

STATE OF ALASKA

Department of Environmental Conservation
Division of Water



Ports and Waterways Ambient Water Quality Sampling

RFP 18-425-22

Addendum Two

March 9, 2022

This addendum is being issued to answer questions received after the advertising of Addendum One dated March 2, 2022.

The RFP is hereby clarified as follows:

1. Response deadline has been changed from March 11, 2022, to March 18, 2022
2. Questions and Answers

The Questions and Answers begin on page two. This addendum is hereby made part of the RFP and is a total of three pages.

All other terms and conditions for this RFP remain unchanged.

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Procurement Officer

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Questions submitted by potential offerors and answers from the State:

Question 1: Does collecting samples 5 times mean 5 different days? Or can they be collected on different times of the same day?

Answer: Samples must be collected on different days within a 30-day period.

Question 2: Will we be expected to meet 6 hour, or 24 hour hold times for bacterial analyses?

Answer: All bacteria samples are expected to meet 8 hour holding times. We understand that at times, the holding times may not be met due to circumstances beyond control (flights delayed, logistics fail) but those instances should be the exception. Please develop your workplan and budget with the goal of meeting hold times.

Question 3: The addendum states that the experience and qualifications section should be anonymous. Does that mean we cannot mention the company name, or just not specific people's names?

Answer: Submittal Form B – Experience and Qualifications is an anonymous form. Do not mention your company name or specific employee names.

Question 4: Does the requirement for letters of recommendation from subcontractors apply to charter boats and labs, or only for subcontractors directly performing the scope of work (i.e. sampling)?

Answer: The requirement for letters of recommendation from subcontractors is for subcontractors directly performing the scope of work.

Question 5: Submittal Forms B, C, D, and E are just blank PDFs. Are we expected to insert our narratives on these pages, or can we use our own templates with headers and logos, etc.?

Answer: The RFP contains Submittal Forms, which must be completed by the offeror and submitted as their proposal. An electronic copy of the forms is posted along with the RFP. Offerors shall not re-create these forms, create their own forms, or edit the format structure of the forms. The Submittal Forms shall be the offeror's entire proposal. Do not include any marketing information in the proposal. Each Submittal Form has a maximum page limit of five pages.

Any proposal that does not follow these requirements may be deemed non-responsive and rejected.

Question 6: Will the state accept electronic signatures on our response.

Answer: Yes, the state will accept electronic signatures on solicitation responses.

Offerors must acknowledge receipt of this addendum prior to the submittal deadline.

The proposal documents require acknowledgment individually of all addenda to the original solicitation. This is a **mandatory requirement** and any proposal received without acknowledgment of receipt of addenda may be classified as a nonresponsive proposal.

End of Addendum