed below must not contain any names that can be used to identify who the offeror is (such as company names, offeror name, company letterhead, personnel names, project names, subconsultant names, manufacturer or supplier names, or product names).

**Note:** There is no replacement for the above paragraph. The above paragraph is removed in its entirety.

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### **Change 2: Remove and Replace**

#### **SECTION 4. PROPOSAL FORMAT AND CONTENT, SEC. 4.04 EXPERIENCE AND QUALIFICATIONS (SUBMITTAL FORM B) (page 19), and,**

**Remove:** SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form shall be kept anonymous and must not contain any names that can be used to identify who the offeror is and cannot exceed the page limit (as described in Section 4.02).

**Replace:** SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form cannot exceed the page limit (as described in Section 4.02).

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### **Change 3: Remove and Replace**

#### **SECTION 4. PROPOSAL FORMAT AND CONTENT, SEC. 4.05 UNDERSTANDING OF THE SCOPE OF SERVICES (SUBMITTAL FORM C) (page 20), and,**

**Remove:** SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form shall be kept anonymous and must not contain any names that can be used to identify who the offeror is and cannot exceed the page limit (as described in Section 4.02).

**Replace:** SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form cannot exceed the page limit (as described in Section 4.02).

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**Change 4: Remove and Replace**

**SECTION 4. PROPOSAL FORMAT AND CONTENT, SEC. 4.06 MANAGEMENT PLAN (SUBMITTAL FORM D) (page 20)**

**Remove:** SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form shall be kept anonymous and must not contain any names that can be used to identify who the offeror is and cannot exceed the page limit (as described in Section 4.02).

**Replace:** SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form cannot exceed the page limit (as described in Section 4.02).

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**End of Amendment One**