

STATE OF ALASKA RFP NUMBER 2021-0700-4708

AMENDMENT NUMBER 1



Department of Labor & Workforce Development
Administrative Services Division, Procurement
1111 W. 8th Street, Suite 306
Juneau, AK 99801

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: 12/2/20

RFP TITLE: WORKERS'S COMPENSATION FEE SCHEDULE

RFP OPENING DATE AND TIME: MONDAY, DECEMBER 14, 2020 2:00 PM ALASKA TIME

This amendment is being issued to document and respond to questions received from interested vendors.

1. Section 1.07, Return Instructions, stipulates that Offerors must submit one hard copy of Attachment A – RFP Submittal Form, in writing and, in a separate sealed package, a copy of Attachment B – Cost Proposal. It then goes on to say “If submitting a proposal via email, the technical proposal and cost proposal must be saved as separate PDF documents...” If we plan to submit our proposal electronically by email, do we also need to submit a hard copy to the State?

Response – If you send your proposal via email, you do not need to also submit a hard copy.

2. Section 1.03, Deadline For Receipt of Proposals, stipulates that “Proposals must be received no later than 2:00pm, prevailing Alaska Time, on Friday, December 14, 2020.” December 14th is a Monday. Are proposals due Monday, December 14th or Friday, December 11th?

Response – The correct deadline for receipt of proposals is Monday, December 14, 2020 at 2:00 pm Alaska Time.

3. If we do not qualify for an Alaska Bidder Preference, should we still complete the Preference Certification form with all “NO” responses or merely leave it blank?

Response – If a vendor does not qualify for the Alaska Bidder Preference, they may leave this section of the RFP Submittal Form blank.

4. Are we permitted to submit an appendix to our response to include a detailed organizational chart, full resumes for each member of our team and reference details from our clients? The page limits in each section make it difficult to include this detail in the body of our response.

Response – The 5 page limit for each of the sections in the proposal are not hard limits. The States asks that vendors keep their responses within this limit if possible to help expedite the evaluation process.

5. The RFP indicates that for the final versions of the fee schedules to be in place by January 1 of each year, they must be completed by the special joint meeting of the Medical Services Review Committee (MSRC) and the Workers' Compensation Board, typically held in August. Therefore, is it correct to assume that all updates to the Alaska guidelines and conversion factors primarily address the CMS and third party updates (e.g., American Society of Anesthesiologists) that were issued in the prior year as the current year details aren't typically finalized until the 4th quarter? For example, Alaska's Fee Schedule update on January 1, 2021 is developed referencing updates issued by CMS, the AMA and the ASA in November/December of 2019 as well as any interim updates issued through mid-year 2020?

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Response - The CMS and third-party updates are adopted by reference under AS 23.30.098 and 8 AAC 45.083(m). When the MSRC is amending the fee schedule for the upcoming year they review prior year data, typically from NCCI or data gathered by the vendor, to update the conversion factors and address any specific issues brought forward by the members or the public.

A handwritten signature in black ink, appearing to read 'Brad Waldron', is written over a horizontal line.

Brad Waldron
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