

Request for Information



State of Alaska
Department of Environmental Conservation
Division of Spill Prevention and Response

Date Issued: February 25, 2022

RFI #: 18-427-22

ASTM ENVIRONMENTAL SITE ASSESSMENT TRAINING

Introduction:

The State of Alaska, Office of Procurement and Property Management (OPPM), Department of Environmental Conservation, Division of Spill Prevention and Response, is seeking information for vendors who can provide training on how to conduct ASTM Phase I/Phase II Environmental Site Assessments.

Background Information:

The Department of Environmental Conservation (DEC) Brownfields Program is organizing a training on how to conduct Phase I/Phase II Environmental Site Assessments (ESAs) pursuant to ASTM International's standard practices. DEC expects approximately 30 attendees and is planning for this training to occur approximately Spring of 2022. Currently, DEC is considering whether to offer this training as a virtual-only event or as a hybrid in-person/virtual event, depending upon the audience's ability and willingness to travel. Thus, the vendor should be able to provide training for options: (1) a virtual-only training event; and (2) a hybrid in-person/virtual training event.

Summary:

This RFI is to identify sources that could provide training on how to conduct ASTM Phase I/Phase II ESAs.

The training is to occur approximately Spring of 2022. DEC expects approximately 30 attendees. DEC is considering whether to offer this training as a virtual-only event or as a hybrid in-person/virtual event. Thus, the vendor must be able to provide training for both platforms. Should DEC decide the hybrid option, DEC will reserve meeting space for the event.

1. The vendor must describe their technical abilities to conduct a training virtually.
2. The vendor must describe their experience conducting ASTM Phase I/Phase II ESAs training.
3. The vendor should show that they are able to provide:
 - i. An instructor(s);
 - ii. Three days instruction specific to conducting Phase I/Phase II ESAs;
 - iii. Digital course materials; and
 - iv. A course certificate for all participants completing training.

The information provided in the RFI is subject to change and is not binding on DEC. DEC has not made a commitment to procure any of the services discussed, and release of this RFI should not be construed as such a commitment or as authorization to incur cost for which reimbursement would be required or sought. All submissions become DEC property and will not be returned.

Response Information:

Interested parties must submit responses by **March 8, 2022, at 2:00 PM AKST.**

Responses should include the following:

- a) Name, mailing address, phone number, and email of designated point of contact.
- b) Responses to each of the number items identified above.
- c) Responses must include details on experience and qualifications, the products or services themselves, and why your products or services will work for the State.

Important Notice:

DEC does not intend to award a contract from this RFI, nor will DEC be financially responsible for the preparation, or administrative costs incurred in responses to this RFI. All costs associated with responding will be solely at the interested party's expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued. DEC may or may not choose to meet with potential offerors to get further clarification of potential capability to meet requirements. The RFI does not extend any rights to prospective vendors or obligate the State to conduct a solicitation or purchase any goods or services.

Procurement Officer Contact Information:

Office of Procurement and Property Management (OPPM)
Department of Environmental Conservation
Attention: Lisa Trombi
Email: decdasprocurement@alaska.gov

Proprietary information, if any, should be minimized and MUST BE CLEARLY MARKED. Information not marked as proprietary may become public.

Please note the State does not accept responsibility for emailed response deliveries. It is the responsibility of the interested party to follow up with the individual listed above to ensure your response was received prior to the deadline specified above.

All questions regarding this RFI can be directed to Lisa Trombi at decdasprocurement@alaska.gov.