

**DIVISION OF LEGISLATIVE AUDIT  
RFP NUMBER 22-33-01  
AMENDMENT NUMBER 2**



**Division of Legislative Audit**  
Attn: JC Kestel  
State Capitol, 120 4<sup>th</sup> Street, Room 3  
Juneau, AK 99801-1182

**DATE AMENDMENT ISSUED: February 21, 2022**

**RFP TITLE: RFP 22-33-01 - AN EXAMINATION OF IRIS AND ALDER INFORMATION TECHNOLOGY GENERAL CONTROLS AND APPLICATION CONTROLS**

**RFP CLOSING DATE & TIME: 2:00PM Alaska Time on February 25, 2022**

The following changes/additions/clarifications are made:

1. On Page 1, the submittal deadline paragraph listed for the RFP is amended to read as follows:

SEALED PROPOSALS MUST BE RECEIVED AT THE ABOVE ADDRESS OR MUST BE EMAILED TO [JC.KESTEL@AKLEG.GOV](mailto:JC.KESTEL@AKLEG.GOV) BY 2:00 P.M. ALASKA TIME ON FEBRUARY 25, 2022.

2. On Page 5, the second to last paragraph of section 1.02 (Proposal Submission, Delivery, and Acceptance) of the RFP is amended to read as follows:

Proposals must be received no later than 2:00 P.M. Alaska Time on February 25, 2022. Faxed, or oral proposals will not be accepted.

3. On Page 5, the approximate contract schedule in section 1.04 (Contract Term and Work Schedule) of the RFP is amended to read as follows:

The approximate contract schedule is as follows:

2/2/22 Issue RFP

2/11/22 Pre-Proposal Conference

**2/25/22 Deadline for Receipt of Proposals**

**3/4/22 Division issues Notice of Intent to Award a Contract**

3/19/22 Contract signed by Division

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4. The following question was received from a potential offeror during the Pre-Proposal Conference:

- 1) *I would like to know a little bit more about what the upgrade functionality changes include.*

**Response:** The Division of Finance (DOF) has provided the listing of new features and changes for the upgrade to IRIS Advanced.

**IRIS ADVANCED – NEW FEATURES AND CHANGES**

- New Look and Feel, Navigation
- Single sign-on
- Business Roles, Favorites, Bookmarks
- Ability to look at more transactions
- Home page with Quick links, Worklist access, last 10 transactions and browsing history.
- Extensibility abilities for ease of data entry on transaction.
- Increased search functionality throughout system.
- Attachment functionality to browse or drop.
- Disbursement Correction transactions
- Cost Accounting Receivable transaction
- Cost Accounting Receipt transactions
- Five new Funding Profile Inferences added
- Encumbrance Reclassification
- Reimbursement Control Bucket (Split Availability)
- Automated disbursement transactions generated under the paying department
- Credit memo consolidation
- Copy Forward Reversal of JVA transactions
- Internal Transaction Agreement enhancements for BFY
- Debt Module – Improved Bond and Lease functionality
- Fixed Asset Intent transaction
- Fixed Asset Intent Header inquiry
- Fixed Asset Intent Component inquiry
- Fixed Asset Intent Accounting inquiry
- Fixed Asset Intent Reference inquiry
- Warehouse Location Type table
- Warehouse Location Structure table
- Warehouse Inventory Location table
- Inventory by Location table
- Historical Part Number page
- Inventory Maintenance Detail inquiry

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- Approved Inventory Substitutes page
- Inventory Fixed Asset page
- Claims Tracking page
- Request for Alternate Procurement transaction
- Shopper Page
- Solicitation Watchlist page
- Solicitation Response Summary page
- Solicitation Response Clarification Request page
- Bid Evaluation transaction
- Proposal Evaluation transaction
- Protest page
- Claims Tracking page
- Primary key for position is Position Number, Department and Unit
- New fields on PSMT transaction
- New Employee Status Maintenance and Pay Parameter Override History information.
- Employee Status Maintenance has new Probation End Date field to be used for tracking probationary period for employees
- Employee Status Maintenance also has policies are on subtitle, no more override checkboxes and a new personnel action category reference table
- Employee Attributes transaction history section to track changes as they occur.
- Timesheet Group tables, activity folder, timesheet group management and new inquires, including View Timesheet Group, Group Timesheet Catalog, Group Timesheet Query
- The ability to add accounting to transaction information to timesheet groups
- New and enhanced tables to increase TIMEI functionality for elimination of data entry errors.
- Multiple TIMEI transactions for mid pay period changes
- Timesheet Adjustment/Interface
- Marine Highways Timesheet
- Leave prorates based on hours of pay status reported
- Cash Value now only displaying for employees in cash value leave policies.
- New Service Hours and Service Credits transaction used for adjusting employee service hours and credits
- Leave Cash Value Calculator for employee use.
- W2 /W2C viewable and option to opt out of paper W2

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5. All other terms and conditions of Request for Proposals 22-33-01 will remain as previously amended or written.

**A signed copy of this amendment and any other amendments issued, in addition to your proposal, must be received by the issuing office prior to the amended closing date and time for your proposal to be considered responsive to the RFP.**

JC Kestel, Procurement Manager  
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TTY: (907) 465-4980  
EMAIL: [JC.Kestel@AKLeg.gov](mailto:JC.Kestel@AKLeg.gov)

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NAME OF COMPANY

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DATE