

STATE OF ALASKA IRFP NUMBER 2520H036
AMENDMENT NUMBER ONE (1)



Department of Transportation &
Public Facilities
Statewide Contracting and Procurement
3132 Channel Drive, Suite 350
Juneau, Alaska 99811-2500

THIS IS NOT AN ORDER

DATE AMENDMENT ISSUED: March 27, 2020

IRFP TITLE:
INDIRECT FUNDING ANALYSIS

REVISED DUE DATE: April 7, 2020 at 2:00pm prevailing Alaska Time

This is a mandatory return Amendment. *Your proposal may be considered non-responsive if this signed amendment is not received [in addition to your proposal] by the date and time proposals are due.*

State Signature

Signature: _____

Date: _____

Name: Tom Mayer

Title: Procurement Specialist IV

Vendor Signature

Business Name: _____

Date: _____

Printed Name: _____

Signature: _____

Title: _____

The following question has been submitted by the vendor community.

Question 1: Would the state be willing to relax or remove the requirements that respondents be CPA firms for this proposal?

Answer 1: Delete Section 1.04, Prior Experience in its entirety and replace with the following:

SEC. 1.04 PRIOR EXPERIENCE

In order for offers to be considered responsive, offerors must provide sufficient evidence in writing that clearly demonstrates and confirms the firm, and the offered personnel, meet or exceed the following minimum prior experience requirements:

Firm

1. **OFFERORS RESPONSE:** The Offeror **must provide written evidence** that verifies the firm has at least three years of experience within the past five years (2015 to 2019) in the performance of financial strategy review to include the development, analysis, and reviews of chargeback methodologies for indirect cost allocation plans.

2. **OFFERORS RESPONSE:** The Offeror **must provide written evidence** the firm is licensed as an Accounting Firm within the United States. A copy of the license from the issuing state must be submitted with the proposal.
3. **OFFERORS RESPONSE:** The proposal **must include a self-certification** statement indicating the firm has not had any regulatory restrictions placed on it within the past five (5) years (2015 to 2019).

Personnel

1. **OFFERORS RESPONSE:** The Offeror **must have on staff**, and propose, a qualified accountant with at least two years of experience in the performance of governmental financial strategy review to include the development, analysis and reviews of chargeback methodologies for indirect cost allocation plans.
2. **OFFERORS RESPONSE:** The proposal **must include a self-certification** statement indicating the offered staff that will be responsible for the performance of the required services under this contract have not had any audit findings relating to their work in the last three (3) years.
3. **OFFERORS RESPONSE:** Offerors must submit a staffing table with the names, titles, and specific license held for each individual that will be performing services under the intended contract.

References

1. **OFFERORS RESPONSE:** Offerors **must provide** at least two, but no more than four, reference names and phone numbers for similar projects the firm has completed within the past three years from the date of issuance of this IRFP(March 2017 to March 2020)

An offeror's failure to meet these minimum prior experience requirements may cause their proposal to be considered non-responsive and their proposal may be rejected.