



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Corrections
DIVISION OF ADMINISTRATIVE SERVICES
Anchorage Procurement Section

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April 8, 2020

To: Vendor List

Re: Amendment # EIGHT (8)
RFP #200000033
Substance Abuse Reentry Coordination Program
RFP Due Date: 4/23/2020 @ 2:00 PM AST

The following changes are required:

1. The department is extending the RFP deadline from March 13, 2020 to **April 23, 2020 @ 2:00 PM AST**.
2. Section 1, Introduction & Instructions, Multiple Awards
The department may award up to one contract award for each location for a total of up to 4 contract awards. Offeror's may propose service in the communities of Anchorage (Lot 1), Kenai (Lot 2), Fairbanks (Lot 3) or Matanuska – Susitna Valley (Lot 4) and the department will award to the highest ranked proposal per location. Multiple awards will not be issued in one community. Offeror's must submit separate technical proposals for each location if proposing service at multiple locations. See section 4 Proposal Format and Content for further information.
3. Section 3 Scope of Work & Contract Information, 3.16 Location of Work
The location(s) the work is to be performed and completed are in the Anchorage, Kenai Peninsula, Fairbanks and Matanuska – Susitna Valley communities.
4. Section 4.08 Cost Proposal
An amended cost proposal form is attached to this amendment. Offerors must use the attached amended cost proposal form. Only one cost proposal form shall be submitted. The offeror must complete each Lot they are proposing service for. The offeror does not need to include rates for Lots they are not proposing service.

The rate offerors propose on the Cost Proposal form is the proposed subsequent contract rate. Offeror's must ensure all direct and indirect costs are included in the rate the offeror proposes in the Cost Proposal form. Offeror's shall only propose one rate per Lot on the Cost Proposal form. For example, the hourly rate must be the same regardless of the contract term to include contract terms less than a year.

Examples of direct and indirect costs include but are not limited to; total number of hours at various hourly rates, direct expenses, payroll, supplies, overhead assigned to each person working on the project, percentage of each person's time devoted to the project, insurance and profit. The costs identified on the cost proposal are the total amount of costs to be paid by the state. No additional charges shall be allowed.

End of Amendment 8

Sincerely,

A handwritten signature in blue ink, appearing to read 'Evan Patterson', with a stylized flourish at the end.

Evan Patterson
Procurement Specialist

COST PROPOSAL FORM – Amendment 8

Offerors must use this form to enter data that will be utilized to determine the proposed cost for provision of services. Do not modify the quantities listed as they are used for evaluation purposes to convert the cost to points. Hourly rates shall not exceed the tenth decimal place.

Offeror's Name: _____

LOT 1 – Anchorage							
Program Position	Hourly Rate		Annual Hours		FTE #		Annual Cost
Coordinator	\$	X	1,992	X	1	=	\$

LOT 2 – Kenai							
Program Position	Hourly Rate		Annual Hours		FTE #		Annual Cost
Coordinator	\$	X	1,992	X	1	=	\$

LOT 3 – Fairbanks							
Program Position	Hourly Rate		Annual Hours		FTE #		Annual Cost
Coordinator	\$	X	1,992	X	1	=	\$

LOT 4 – Matanuska – Susitna Valley							
Program Position	Hourly Rate		Annual Hours		FTE #		Annual Cost
Coordinator	\$	X	1,992	X	1	=	\$

Do not add additional information on this form.