

STATE OF ALASKA

Department of Education and Early Development
Division of Finance and Support Services



RFP 200000084

Comprehensive Literacy State Development Grant Project Evaluation Services

Amendment 04

May 27, 2020

Amendment Four (A04) is being issued to respond to questions received.

Important Note to Offerors: Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same. **The offeror must acknowledge receipt of A04 on page 4 of Submittal Form A – Offeror Information in the Addenda Acknowledgement section.**

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Questions submitted by potential offerors and responses from the state:

Question 1: The RFP document posted on the State of Alaska Online Public Notice website lists the due date as June 3. The website itself, however, lists the due date as June 2. Can you confirm that the date in the RFP (June 3) is accurate?

Response 1: Due date is June 2, 2020 at 2:00pm Alaska Time as stated in Section 1.03 Deadline for Receipt of Proposals. Section 1.11 RFP Schedule is updated as amended and incorporated below in “Changes to the RFP”.

Question 2: Submittal Form A requests that the vendor provide 2 references. The instructions on page 16 of the RFP state that offerors should only submit the forms and shall not edit the forms or provide additional attachments or documents. How shall the references be provided? If they are included in Field 1b on page 2 of Form A will that be construed as editing the format of the forms?

Response 2: Section 4.01 *RFP Submittal Forms* states, in part: “Unless otherwise specified in this RFP, the Submittal Forms shall be the offeror’s entire proposal.”

Page 2 of Submittal Form A *Minimum Experience Requirement Certification* item 1b. states, in part: “Provide letter(s) of recommendation and/or references that can verify experience to verify **1a Response.**” The Minimum Experience Requirement Certification listed in 1b. specifies letters of recommendations and/or references that can verify experience to verify 1a. Response. Letters of recommendations and/or references may be provided in Submittal Form A *Minimum Experience Requirement Certifications* page or in addition to Submittal Form A as an attachment per allowance in Section 4.01.

Changes to the RFP:

Change 1: The table in SEC. 1.11 RFP SCHEDULE is hereby amended and replaced in full to read:

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ACTIVITY	TIME	DATE
Issue Date / RFP Released		May 11, 2020
Pre-Proposal Conference	2:00pm	May 20, 2020
Deadline for Receipt of Proposals / Proposal Due Date	2:00pm	June 2, 2020
Proposal Evaluations Complete		June 5, 2020
Notice of Intent to Award		June 6, 2020
Contract Issued		June 17, 2020

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