

## Request for Information/Letters of Interest – Bethel Office Space

Category: Procurement and Public Notice

Department: Transportation & Public Facilities

Location: Bethel, Alaska

### Body of Notice:

Request for Information (RFI)

The Department of Transportation and Public Facilities, Division of Facilities Services is requesting information on available office space for lease in Bethel, Alaska.

The Department of Transportation & Public Facilities (DOT) is seeking letters of interest from contractors, developers, or lessors, interested in providing approximately 9,548 ft<sup>2</sup> of office space in Bethel, Alaska for multiple State agencies. Interested parties may submit proposals for the entire 9,548 ft<sup>2</sup> at one location, or for one or more individual agency spaces at one or more locations. Approximate agency space needs are 2,371 ft<sup>2</sup>; 3,324 ft<sup>2</sup>; and 3,853 ft<sup>2</sup>. DOT will consider a lease term that consists of a five-year firm term with five, one-year options to renew at the State's sole discretion.

The space will consist of a lobby/waiting area, a conference room, file storage, a supply storage/equipment area. Ideally, each of the listed spaces will have a separate exit for staff to ingress/egress the suite without going through the lobby/waiting area. Staff must have access to restroom facilities in the building. If the space is on the second floor or higher, the building must have an elevator. Basement space is not acceptable.

DOT is considering all alternative space where economically advantageous. DOT will use the information it receives in response to this advertisement as the basis to develop a cost/benefit analysis, and to determine whether to compete this office space requirement or take other appropriate action.

If you are interested in providing office space to multiple State agencies in Bethel, Alaska, respond in writing no later than **February 22, 2022**. Responses must indicate compliance with the items below and include a name, contact information, and building location/address:

- Size of proposed building
- Location of building
- The space shall be ADA compliant
- Number of parking spaces available (to accommodate State employees and visitors)
- Estimated date office space could be ready for State occupancy
- Provide estimated tenant improvement allowance
- Full-service lease (to include utilities, janitorial, etc.)
- Estimated cost per square foot, based on a five-year base with two, two-year options

This RFI does not obligate DOT to issue an RFP, award a contract or pay any costs incurred in the preparation of a response to this RFI. Do not submit price/costs with your response, a Notice of Award for space will not be made as a direct result of this RFI. Contact information will be kept on file for any future related Request for Proposal (RFP) solicitations under AS 36.30, Alaska State Procurement Code.

Written responses may be sent by: US Mail or email to the following address. Please note DOT does not accept responsibility for failed emailed response deliveries.

Department of Transportation & Public Facilities  
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c/o Rashaad Esters, Contracting Officer  
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