

ATTACHMENT 5: DEFINITIONS

Access Issues: Vessel prevents observer from boarding vessel for an unreasonable amount of time (30 minutes or more). Vessel personnel obstructs observer duties; does not allow the observer to perform specific observations or is not willing to show potential non complaint areas etc. (e.g. treatment works). Vessel personnel fails to notify onboard observer of a sampling event.

Access Reports: Reports that summarize access issues and report any findings.

Additional Observations: Observations that may extend beyond the requirements in the inspection checklist, using questions and covering items supplied by the Department.

CLAA: Cruise Line Agents of Alaska

Contractor: A legal entity that submits a Proposal in response to the RFP and is consequently awarded the resulting contract.

Cruise Season: Cruise vessels normally operate in Alaskan waters from late April through late October. The draft schedule for the 2021 Alaska Cruise Ship Season is available at <http://www.claalaska.com>.

Department or DEC: Alaska Department of Environmental Conservation.

Deployment Schedule: The Deployment Schedule documents planned observer deployments and daily reporting activities.

Fully Burdened Rate: A single rate that includes all of the Contractor's costs to provide goods and services called for in the RFP, to include all overhead and fixed costs.

Independent Observers: An environmental observer with either a USCG marine engineer license, a degree in marine safety and environmental protection (MSEP); or an equivalent course of study approved by DEC from an accredited maritime educational institution. DEC requires that every observer who is a licensed marine engineer hold a minimum current Designated Duty Engineer rating. Contracted observers act as independent observers and monitor commercial passenger vessels for compliance with federal and state environmental requirements.

In-port Reportable Days: In-port reportable days are when an observer boards a ship while docked or anchored but does not remain on board while underway. Observers may conduct in ports while voyaging on another vessel moored in the same port, or are assigned to a port, or while between voyages.

Marine Engineer: A Marine Engineer has a current Designated Duty Engineer (DDE) or Third Assistant Engineer (3 A/E) Unlimited Horsepower or higher license issued by US Coast Guard.

Marine Waters of the State of Alaska: all waters within the boundaries of the state together with all of the waters of the Alexander Archipelago even if not within the boundaries of the state.

Observer Deployment Period: The six week period of time that independent observers are deployed. This period is intended to extend from June 1 – July 13 but may shift depending on when Alaska cruise ship season begins.

Offeror: Firm, Contractor, or entity responding to this Request for Proposal.

Oil Spill Report: The Department Spill Prevention and Response Division (SPAR) created the Oil Spill Report to be used to document any spills and sheens.

Operating Standards: the standards described in this RFP include without limitation: (1) applicable federal, state, and local laws and regulations, (2) applicable case law, consent decrees, and court orders, (3) applicable DEC policy and procedures as required within this RFP or made applicable to the contract at a later date in writing by the DEC, and (4) applicable professional license requirements.

Project Manager: The person(s) designated by the Alaska Department of Environmental Conservation to monitor the operations and performance of the Contractor for contract compliance, and to coordinate actions and communications between the DEC and the Contractor.

Reportable Days: Reportable days are the number of days that cruise ships operate in Alaskan waters for 3 hours or more.

Season: An Alaska cruise ship season is the time in which cruise ships are in Alaska. This can range from late April to late October each year.

Service Commencement Date: The date the contract begins.

State: The State of Alaska or the Alaska Department of Environmental Conservation as a State Contracting Agency.

Voyage Reportable Days: Voyage reportable days are completed when an observer travels between ports onboard a ship.

Weekly Status Reports: A brief weekly summary of actions taken, and updates on task activities.

Work Product: Work Product shall mean all written reports, data, documents, books, pictures, videos, movies, computer programs, computer source code and documentation, computer software, and anything else which the Contractor produces or develops in connection with rendering any performance under the contract, but shall expressly exclude Pre-Existing Intellectual Property and any licensed property belonging to a third party.

